



AGENDA AND MATERIAL

COMMITTEE OF THE WHOLE MEETING

**TUESDAY, FEBRUARY 9, 2010
7:00 P.M.**

**FATHER KENNETH BURNS, C.S.C. BOARD ROOM
CATHOLIC EDUCATION CENTRE, WELLAND, ONTARIO**

A. ROUTINE MATTERS

1. Opening Prayers – Trustee Charbonneau -
2. Roll Call -
3. Approval of the Agenda -
4. Declaration of Conflict of Interest -
5. Approval of Minutes of the Committee of the Whole Meeting of January 12, 2010 A5

B. PRESENTATIONS

1. Speak Out Showcase 2010 B1
2. Haiti Fundraisers - Cheque Presentations B2
 - St. Catharines Diocesan Development and Peace Committee - Frank Fohr, Chair
 - Holy Cross Fathers – Fr. John Vickers csc, Superior of the English Holy Cross Fathers
3. St. Therese Catholic Elementary School DVD – School Excellence -

C. COMMITTEE AND STAFF REPORTS

1. Policy Committee
 - 1.1 Unapproved Minutes of the Policy Committee Meetings
 - 1.1.1 January 12, 2010 C1.1.1
 - 1.1.2 January 26, 2010 C1.1.2
 - 1.2 Approval of Policies
 - 1.2.1 Safe Arrival Policy (302.3) C1.2.1
 - 1.2.2 Employee Workplace Harassment Policy (201.7) C1.2.2
 - 1.2.3 Closure of School/Accommodation Review Policy (701.2) C1.2.3
 - 1.3 Policy Development C1.3
2. Student Achievement Department – Automated External Defibrillators (AED) C2
3. Holy Childhood Association 2009-2010 C3

4. Guidelines for the Use of Certified Service Animals and Companion Dogs in Schools	C4
5. Elementary and Secondary School Year Calendars – 2010-2011	C5
6. Staff Development Department Professional Development Opportunities	C6
7. H1N1 – Niagara Catholic Preparation and Management	C7
8. Financial Reports	
8.1 Monthly Banking Transactions for the Month of January 2010	C8.1
8.2 Statement of Revenue and Expenditures as at January 31, 2010	C8.2
9. Monthly Updates	
9.1 Capital Projects Progress Report	C9.1
9.2 Student Trustees' Update	-
9.3 Family of Schools Superintendents' Monthly Update	-

D. INFORMATION

1. Trustee Information	
1.1 Spotlight on Niagara Catholic – January 26, 2010	D1.1
1.2 Calendar of Events – February 2010	D1.2
1.3 Early Learning Program – Kindergarten Registration 2010	-
1.4 Elementary & Secondary Students Discovery Session	-
1.5 BEC Breakfast – February 12, 2010	-
1.6 Retirement & Service Recognition Celebration – June 25, 2010	D1.5

E. OTHER BUSINESS

1. General Discussion to Plan for Future Action	-
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F. BUSINESS IN CAMERA

G. REPORT ON THE IN CAMERA SESSION

H. ADJOURNMENT

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
COMMITTEE OF THE WHOLE
PUBLIC SESSION
FEBRUARY 9, 2010**

**TOPIC: MINUTES OF THE COMMITTEE OF THE WHOLE MEETING
OF JANUARY 12, 2010**

RECOMMENDATION

THAT the Committee of the Whole approve the Minutes of the Committee of the Whole Meeting of January 12, 2010, as presented.



NIAGARA CATHOLIC
DISTRICT SCHOOL BOARD

MINUTES OF THE COMMITTEE OF THE WHOLE MEETING TUESDAY, JANUARY 12, 2010

Minutes of the Meeting of the Committee of the Whole of the Niagara Catholic District School Board, held on Tuesday, January 12, 2010, at 7:00 p.m. in the Father Kenneth Burns csc Board Room, at the Catholic Education Centre, 427 Rice Road, Welland.

The meeting was called to order at 7:00 p.m. by Vice-Chairperson Dekker.

A. ROUTINE MATTERS

1. Opening Prayer

Opening Prayers were led by Chairperson Burtnik.

Roll Call

Trustee	Present	Absent	Excused
John Belcastro	✓		
Kathy Burtnik	✓		
Maurice Charbonneau	✓		
Gary Crole			✓
John Dekker	✓		
Frank Fera		✓	
Ed Nieuwesteeg	✓		
Tony Scalzi	✓		
Student Trustees			
Juliana Ciccarelli	✓		
Megan Grocholsky	✓		

The following staff were in attendance

John Crocco, Director of Education; **Yolanda Baldasaro**, **Rob Ciarlo**, **Lee Ann Forsyth-Sells**, **Frank Iannantuono**, Superintendents of Education; **Larry Reich**, Superintendent of Business & Financial Services; **James Woods**, Controller of Plant; **Khayyam Syne**, Administrator of Staff Development; **Mark Lefebvre**, Administrator of School Effectiveness; **Jennifer Brailey**, Manager of Board Services and Communications; **Sherry Morena**, Recording Secretary

3. **Approval of the Agenda**

Moved by Trustee Scalzi

THAT the Committee of the Whole approve the Agenda of the Committee of the Whole Meeting of January 12, 2010, as presented.

CARRIED

4. **Disclosure of Interest**

No Disclosures of Interest were declared with any items on the agenda.

5. **Minutes of the Committee of the Whole Meeting of December 1, 2009**

Moved by Trustee Belcastro

THAT the Committee of the Whole approve the Minutes of the Committee of the Whole Meeting of December 1, 2009, as presented.

CARRIED

B. PRESENTATIONS

C. COMMITTEE AND STAFF REPORTS

1. **Policy Committee**

1.1 **Unapproved Minutes**

Policy Committee Meeting – January 12, 2010

Moved by Trustee Burtnik

THAT the Committee of the Whole receive the unapproved Minutes of the Policy Committee Meeting of January 12, 2010, as presented.

CARRIED

1.2 **Policies**

1.2.1 **Admission of Students Policy (301.1) (Reviewed)**
Interim Administrative Guidelines

Director Crocco presented the Admission of Students Policy and Interim Administrative Guidelines, and highlighted the recommended changes. This Policy is currently being vetted.

Moved by Trustee Charbonneau

THAT the Committee of the Whole recommend that the Niagara Catholic District School Board approve the Admissions of Students Policy (301.1), as presented.

CARRIED

1.2.2 **Safe Schools Policy: Interim Bullying Prevention**
and Intervention Policy (302.6.8)

Frank Iannantuono, Superintendent of Education/Human Resources, presented the Admission of Students Policy and Interim Administrative Guidelines, and highlighted the changes. This Policy is currently being vetted.

Moved by Trustee Scalzi

THAT the Committee of the Whole recommend that the Niagara Catholic District School Board approve the Interim Bullying Prevention and Intervention Policy (302.6.8), as presented.

CARRIED

1.2.3 Safe Schools Policy: Interim Progressive Student Discipline Policy (302.6.9)

Superintendent Iannantuono presented the Safe Schools Policy: Interim Progressive Student Discipline Policy and highlighted the changes. This Policy is currently being vetted.

Moved by Trustee Scalzi

THAT the Committee of the Whole recommend that the Niagara Catholic District School Board approve the Interim Progressive Student Discipline Policy, as presented.

CARRIED

1.3 Policy Development Update

Director Crocco presented the Policy Development Update.

2. Report of Ad Hoc Attendance Area Review Committee for the Niagara Falls Elementary and Secondary Family of Schools/St. George and St. Joseph (Snyder) Catholic Elementary Schools and St. Michael Catholic Elementary School, Niagara-on-the-Lake

Vice-Chairperson Dekker who chaired the Niagara Falls Elementary and Secondary Family of Schools/St. George and St. Joseph (Snyder) Catholic Elementary Schools and St. Michael Catholic Elementary School, Niagara-on-the-Lake Ad Hoc Attendance Area Review Committee, introduced and provided background information on the mandate of the Committee.

James Woods, Controller of Plant presented the report of the Ad Hoc Attendance Area Review Committee for the Niagara Falls Elementary and Secondary Family of Schools/St. George and St. Joseph (Snyder) Catholic Elementary Schools and St. Michael Catholic Elementary School, Niagara-on-the-Lake.

Mr. Woods stated that the Ad Hoc Attendance Area Review Committee, which was mandated as a result of the Pupil Accommodation Review (PAR) Report by Senior Staff presented to the Board at the May 26, 2009 Board Meeting, considered the following information prior to making a recommendation to the Committee of the Whole; Current student population in all schools; Projected student population growth in all schools for the next fifteen years; Number of surplus spaces in all schools; Number of portables at all schools; Current existing boundaries of all schools; Recommendations and feedback from Senior Staff, Principal and Vice-Principals, Parents/Guardians, and Members of the Community during the consultation process about proposed boundary changes; Information from the City of Niagara Falls regarding potential growth and development in Niagara Falls; Realignment of transportation routes for students; and Full Day Early Learning Programs (FD ELP) for 4 and 5 year old pupils

Moved by Trustee Nieuwesteeg

THAT the Committee of the Whole recommend that the Niagara Catholic District School Board receive the report of the Ad Hoc Attendance Area Review Committee for the Niagara Falls Elementary and Secondary Family of Schools/ St. George and St. Joseph (Snyder) Catholic Elementary Schools and St. Michael Catholic Elementary School Niagara-on-the-Lake and approve the recommendations as presented.

1. **THAT** the St. Joseph Catholic Elementary School proposed boundary changes as recommended through the Pupil Accommodation Review (PAR), and as approved by the Board motion of May 26, 2009 with students transferred to St. Patrick, St. Mary, and Father Hennepin Catholic Elementary Schools for September 2010 be maintained.

THAT the new boundary description for **St. Patrick Catholic Elementary School** be described as:

East: Commencing on the Niagara River to

South: Newman Hill (centerline) to **Magdalen St. (and its projection) to Slater Ave. to Roberts St.**

West: MacDonald St to Stamford St to Florence Ave to Rosedale Ave to Sixth Ave (excluding) to the CNR to

North: to the Queenston Chippawa Power Canal to the point of commencement on the Niagara River

THAT the new boundary for **St. Mary Catholic Elementary School** be described as:

East: Commencing on Sixth Ave to Rosedale Ave (excluding) to Florence Ave (excluding) to Stamford St (excluding) to MacDonald St (excluding) to **Roberts St. (centerline)**

South: **Slater Ave (centerline) to Magdalen St. (centerline) to Victoria Avenue. (centerline)**

West: **Ferry St. to Lundy's Lane to Glenholme to**

North: the QEW to the CNR to Thorold Stone Rd (centerline) to Stanley Ave (centerline) to the CNR to the point of commencement on Sixth Ave

THAT the new boundary description for **Father Hennepin Catholic Elementary School** be described as:

East: Commencing on the Niagara River to

South: Corfield St (and its projection) to Stanley Ave to the Welland River to

West: Wilson Cres (and its projection) to McLeod Rd to Dell Ave (and its projection) to the power transmission lines **to Drummond Rd to Culp Street to Franklin Ave**

North: **to Lundy's Lane to Ferry Ave. (and its projection)** to the point of commencement on the Niagara River

2. **THAT** upon further consideration by the Niagara Falls Elementary and Secondary Family of Schools/St. George and St. Joseph (Snyder) Catholic Elementary Schools Attendance Area Ad Hoc Committee that the following proposed boundary changes occur for St. Vincent de Paul, Loretto Catholic, Cardinal Newman, and Sacred Heart Catholic Elementary Schools and for Saint Michael and Saint Paul Catholic Secondary Schools effective September 2010.

St. Vincent de Paul

East: Commencing on the QEW to

South: Alpine Drive (and its projection and including all cul de sacs off of Alpine - Yvette, Kathleen and Valerie) to Kalar Road (centerline) to **Beaverdams Road (centerline)**,

West: Thorold Townline Road (centerline) to the City Boundary (Niagara Falls & Thorold) to

North: The City boundary (Niagara Falls & Niagara-on-the-Lake) to the point of commencement on the QEW.

Loretto Catholic

East: Commencing on **Montrose Road (centerline)** at Lundy's Lane (centerline) to

South: McLeod Road (centerline) to

West: City Boundary (Niagara Falls and Thorold) to

North: **Lundy's Lane (centerline)** to the point of commencement on **Montrose Road.**

Cardinal Newman

East: Commencing on the QEW to

South: Lundy's Lane (centerline) to

West: **Thorold Townline Road (centerline)** to

North: **Beaverdams to Kalar Road (centerline) to the projection of Alpine Drive (excluding all cul de sacs off of Alpine – Yvette, Kathleen, Valerie – and its projection) to the point of commencement on the QEW**

Sacred Heart

East: Commencing on the Niagara River to

South: **to Bossert Road (excluding – and its projection)** to King Road (excluding) to Bossert Road (excluding) to Beck Road (excluding) to Shisler Road (excluding) to

West: the township lot line between lots 5 and 6 (**Morris Road**) to

North: **the Welland River to Stanley Ave. (excluding) to Corfield St. (excluding – and its projection) to the point of commencement on the Niagara River.**

Saint Michael High School

East: Commencing on the Niagara River

South: Netherby Road (excluding)

West: the Canada Southern Railway to the Lyons Creek to the township lot line between lots 5 and 6 (between Morris and Crowland Roads) to the Welland River to the City Boundary (Niagara Falls and Thorold) to

North: **Lundy's Lane (centerline) east to the QEW to 420 Hwy. to Glenhome Ave. (centerline) to south to Lundy's Lane (centerline) east along Lundy's Lane to Ferry (and its projection) to the point of commencement on the Niagara River.**

Saint Paul High School

East: Commencing on the Niagara River to

South: **to Victoria Avenue to Ferry St. (and its projection) to Lundy's Lane (centerline) to Glenholme Ave. (centerline) to 420 Hwy. to**

West: **QEW (centerline) south to Lundy's Lane (centerline)** to Thorold Townline Road (centerline) to

North: the City Boundary (Niagara Falls and Thorold and Niagara Falls & Niagara on the Lake) to the point of commencement on the Niagara River.

3. **THAT** students, who are currently in Grades 8 to Grade 12, who are currently residing in the St. Joseph Catholic Elementary School (NF) or the Loretto Catholic Elementary School attendance area and have been affected by the proposed elementary or secondary boundary changes will have transportation provided to either St. Paul or St. Michael Catholic High Schools in Niagara Falls until graduation. If required, transportation will continue for their sibling(s) until the current grade 8 student graduates from secondary school.
4. **THAT**, the Niagara Falls Elementary and Secondary Family of Schools/St. George and St. Joseph (Snyder) Catholic Elementary Schools Attendance Area Ad Hoc Committee continue to review the attendance boundaries for all elementary and secondary schools in Niagara Falls and Niagara-on-the-Lake with an annual report to the Board.

5. **THAT**, new requests for attendance area exceptions will be reviewed in accordance with Board Policy/Guidelines 301.1, Admission of Students. Attendance area exceptions will not be granted to students who wish to attend St. Vincent de Paul, Cardinal Newman and Loretto Catholic except for the purpose of keeping siblings together within the same school.
6. **THAT**, Senior Staff will review Board Policy/Guidelines 301.1, Admission of Students, within the current Policy and Administrative Guideline Review Process.

CARRIED

3. **Crown Ward Education Championship Team**

Yolanda Baldasaro, Superintendent of Education welcomed David Pihach, Administrator: Student Success, who presented the report on the Crown Ward Education Championship Team. He stated that the Ministry of Education has developed a newly formed *Crown Ward Education Championship Team* which includes Family and Children's Services; the Niagara Catholic District School Board; the District School Board of Niagara, Brock University, Niagara College and the two local French School Boards. These groups will share their expertise and expand the service and support continuum; as well as improve the ability of youth with Crown wardship status and their social workers, foster parents or caregivers to understand, navigate and use the services and supports available to them.

4. **Student Voice Initiative - SpeakUp Projects**

Superintendent Baldasaro asked Administrator Pihach to elaborate on the report regarding the Student Voice Initiative - SpeakUp Projects. In May 2008, Education Minister Kathleen Wynne met with 60 students at a forum held by the Ministry of Education at which students shared their ideas on how to promote Student Voice, what they wanted from their education and how to get more students excited about learning and going to school.

All schools in the Niagara Catholic District School Board had the opportunity to submit projects to the Ministry of Education to be considered for funding. The Niagara Catholic District School Board received funding approval totaling \$11,302 for eleven different projects in eight of our schools (four secondary and four elementary).

5. **Elementary Progress Report Card Growing Success – Elementary Reporting 2010 – 2011**

Lee Ann Forsyth-Sells, Superintendent of Education, and Robert DiPersio Administrator: Special Projects presented information on the Elementary Progress Report Card Growing Success – Elementary Reporting 2010 – 2011.

During the spring of 2007, Niagara Catholic was selected as one of nine (9) school boards in the province to participate in the Elementary Report Card Pilot Project. Each of these Catholic Elementary Schools participate in the development of a pilot progress report card that was brought forward as the Niagara Catholic model in consultation with staff, parents, and students.

According to Ministry of Education, as a result of this project the fall progress report cards will contain several features that will facilitate better communication among parents, teachers, and students, encourage students to set goals, assist parents in supporting learning at home, and help teachers establish plans for teaching.

6. Niagara Catholic District School Board Intensive French Program - Update

Superintendent Baldasaro; Administrator: School Effectiveness Framework Mark Lefebvre; and FSL /ESL/Arts Consultant Jayne Evans, presented the Niagara Catholic District School Board Intensive French Program - Update.

The Intensive French Program is a literacy-based approach to teaching French as a second language that is incorporated into the Grade 5 or 6 Core French program for five (5) months of the school year. In this program, French is offered intensively for approximately 70% of the school day from September through January.

The increased proficiency in the French language lends itself to the possibility of further extended studies in French in order to meet the graduation expectations as set out by the Federal Action Plan 2013.

7. Staff Development Department Professional Development Opportunities

Khayyam Syne, Administrator of Staff Development, presented the report on the Staff Development Department Professional Development Opportunities for information.

8. H1N1 Pandemic – Niagara Catholic Preparation and Management

Director Crocco presented the monthly Board report on the H1N1 Pandemic – Niagara Catholic Preparation and Management.

9. Monthly Updates

9.1 Capital Projects Progress Report

James Woods, Controller of Plant, presented the Capital Projects Progress Report.

9.2 Student Trustees' Update

Juliana Ciccarelli, Student Trustee, gave a brief verbal update on the activities of the Student Senate.

9.3 Family of Schools Superintendents' Monthly Update

The Family of Schools Superintendents gave brief verbal reports highlighting the activities in their schools.

Superintendent Ciarlo

- St. Theresa Catholic Elementary School Teacher Tim Atkinson along with his wife and children were recently on America's Funniest Home Video. They won \$10,000 for first place and are qualified to win the \$100,000 grand prize.
- Dr. David Williams, CSA Astronaut, spoke to the students at St. Joseph Catholic Elementary School about setting goals and pursuing their dreams.

Superintendent Forsyth-Sells

- Students at St. Philomena Catholic Elementary School were given the opportunity to hold the Olympic Torch that was a part of the 2010 Olympic Torch Relay.
- Notre Dame College School Librarian Patti Beck was presented with the Arrive Alive Drive Sober 2009 Peter Wong Award for her dedication to Ontario Students Against Impaired Driving.

- In the spirit of giving St. Patrick Catholic Elementary School in Niagara Falls donated 181 pounds of food to 105.1 the River Project Share challenge; raised \$310 in Canadian Tire Money to buy gifts for students for Christmas; and provided 10 families \$100 gift card to Lococo's.

D. INFORMATION

1. Trustee Information

1.1 Spotlight on Niagara Catholic – December 15, 2009

Director Crocco presented the Spotlight on Niagara Catholic – December 15, 2009 issue for Trustees' information.

1.2 Calendar of Events – January 2010

Director Crocco presented information on the Calendar of Events – January 2010.

1.3 Bishop's Gala – January 29, 2010

Director Crocco reminded Trustees that the 7th Annual Bishop's Gala is being held on Friday, January 29, 2010, and to contact Sherry Morena for tickets.

Father Jim Mulligan and Les Soeurs du Sacre-Coeur will be receiving the Niagara Catholic Education Award of Distinction.

1.4 BEC Breakfast – February 12, 2010

Director Crocco reminded Trustees that the BEC Breakfast is being held Friday, February 12, 2010 at 7.30 am at the Sheraton Fallsview, and to contact Sherry Morena for tickets.

1.5 Vision 2020 Strategic Plan

1.5.1 Discovery Sessions

1.5.2 School/Community Discovery Sessions

1.5.3 Trustee Discovery Sessions – Part 2 – February 9, 2010 – 5:30 p.m.

1.6 OCTSA AGM: Thunder Bay – April 29 - May 1, 2010

Director Crocco reminded Trustees that the 80th Annual OCTSA AGM and Conference is being held in the Spring in Thunder Bay, and to contact Sherry Morena if they are attending.

1.7 2010 Board Committee Membership

Director Crocco presented the 2010 Board Committee Membership status to the Trustees.

E. OTHER BUSINESS

1. General Discussion to Plan for Future Action

F. BUSINESS IN CAMERA

Moved by Trustee Scalzi

THAT the Committee of the Whole move into the In Camera Session.

CARRIED

The Committee of the Whole moved into the In Camera Session of the Meeting at 9:15 p.m. and reconvened at 9:25 p.m.

G. REPORT ON THE IN-CAMERA SESSION

Moved by Trustee Belcastro

THAT the Committee of the Whole report the motions from the In Camera Session of the Committee of the Whole Meeting of January 12, 2010.

CARRIED

SECTION A: STUDENT TRUSTEES PRESENT

Moved by Trustee Belcastro

THAT the Committee of the Whole approve the Minutes of the In Camera Session of the Committee of the Whole Meeting - Section A: Student Trustees Present held on December 1, 2009, as presented.

CARRIED (Item F1)

SECTION B: STUDENT TRUSTEES EXCLUDED

Moved by Trustee Scalzi

THAT the Committee of the Whole approve the Minutes of the In Camera Session of the Committee of the Whole Meeting - Section B: Student Trustees Excluded held on December 1, 2009, as presented.

CARRIED (Item F3)

H. ADJOURNMENT

Moved by Trustee Scalzi

THAT the January 15, 2010, Committee of the Whole Meeting be adjourned.

CARRIED

This meeting was adjourned at 9:25 p.m.

Minutes of the Committee of the Whole Meeting of the Niagara Catholic District School Board held on **January 12, 2010.**

Approved on the **9th** day of **February 2010.**

John Dekker
Vice-Chairperson of the Board

John Crocco
Director of Education/Secretary -Treasurer

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
COMMITTEE OF THE WHOLE
PUBLIC SESSION
FEBRUARY 9, 2010**

**TOPIC: PRESENTATIONS
SPEAK OUT SHOWCASE**



NIAGARA CATHOLIC
DISTRICT SCHOOL BOARD

PRESENTATION BACKGROUND

Committee of the Whole Meeting
February 9, 2010

SPEAK OUT SHOWCASE!

Throughout the last few months, in our 53 Catholic elementary schools, students have been involved in creative speech writing and presenting them to an audience of their peers and teachers. From the many classroom speeches, the top school representative speeches were presented in four area SPEAK OUT! competitions held across Niagara Catholic in late January and early February at the following Catholic elementary school locations: Alexander Kuska Catholic, St. James Catholic, St. Mark Catholic and Cardinal Newman Catholic.

From these speeches, a total of 12 speeches were selected by a panel of judges from the area SPEAK OUT! competitions to represent the top selections in the following categories: Catholic Messenger, Junior Division, and Intermediate Division. These students participated in the annual Niagara Catholic SPEAK OUT! Showcase on February 8th, 2010, hosted in the Father Kenneth Burns csc Board Room.

SPEAK OUT! is a proud partnership of the Niagara Catholic District School Board and the OECTA Niagara Elementary Unit. A copy of the 2010 SPEAK OUT SHOWCASE! is attached.

Special thanks to...

- ♦ *the gifted young people who have prepared their speeches for presentation and have demonstrated excellence in public speaking.*
- ♦ *the Niagara Catholic District School Board for their financial and administrative support.*
- ♦ *the Ontario English Catholic Teachers' Association – Niagara Elementary Unit (O.E.C.T.A.-N.E.U.) for their financial and personnel support.*
- ♦ *the members of the Public Speaking Festival Committee.*
- ♦ *school and Board support staff for their work with the area festivals and the Showcase.*
- ♦ *all representatives from the N.C.D.S.B. for participating in the opening of the festival and presenting awards to the speakers.*
- ♦ *all representatives from O.E.C.T.A.-N.E.U for welcoming the guests and speakers to the festival, and presenting awards to the speakers.*
- ♦ *the teachers and parents of the contestants for their help in encouraging the students to share their thoughts with all of us.*
- ♦ *the area "Speak Out!" judges for their willingness to evaluate the speeches presented.*

Niagara Catholic District School Board and Ontario English Catholic Teachers' Association Niagara Elementary Unit

Present

"SPEAK OUT!" SHOWCASE



**MONDAY, FEBRUARY 8TH, 2010
CATHOLIC EDUCATION CENTRE
7:00 P.M. – 9:00 P.M.**

*The Niagara Catholic District School Board
and
Ontario English Catholic Teachers'
Association
Niagara Elementary Unit*

proudly present

**Public Speaking 2010
"SPEAK OUT!"
SHOWCASE**

Welcome: *Mark Lefebvre*
Administrator – Student Achievement
K-12

Opening Prayer: *Lisa Incaviglia*

Greetings from the Niagara Catholic District School Board:

Yolanda Baldasaro
Superintendent of Education

Greetings from the Ontario English Catholic Teachers' Association:

Marie Balanowski
President O.E.C.T.A. – N.E.U.

Presentation of Speeches: *Dan Trainor*

Presentation of Awards: *Lori Spadafora, Diane Pizale*
& Lisa Incaviglia

Closing Remarks: *John Crocco*

Catholic Messengers

Speak Out! Area	School	Presenter	Topic
1	<i>St. Denis</i>	<i>Cassidy Motyka</i>	<i>Make a Wish Foundation</i>
2	<i>St. Ann (SC)</i>	<i>Kian Rego</i>	<i>Have We Lost All Respect for Our Elders?</i>
3	<i>St. Ann (F)</i>	<i>Ailene Zamora</i>	<i>Being Yourself</i>
4	<i>St. Mary (NF)</i>	<i>Hannah Gill</i>	<i>Poverty</i>

Junior Division

Speak Out! Area	School	Presenter	Topic
1	<i>St. Michael</i>	<i>Katherine Li</i>	<i>Sleep</i>
2	<i>Our Lady of Fatima (G)</i>	<i>Daniela Lozano</i>	<i>The Tooth Fairy</i>
3	<i>St. Patrick (PC)</i>	<i>Matthew Traynor</i>	<i>Fears</i>
4	<i>Our Lady of Mount Carmel</i>	<i>Olivia Reynolds</i>	<i>Fresh Air Fund Brings Friendship</i>

Intermediate Division

Speak Out! Area	School	Presenter	Topic
1	<i>Assumption</i>	<i>Cody Van Der Kooi</i>	<i>High School</i>
2	<i>St. Martin</i>	<i>Mitchell Tiessen</i>	<i>Y2K: 10 Years of Events</i>
3	<i>St. Ann (F)</i>	<i>Dominique Lalama</i>	<i>Uncertainty</i>
4	<i>Our Lady of Mount Carmel</i>	<i>Ryan Gizzie</i>	<i>Volunteers</i>

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
COMMITTEE OF THE WHOLE
PUBLIC SESSION
FEBRUARY 9, 2010**

**TOPIC: PRESENTATION
HAITI FUNDRAISERS - CHEQUE PRESENTATIONS**
**- ST. CATHARINES DIOCESAN
DEVELOPMENT AND PEACE COMMITTEE**
- HOLY CROSS FATHERS



PRESENTATION BACKGROUND

Committee of the Whole Meeting
February 9, 2010

HAITI FUNDRAISERS – CHEQUE PRESENTATIONS

Within days of the devastating earthquake in Haiti, students and staff at all sites throughout Niagara Catholic were committed to participate in a system fundraiser to aid our brothers and sisters in the Caribbean island and join relief efforts from around the world

Niagara Catholic's connection with Haiti is rooted in our historic support of the Holy Cross Fathers and Sisters who operate a number of schools, orphanages and missions in Haiti. These schools are directly supported by a number of elementary and secondary schools in our Board, most specifically Holy Cross, Saint Paul, St. Francis and Denis Morris through their annual pilgrimages

Daily prayers in all of our schools, moments of prayerful reflection and silence and grade appropriate lessons on Haiti, the country, its people and culture have taken place throughout Niagara Catholic to tighten the bond between our two nations.

To support the coordinated efforts of the Canadian Catholic Organization for Development and Peace and the Government of Canada's matching of funds raised program, all schools and Board sites are invited to participate in a Niagara Catholic fundraiser through individual private donations and payroll deductions to Development and Peace.

Through the outstanding leadership of students, administrators and staff, a variety of fundraisers took place to raise money for the Haitian people and will continue throughout the rest of the year.

We are pleased to announce that as of Friday, January 29th, 2010 Niagara Catholic students, staff and families, by their donations to Haiti through Development and Peace, the Holy Cross Fathers, the Holy Cross Sisters, the Holy Childhood Foundation and the Bishops' Gala 2010 raised over \$100,000 for our needy brothers and sisters in Haiti.

It was agreed to by Bishop Wingle, Kathy Burtnik and Peter Ferren, the President of the Niagara Foundation for Catholic Education that all funds raised at the January 29th, 2010 Bishop's Gala 2010 would be donated directly to the Holy Cross Fathers for their relief efforts and rebuilding work with students in the schools and orphanages that they own in Haiti.

As a Niagara Catholic family of students and staff, we continue to pray and work together to aid our brothers and sisters in Haiti as they struggle for basic human needs and survival.

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
COMMITTEE OF THE WHOLE
PUBLIC SESSION
FEBRUARY 9, 2010**

**TOPIC: POLICY COMMITTEE
UNAPPROVED MINUTES
JANUARY 12, 2010**

RECOMMENDATION

THAT the Committee of the Whole receive the unapproved Minutes of the Policy Committee Meeting of January 12, 2010, as presented.



NIAGARA CATHOLIC
DISTRICT SCHOOL BOARD

MINUTES OF THE POLICY COMMITTEE MEETING TUESDAY, JANUARY 12, 2010

Minutes of the Policy Committee Meeting held on Tuesday, January 12, 2010, at 6:00 p.m. in the Holy Cross Community Room, at the Catholic Education Centre, 427 Rice Road, Welland.

The meeting was called to order at 6:00 p.m.

A. ROUTINE MATTERS

1. Opening Prayer

Opening Prayers were led by Director Crocco.

2. Attendance

Committee Members:

Ed Nieuwesteeg, Committee Chairperson

Kathy Burtnik, Trustee

Tony Scalzi, Trustee

Staff:

John Crocco, Director of Education

Frank Iannantuono, Superintendent of Education

Jennifer Brailey, Manager of Board Services & Communications

Sherry Morena, Administrative Assistant/Recording Secretary

3. Approval of Agenda

Moved by Trustee Nieuwesteeg

THAT the January 12, 2010, Policy Committee Agenda be approved, as presented.

Approved

4. Election of Chairperson

Moved by Trustee Nieuwesteeg

THAT Trustee Scalzi be elected to the position of Chairperson of the Policy Committee.

Approved

5. Policies

Action

Policies Being Recommended

For Vetting (January 12, 2010)

5.1 *Admission of Students Policy (301.1) (Reviewed)*

– Interim Administrative Guidelines

Director Crocco presented the Admissions of Students Policy and Interim Administrative Guidelines and stated that there are no changes to the Policy Statement. The Director highlighted the changes to the Interim Administrative Guidelines which needs to be in effect by February 1, 2010.

Trustees discussed the Interim Administrative Guidelines and suggested amendments.

5.2 *Safe Schools Policy (302.6)*

5.2.1 *Interim Bullying Prevention and Intervention Policy (302.6.8) (Reviewed)*

Superintendent Iannantuono presented the Interim Bullying Prevention and Intervention Policy, which has been updated in compliance with Ministry of Education legislation and other applicable Acts which is legislated to be effect February 1, 2010. The changes to the Interim Administrative Guidelines were identified.

Trustees discussed the Interim Policy and Administrative Guidelines and suggested amendments.

5.2.2 *Interim Progressive Student Discipline Policy (302.6.9) (Reviewed)*

Superintendent Iannantuono presented the Interim Progressive Student Discipline Policy. The changes to the Interim Administrative Guidelines were identified.

Trustees discussed the Interim Policy Administrative Guidelines and suggested amendments.

6. Date of Next Meeting

January 26, 2010 – 5:30 p.m.

Policies Being Presented to January 26, 2010 Policy Committee Meeting

- Formulation of Policy Policy (100.5) *(Reviewed)*
- Safe Arrival Policy (302.3) *(Reviewed)*
- Employee Workplace Harassment Policy (201.7) *(Reviewed)*
- Closure of School/Accommodation Review Policy (701.2) *(Reviewed)*
- Community Use of Facilities Policy (800.2) *(Reviewed)*

10. Adjournment

Moved by Trustee Burtnik

THAT the Policy Committee Meeting be adjourned.

Approved

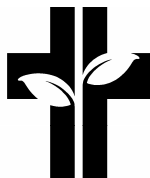
The meeting was adjourned at 7:00 p.m.

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
COMMITTEE OF THE WHOLE
PUBLIC SESSION
FEBRUARY 9, 2010**

**TOPIC: POLICY COMMITTEE
UNAPPROVED MINUTES
JANUARY 12, 2010**

RECOMMENDATION

THAT the Committee of the Whole receive the unapproved Minutes of the Policy Committee Meeting of January 12, 2010, as presented.



NIAGARA CATHOLIC
DISTRICT SCHOOL BOARD

MINUTES OF THE POLICY COMMITTEE MEETING TUESDAY, JANUARY 12, 2010

Minutes of the Policy Committee Meeting held on Tuesday, January 12, 2010, at 6:00 p.m. in the Holy Cross Community Room, at the Catholic Education Centre, 427 Rice Road, Welland.

The meeting was called to order at 6:00 p.m.

A. ROUTINE MATTERS

1. Opening Prayer

Opening Prayers were led by Director Crocco.

2. Attendance

Committee Members:

Ed Nieuwesteeg, Committee Chairperson

Kathy Burtnik, Trustee

Tony Scalzi, Trustee

Staff:

John Crocco, Director of Education

Frank Iannantuono, Superintendent of Education

Jennifer Brailey, Manager of Board Services & Communications

Sherry Morena, Administrative Assistant/Recording Secretary

3. Approval of Agenda

Moved by Trustee Nieuwesteeg

THAT the January 12, 2010, Policy Committee Agenda be approved, as presented.

Approved

4. Election of Chairperson

Moved by Trustee Nieuwesteeg

THAT Trustee Scalzi be elected to the position of Chairperson of the Policy Committee.

Approved

5. Policies

Action

Policies Being Recommended

For Vetting (January 12, 2010)

5.1 Admission of Students Policy (301.1) (Reviewed)

– Interim Administrative Guidelines

Director Crocco presented the Admissions of Students Policy and Interim Administrative Guidelines and stated that there are no changes to the Policy Statement. The Director highlighted the changes to the Interim Administrative Guidelines which needs to be in effect by February 1, 2010.

Trustees discussed the Interim Administrative Guidelines and suggested amendments.

5.2 Safe Schools Policy (302.6)

5.2.1 Interim Bullying Prevention and Intervention Policy (302.6.8) (Reviewed)

Superintendent Iannantuono presented the Interim Bullying Prevention and Intervention Policy, which has been updated in compliance with Ministry of Education legislation and other applicable Acts which is legislated to be effect February 1, 2010. The changes to the Interim Administrative Guidelines were identified.

Trustees discussed the Interim Policy and Administrative Guidelines and suggested amendments.

5.2.2 Interim Progressive Student Discipline Policy (302.6.9) (Reviewed)

Superintendent Iannantuono presented the Interim Progressive Student Discipline Policy. The changes to the Interim Administrative Guidelines were identified.

Trustees discussed the Interim Policy Administrative Guidelines and suggested amendments.

6. Date of Next Meeting

January 26, 2010 – 5:30 p.m.

Policies Being Presented to January 26, 2010 Policy Committee Meeting

- Formulation of Policy Policy (100.5) (Reviewed)
- Safe Arrival Policy (302.3) (Reviewed)
- Employee Workplace Harassment Policy (201.7) (Reviewed)
- Closure of School/Accommodation Review Policy (701.2) (Reviewed)
- Community Use of Facilities Policy (800.2) (Reviewed)

10. Adjournment

Moved by Trustee Burtnik

THAT the Policy Committee Meeting be adjourned.

Approved

The meeting was adjourned at 7:00 p.m.

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
COMMITTEE OF THE WHOLE
PUBLIC SESSION
FEBRUARY 9, 2010**

**TOPIC: POLICY COMMITTEE
UNAPPROVED MINUTES
JANUARY 26, 2010**

RECOMMENDATION

THAT the Committee of the Whole receive the unapproved Minutes of the Policy Committee Meeting of January 26, 2010, as presented.



NIAGARA CATHOLIC
DISTRICT SCHOOL BOARD

MINUTES OF THE POLICY COMMITTEE MEETING

TUESDAY, JANUARY 26, 2010

Minutes of the Policy Committee Meeting held on Tuesday, January 26, 2010, at 5:30 p.m. in the Holy Cross Community Room, at the Catholic Education Centre, 427 Rice Road, Welland.

The meeting was called to order at 5:40 p.m. by Committee Chairperson Scalzi.

A. ROUTINE MATTERS

1. Opening Prayer

The meeting was opened with a prayer.

2. Attendance

Committee Members:

Tony Scalzi, Committee Chairperson
Kathy Burtnik, Trustee
Ed Nieuwesteeg, Trustee

Staff:

John Crocco, Director of Education
Rob Ciarlo, Superintendent of Education
Frank Iannantuono, Superintendent of Education
Woods, James, Controller of Plant
Jennifer Brailey, Manager of Board Services & Communications
Sherry Morena, Administrative Assistant/Recording Secretary

Guest:

Shonna Daly

3. Approval of Agenda

Moved by Trustee Nieuwesteeg

THAT the January 26, 2010, Policy Committee Agenda be approved, as presented.

Approved

4. **Minutes of the Policy Committee Meetings**

4.1 **November 24, 2009**

Moved by Trustee Burtnik

THAT the Policy Committee approve the minutes of the Policy Committee Meeting of November 24, 2009, as presented.

Approved

4.2 **January 12, 2010**

Moved by Trustee Burtnik

THAT the Policy Committee approve the minutes of the Policy Committee Meeting of January 12, 2010, as presented.

Approved

5. **Consideration of Policies**

Action Items

Reviewed Policies Being Presented to the February Committee of the Whole Meeting

5.1 **Formulation of Policy Policy (100.5)**

Director Crocco presented the Formulation of Policy Policy and highlighted the recommend amendments to the Policy

The Policy Committee suggested further amendments to the Statement of Policy and the Administrative Guidelines.

Moved by Trustee Nieuwesteeg

THAT the Policy Committee recommend to the Committee of the Whole the approval of the Formulation of Policy Policy (100.5), as presented.

Approved

5.2 **Safe Arrival Policy (302.3)**

Superintendent Iannantuono presented the Safe Arrival Policy and highlighted the recommend amendments to the Policy. He reviewed some of the feedback that was received during the vetting process.

Policy Committee members discussed item 3(vi) in the Administrative Guidelines and suggested that Board Solicitor Bill Amadio review this statement to determine the Board's liability. All schools will be asked to put this information in the students' handbooks and letters to families.

Moved by Trustee Burtnik

THAT the Policy Committee recommend to the Committee of the Whole the approval of the Safe Arrival Policy (302.3), as presented.

Approved

5.3 Employee Workplace Harassment Policy (201.7)

Superintendent Ciarlo presented the Employee Workplace Harassment Policy and highlighted the recommend amendments to the Policy.

Moved by Trustee Burtnik

THAT the Policy Committee recommend to the Committee of the Whole the approval of the Employee Workplace Harassment Policy (201.7), as presented.

Approved

5.4 Closure of School/Accommodation Review Policy (701.2)

Controller of Plant Woods presented the Closure of School/Accommodation Review Policy (701.2) and highlighted the recommend amendments to the Policy.

The Policy Committee discussed the Policy and Administrative Guidelines and suggested several amendments.

Moved by Trustee Nieuwesteeg

THAT the Policy Committee recommend to the Committee of the Whole the approval of the Closure of School/Accommodation Review Policy (701.2), as presented.

Approved

5.5 Community Use of Facilities Policy (800.2)

The Community Use of Facilities Policy was deferred to February 23, 2010 Policy Committee Meeting.

Information

5.6 Policy and Guideline Review 2010-2010 Update

5.7 Policy Development Update

6. Discussion for Future Action

7. Date of Next Meeting

February 23, 2010 – 5:30 p.m.

8. Adjournment

Moved by Trustee Burtnik

THAT the January 26, 2010 meeting of the Policy Committee be adjourned.

CARRIED

This meeting was adjourned at 7:00 p.m.

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
COMMITTEE OF THE WHOLE
PUBLIC SESSION
FEBRUARY 9, 2010**

**TOPIC: POLICY COMMITTEE
UNAPPROVED MINUTES
JANUARY 26, 2010**

RECOMMENDATION

THAT the Committee of the Whole receive the unapproved Minutes of the Policy Committee Meeting of January 26, 2010, as presented.



NIAGARA CATHOLIC
DISTRICT SCHOOL BOARD

MINUTES OF THE POLICY COMMITTEE MEETING

TUESDAY, JANUARY 26, 2010

Minutes of the Policy Committee Meeting held on Tuesday, January 26, 2010, at 5:30 p.m. in the Holy Cross Community Room, at the Catholic Education Centre, 427 Rice Road, Welland.

The meeting was called to order at 5:40 p.m. by Committee Chairperson Scalzi.

A. ROUTINE MATTERS

1. Opening Prayer

The meeting was opened with a prayer.

2. Attendance

Committee Members:

Tony Scalzi, Committee Chairperson
Kathy Burtnik, Trustee
Ed Nieuwesteeg, Trustee

Staff:

John Crocco, Director of Education
Rob Ciarlo, Superintendent of Education
Frank Iannantuono, Superintendent of Education
Woods, James, Controller of Plant
Jennifer Brailey, Manager of Board Services & Communications
Sherry Morena, Administrative Assistant/Recording Secretary

Guest:

Shonna Daly

3. Approval of Agenda

Moved by Trustee Nieuwesteeg

THAT the January 26, 2010, Policy Committee Agenda be approved, as presented.

Approved

4. Minutes of the Policy Committee Meetings

4.1 November 24, 2009

Moved by Trustee Burtnik

THAT the Policy Committee approve the minutes of the Policy Committee Meeting of November 24, 2009, as presented.

Approved

4.2 January 12, 2010

Moved by Trustee Burtnik

THAT the Policy Committee approve the minutes of the Policy Committee Meeting of January 12, 2010, as presented.

Approved

5. Consideration of Policies

Action Items

Reviewed Policies Being Presented to the February Committee of the Whole Meeting

5.1 Formulation of Policy Policy (100.5)

Director Crocco presented the Formulation of Policy Policy and highlighted the recommend amendments to the Policy

The Policy Committee suggested further amendments to the Statement of Policy and the Administrative Guidelines.

Moved by Trustee Nieuwesteeg

THAT the Policy Committee recommend to the Committee of the Whole the approval of the Formulation of Policy Policy (100.5), as presented.

Approved

5.2 Safe Arrival Policy (302.3)

Superintendent Iannantuono presented the Safe Arrival Policy and highlighted the recommend amendments to the Policy. He reviewed some of the feedback that was received during the vetting process.

Policy Committee members discussed item 3(vi) in the Administrative Guidelines and suggested that Board Solicitor Bill Amadio review this statement to determine the Board's liability. All schools will be asked to put this information in the students' handbooks and letters to families.

Moved by Trustee Burtnik

THAT the Policy Committee recommend to the Committee of the Whole the approval of the Safe Arrival Policy (302.3), as presented.

Approved

5.3 Employee Workplace Harassment Policy (201.7)

Superintendent Ciarlo presented the Employee Workplace Harassment Policy and highlighted the recommend amendments to the Policy.

Moved by Trustee Burtnik

THAT the Policy Committee recommend to the Committee of the Whole the approval of the Employee Workplace Harassment Policy (201.7), as presented.

Approved

5.4 Closure of School/Accommodation Review Policy (701.2)

Controller of Plant Woods presented the Closure of School/Accommodation Review Policy (701.2) and highlighted the recommend amendments to the Policy.

The Policy Committee discussed the Policy and Administrative Guidelines and suggested several amendments.

Moved by Trustee Nieuwesteeg

THAT the Policy Committee recommend to the Committee of the Whole the approval of the Closure of School/Accommodation Review Policy (701.2), as presented.

Approved

5.5 Community Use of Facilities Policy (800.2)

The Community Use of Facilities Policy was deferred to February 23, 2010 Policy Committee Meeting.

Information

5.6 Policy and Guideline Review 2010-2010 Update

5.7 Policy Development Update

6. Discussion for Future Action

7. Date of Next Meeting

February 23, 2010 – 5:30 p.m.

8. Adjournment

Moved by Trustee Burtnik

THAT the January 26, 2010 meeting of the Policy Committee be adjourned.

CARRIED

This meeting was adjourned at 7:00 p.m.

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
COMMITTEE OF THE WHOLE
PUBLIC SESSION
FEBRUARY 9, 2010**

**TOPIC: APPROVAL OF POLICIES
SAFE ARRIVAL POLICY (302.3)**

RECOMMENDATION

THAT the Committee of the Whole recommend that the Niagara Catholic District School Board approve the Safe Arrival Policy (302.3), as presented.

Prepared by: Frank Iannantuono, Superintendent of Education
Presented by: Frank Iannantuono, Superintendent of Education
Approved by: John Crocco, Director of Education
Date: February 9, 2010

NIAGARA CATHOLIC DISTRICT SCHOOL BOARD

SAFE ARRIVAL

Adopted: May 31, 1999
Revised: February 23, 2009

Policy No. 302.3

STATEMENT OF POLICY

The Niagara Catholic District School Board is committed to strong communication between the home and the school in relation to student absence. Such communication is important for the safety of our students, the efficient operation of the school, as well as for ensuring that parents/guardians are kept informed.

It is an expectation that parents will be responsible to contact the school if they are aware that their child will be absent for part or all of the school day.

~~The Niagara Catholic District School Board and its schools will strive to maintain safe and secure learning environments for students. As a reflection of our Catholic School commitment, we believe strongly that communication between the home and the school in relation to student absence is important to the safety of our students, the peace of mind of the parents, and the efficient running of the school.~~

In order to promote the safety of students within its jurisdiction, the Board has in place a Safe-Arrival Program in compliance with current Ministry of Education legislation.

Each school shall design and effect a process that facilitates home-to-school communication and school-to-home communication regarding student absence.

This process shall be annually communicated to parents.

The Director of Education will establish Administrative Guidelines for implementation of the Policy

Reference:

As per Ministry of Education Policy/Program Memorandum 123, dated February 2, 1999.

Niagara Catholic District School Board
SAFE ARRIVAL

Issued: May 31, 1999

Policy No. 302.3

Revised: **January 26th, 2010.**

ADMINISTRATIVE GUIDELINES

1. Safe arrival programs are designed to be flexible, with a view of achieving overall effectiveness and efficiency. The Principal of the school shall implement procedures that facilitate the reporting of student absence by the home to the school and the school to the home.
2. The Principal of the school shall, with the approval of the ~~Area~~**Family of Schools** Superintendent, communicate the plan to all parents, and the Catholic School Council, within the **first month** of each school year and to any parents registering a student during the school year.
3. **The policy, which will be reviewed annually to confirm its effectiveness, is intended to ensure that:**
 - i. **All schools have procedures in place which are conducted in conjunction with daily school attendance taking procedures that aim to account for absent students**
 - ii. **timely efforts are made to contact parents, guardians or caregivers**
 - iii. **safe-arrival programs are developed and implemented by schools with advice from Catholic School Councils.**
 - iv. **specific procedures are designed reflecting the needs and particular circumstances of each school community.**
 - v. **schools, parents/guardians, and Catholic School Councils work cooperatively toward the successful development and implementation of safe-arrival programs.**
 - vi. **it takes into account both normal recurring circumstances and unusual events and conditions. Regular procedures may change due to inclement weather and/or bus cancellations.**
 - vii. **it specifies steps that are to be taken when a follow-up contact cannot be reached.**
 - viii. **should bus transportation be cancelled, parents notify the school if their child will be in attendance.**
4. **Where the Principal finds it necessary to use volunteers, the safe arrival program shall:**
 - i. **Ensure that individuals delivering safe arrival programs receive appropriate training and supervision.**
 - ii. **ensure that the individuals delivering safe arrival programs have been trained and supervised**
 - iii. **encourage parents and volunteers to contribute to the delivery of the safe- arrival program.**
 - iv. **Ensure that volunteer participation/involvement is carried out in a confidential manner.**
 - v. **Ensure that the Volunteer Confidentiality Agreement has been signed.**

5. These procedures shall detail the expectations placed upon the parents by the school and the responsibilities accepted by the school on communication regarding student absence.
6. ***It is an expectation that parents will be responsible to contact the school if they are aware that their child will be absent for part or all of the school day.***
7. The expectations placed upon the parents shall include:
 - i. notification by the parent/**guardian and or adult student to** the designated individual (i.e. school secretary) via phone, note, or in person of a student's absence and reason for absence for the school day or part of a day. this is to occur prior to the commencement of classes for that day.
 - ii. the provision at the beginning of the year or upon registration, of home, work and emergency contact information and contact telephone numbers;
 - iii. notification to the school, in a timely manner, of any changes regarding phone numbers or emergency contact person(s).
8. The responsibilities of the school shall include:
 - i. facilitation of the receipt of messages from parents/guardians and/or adult students.
 - ii. accurate and timely tracking of attendance throughout the day;
 - iii. record keeping of home, work and emergency contact information and telephone numbers;
 - iv. timely contact of parent or designate, regarding student absence when no prior notification has been received.
 - v. **A reliable system of documenting key information is to be developed and maintained subject to the Municipal Freedom of Information and protection of Privacy Act.**
9. The Principal may contact the police regarding student absence when no prior notification of absence has been received and the school cannot contact the parent or designate.
10. Beginning 2010, parents/guardians will be able to confirm the Safe Arrival of their child by accessing the Niagara Catholic District School Board parent portal-student attendance system.

The following is a sample of a letter that could be applied to the process.

Dear Parents:

We wish to continue our "Safe Arrival Program" system as a safety precaution for our children. You may be familiar with this from last year or from other schools, but for those who are not, it works as follows:

1. If your child(ren) will be away from school you are expected to call the school to advise us of this fact. Please call between 8:45 a.m. and 9:15 a.m. (and in the afternoon between 12:30 p.m. and 1:00 p.m.).
2. At 9:00 a.m. and 12:45 p.m. teachers will report their absentees to the main office.
3. A telephone call will be made to the home of any child who is absent, but whose parents or guardian has **not** called to report an absence.

In order to have the system work effectively, we must ask your co-operation in adhering to the first point above and we are asking for volunteers to comprise the telephone committees.

The **TELEPHONE COMMITTEE** will be a group of persons (not necessarily parents, may be a grandparent, aunt, uncle) who will agree to take turns being at the school between 9:15 a.m. and 10:00 a.m. to receive and make the necessary calls (on any given day it may only be necessary to make one or two calls and thus the volunteer could be finished early). The more volunteers we get, of course, the less frequency any one person would be called upon. e.g. - 20 volunteers would mean one day per month for each, 10 volunteers two days per month for each and so on.

Once we know our volunteers, we will meet with them very briefly to get the safe arrival system under way. All parents will be advised of the starting date, but, in the meantime, please do not hesitate to call if your child is going to be absent.

Those who are able to volunteer and who wish to do so are asked to return the bottom portion of this notice to us *immediately*.

Thank you for your anticipated co-operation.

Sincerely,
Principal

SAFE ARRIVAL PROGRAM

I am able to volunteer my services as a member of the telephone committee. I am able to volunteer my services as a member of the telephone committee from 9:15 to 10:00 a.m. I would prefer to work on the following day of the week: **PLEASE CHECK**

Monday	Tuesday	Wednesday
Thursday	Friday	



CONFIDENTIALITY AGREEMENT

In accepting the duties and responsibilities of a volunteer with the Niagara Catholic District School Board, I agree to abide by the following terms of confidentiality.

I WILL KEEP CONFIDENTIAL:

- Any personal and confidential information that I may become aware of in the course of my duties as a volunteer.
- Any information that I may come to know regarding the Board, school, staff, students and their families.

The Niagara Catholic District Catholic District School Board depends on the maturity and loyalty of its volunteers to keep private any such information.

It is understood that any breach of this code of confidentiality will result in action by the Board, up to and including withdrawal of current and future volunteer opportunities.

I understand and agree to the above terms.

Name of Volunteer: _____

Signature of Volunteer: _____

Date: _____

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
COMMITTEE OF THE WHOLE
PUBLIC SESSION
FEBRUARY 9, 2010**

**TOPIC: APPROVAL OF POLICIES
EMPLOYEE WORKPLACE HARASSMENT POLICY (201.7)**

RECOMMENDATION

THAT the Committee of the Whole recommend that the Niagara Catholic District School Board approve the Employee Workplace Harassment Policy (201.7), as presented.

Prepared by: Rob Ciarlo, Superintendent of Education

Presented by: Rob Ciarlo, Superintendent of Education

Approved by: John Crocco, Director of Education

Date: February 9, 2010

Niagara Catholic District School Board

EMPLOYEE WORKPLACE HARASSMENT

Adopted: March 26, 2002

Policy No. 201.7

Revised:

STATEMENT OF POLICY

The Niagara Catholic District School Board will endeavour to provide a work environment that promotes the treatment of every employee with dignity, respect and equity.

The Board believes that the eradication of harassment in the school/workplace is the joint responsibility of the employer and the employee. Therefore, any employee who becomes aware of a harassment situation has a responsibility to draw appropriate attention to it.

Where the occasion of a complaint of harassment arises, the Board may achieve resolution through a formal or informal process. During the process all information gathered is to be kept confidential.

It is the intention of the policy and the resulting guidelines to attempt to protect both the complainant and the accused. Therefore, each party has equal rights at all steps throughout the process.

The Director of Education will issue administrative guidelines in support of this policy.

Reference:

Ontario Human Rights Code 1990

Teacher Profession Act

Municipal Freedom of Information and Protection of Privacy Act

Occupational Health & Safety Act (December 2009)

Niagara Catholic District School Board

EMPLOYEE WORKPLACE HARASSMENT

Adopted: March 26, 2002

Policy No. 201.7

Revised:

ADMINISTRATIVE GUIDELINES

1. DEFINITIONS

Definitions are subject to changes from time to time as the appropriate legislation is reviewed and amended.

- a. **Harassment (Section 10 [1] of the Human Rights Code R.S.O. 1990 C.H. 19)**
is a course of vexatious comments or conduct based on a prohibited ground of discrimination that is known or ought reasonably to be known as unwelcome.
- b. **Ethnocultural Harassment**
is one or a series of unwanted, unsolicited remarks, behaviours or communications, in any form, directed toward an individual or members of an identifiable group because of a prohibited ground of discrimination, which has the effect of:
 - creating an intimidating, hostile, or offensive psychological or emotional climate for work or study, and/or
 - undermining work/academic performance, and/or
 - preventing or impairing full and equal enjoyment of employment/educational services, benefits, and/or opportunities.
- c. **Sexual Harassment is:**
 - unwanted sexual attention of a persistent or abusive nature made by a person who knows, or ought to know, that such attention is unwanted;
 - implied or expressed threat or reprisal in the form either of actual reprisal or the denial of opportunity for refusal to comply with a sexually oriented request; and
 - sexually oriented remarks, gestures and/or behaviour which may reasonably be perceived to cause humiliation or a negative psychological and/or emotional environment for work or study.
 - i. **Sexual Harassment may include:**
 - the display or distributing of offensive material such as pictures, cartoons, e-mails and graffiti in schools, or in other Board premises,
 - unwanted and unnecessary physical contact,
 - unwelcome remarks, jokes or other gestures of a sexual nature.
 - unwelcome sexual innuendo, sexual advances, inappropriate body contact, request for sexual favours and the display of exploitive material
 - ii. **Sexual Harassment is not:**
 - conduct which both parties find acceptable such as an occasional compliment,
 - an occasional or appropriate comment which a reasonable person, in his / her circumstances, would not take to have an unwelcome sexual connotation.
 - relationships between consenting adults which are voluntary. However, when such a relationship ends, continued unwanted attention may constitute sexual harassment.

GENERAL:

The normal and proper exercise of supervisory responsibilities including, **but not limited to** training, evaluating, counseling and disciplining when warranted, does not in itself constitute harassment.

2. COMPLAINT RESOLUTION PROCEDURES - INFORMAL RESOLUTION (VERBAL PROCESS)

- a. Complainants are encouraged to attempt to resolve concerns at the Informal Resolution Stage. However, if the complainant believes circumstances make this difficult to do; the complainant may follow the Formal Resolution procedures.
- b. The complainant may speak directly to the accused, in order to:
 - i. identify the specific conduct, action or attitudes which are alleged to be harassing
 - ii. demand that the conduct, action or attitudes cease
- c. The complainant may choose to speak to his/her Immediate Supervisor, or another supervisor, in an attempt to resolve the complaint.
- d. This supervisor may arrange informal meetings to resolve the issue and the parties concerned may be accompanied by an advocate to attend the meetings if they so choose.
- e. No formal written records are necessary at this stage. It is strongly suggested, however, that the parties should keep personal documentation of the meeting(s).

3. COMPLAINT RESOLUTION PROCEDURES—FORMAL RESOLUTION

- a. This complaint procedure is not intended to affect the employee's rights and duties as outlined in relevant legislation and/or Collective Agreements or Terms of Employment.
- b. If the complainant is not satisfied that the informal resolution procedure has produced acceptable results, or if circumstances warrant further action, then the complainant may initiate the formal resolution procedure.
- c. The complainant has the right to bring forward a formal complaint and to obtain a review of her/his complaint in an atmosphere of respect and confidentiality without fear of embarrassment or reprisals.
- d. The formal complaint shall be in written form.
- e. The formal complaint should be brought to the attention of the Immediate Supervisor with copies to the appropriate Superintendent and the Senior Administrator of Human Resources.
- f. Resolution to the formal complaint process shall be initiated through the Immediate Supervisor **or Senior Administrator of Human Resources.**
- g. When the accused is the Immediate Supervisor the complaint shall be directed to the appropriate Superintendent, with a copy to the Senior Administrator of Human Resources.
- h. When the accused person is a Superintendent or Senior Administrator of Human Resources the complaint shall be directed to the Director of Education.
- i. When allegations are made against the Director the complaint shall be directed to the Chairperson of the Board.
- j. The complaint shall be forwarded to the Director if the accused is a Trustee.
- k. The formal written complaint shall include:
 - i. identification of the accused individual(s) involved
 - ii. identification of the specific conduct, action, or attitudes which the complainant considers harassing
 - iii. identification of any witnesses to the conduct, action or attitudes
 - iv. a suggested resolution
- l. A copy of this complaint must be sent by the complainant to the accused within 3 working days of the registration of the complaint.
- m. If the complaint is directed at another member of the College of Teachers, teachers are required to comply with section 18 1(b) of the regulation made under the **Teaching Profession Act.**

4. INVESTIGATIVE PROCEDURE OF THE COMPLAINT BY THE SUPERVISOR

- a. Upon receipt of a formal complaint the Supervisor shall ascertain that a copy of the complaint has been provided to the accused and to the appropriate Superintendent and the Senior Administrator of Human Resources.
- b. The Supervisor shall arrange a meeting within ten (10) working days, **under ordinary circumstances**, of the written complaint being sent to the accused. Each party to this meeting may have an "advocate" present during the meeting. This advocate may be a principal, vice principal, supervisor, trusted staff member, friend, association or union representative.
- c. During this meeting the Supervisor shall review the complaint, allow each party to present their position relative to the complaint, and question the parties for clarification.

No Merit

- d. A written report is expected if the Supervisor concludes after an internal investigation that the complainant's allegations have no merit. This report shall be completed with a rationale for ending the investigation. The report shall be communicated to the parties within ten (10) working days of the meeting (refer to 4 b). A copy of this report shall be forwarded to the appropriate Superintendent and to the Senior Administrator of Human Resources.

With Merit

- e. An internal investigation is expected if the Supervisor concludes that the allegations have merit. After internal investigation,
 - i. **If it is clear that the respondent's behaviour did constitute harassment/discrimination, the respondent will be required to provide a written plan that outlines what will be done to prevent any reoccurrence of the harassing behaviour(s).**
 - ii. **The plan will also address future interactions with the complainant to ensure that there will be no overt or subtle intimidation or retaliation. The plan may include specific action regarding harassment/discrimination prevention education or counseling provided in the community.**
 - iii. **The complainant's wishes regarding future interactions with the respondent may be considered in the development and the final approval of the plan.**
 - iv. **The Superintendent of Human Resources will determine the appropriate disciplinary action to be taken.**
- f. If either party is not accepting of the findings the matter may be referred to the Director. The Director may select to proceed with an investigation through his / her office or refer the matter to an independent third party. Selection of the third party shall be the exclusive decision of the Director.
- g. Should the Director choose to investigate the matter through his / her office the Director may request, in writing a meeting with either party for the purpose of reviewing the decision reached by the Supervisor. This request must be made within ~~fourteen (14)~~ **fifteen (15) working** days of the decision by the Supervisor. The Director will hold a meeting with both parties.
- h. After a meeting with the Director a written final decision will be presented to both parties. A copy of this final decision including any prescribed action and discipline will be filed with the Senior Administrator of Human Resources.
- i. The final decision of the Director may be appealed to the Committee of the Whole/ **or the Board** by either party **not to exceed sixty (60) school days.**
- j. If the complaint is against the Director of Education the Chairperson of the Board will refer the issue to the Board after conducting an informal investigation in order to assess merit.
- k. If the complaint is against a Trustee, the Director will refer the issue to Chair of the Board after conducting an informal investigation in order to assess merit.

5. RECORDS

- a. All records **for cases determined to have merit**, shall be sealed and placed in the accused person's **electronic** personnel file and are accessible only to authorized Board personnel, the accused and any representative of the accused with the appropriate written permission. If there are no further complaints that are deemed to have merit, within a three (3) year period this individual may request, in writing, that their record be removed and destroyed.
- b. At the written request of the accused, the Director and / or delegate may review the appropriate harassment file after a three (3) year period provided the individual has fully complied with the Board's Employee Workplace Harassment policy during that time period.
- c. The Director may, at his/her discretion, determine that the harassment file be retained or destroyed following the review.

6. OTHER CONSIDERATIONS

- a. All investigations, **accusations and all matters dealing with the Employee Workplace Harassment complaint** will be conducted with regard to due process and confidentiality.
- b. Any breach of confidentiality by those parties involved may result in disciplinary action.**
- c. The process does not abrogate or deny the rights of any employee granted or contained in any other provincial acts or regulations, federal legislation or collective agreements.
- d. If the most recent incident giving rise to the complaint occurred prior to the current school year or prior to six months before initiation of the complaint, the complaint must have a reasonable explanation of why the complaint was not promptly made and the supervisor must be satisfied that the delay was incurred in good faith and no substantial prejudice will result to any individual affected by the delay.
- e. If the complaint is made by a student or a parent against an employee of the Board the appropriate supervisor will exercise the relevant guidelines or regulations as set out in the Police Protocol section of the Safe Schools Policy.**
- f. All principals/supervisors shall make all employees aware of this policy.
- g. Failure to take measures to address harassment in the workplace has legal implications for the employer (Board) under the Ontario **Human Rights Code**.
- h. This policy will be implemented in accordance with the **Municipal Freedom of Information and Protection of Privacy Act**.
- i. Timelines to the investigation and the process listed in this policy may be extended with the approval and agreement of the parties.**
- j. Copies of this policy will be submitted to the complainant and harasser upon receipt of the complaint.**

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
COMMITTEE OF THE WHOLE
PUBLIC SESSION
FEBRUARY 9, 2010**

**TOPIC: APPROVAL OF POLICIES
CLOSURE OF SCHOOL/ACCOMMODATION REVIEW POLICY
(701.2)**

RECOMMENDATION

THAT the Committee of the Whole recommend that the Niagara Catholic District School Board approve the Closure of School/Accommodation Review Policy (701.2), as presented.

Prepared by: James Woods, Controller of Plant
Presented by: James Woods, Controller of Plant
Approved by: John Crocco, Director of Education
Date: February 9, 2010



Niagara Catholic District School Board

~~CLOSURE OF SCHOOLS~~ / PUPIL ACCOMMODATION REVIEW POLICY

Adopted: April 28, 1998
Revised: March 27, 2007
February 2010

Policy No. 701.2

STATEMENT OF POLICY

The Niagara Catholic District School Board ~~recognizes its responsibility:~~

- ~~1. to provide adequate accommodation and instruction for all pupils attending its schools; to operate its schools economically and efficiently, while taking into account the best education of the pupils, within the limits of the Board's available resources;~~
- ~~2. to provide~~ provides a Catholic atmosphere in its schools by means of its teaching staff and the fostering of a spirit of cooperation between the home, the school and the church;
- ~~5. and~~
- ~~6. to maintain good communication with stakeholders concerning possible changes in the status of a school or of school boundaries~~

In accordance with the Ministry of Education, the Niagara Catholic District School Board recognizes its responsibility:

- to provide adequate accommodation and instruction for all pupils attending its schools;
- to undertake long-term capital planning;
- to operate its schools economically and efficiently, while taking into account the best education of the pupils, within the limits of the Board's available resources;
- to explore opportunities for effective, sustainable partnerships; and
- to maintain communication with stakeholders and potential partners concerning possible changes in the status of a school or of school boundaries.

The Board acknowledges that the consolidation or closure of schools may be required to meet the above objectives. The Board is committed to providing student accommodation in a responsible and organized manner considering reasonable and just alternatives.

The Director of Education shall make recommendations to the Board to establish an ~~local~~ Accommodation Review Committee (ARC), which ~~would~~ will review a school or schools for potential consolidation or closure. The process shall follow the requirements of the current Ministry of Education - Pupil Accommodation Review Guidelines.

The Board shall consider the consolidation or closure of a school(s) following the submission of a report from an ~~local~~ Accommodation Review Committee, as established in the Administrative Guidelines issued by the Director of Education. The Niagara Catholic District School Board reserves to itself the right to make the final decision on the closure of school(s).

The Director of Education will issue Administrative Guidelines in support of this policy.

References:

Ministry of Education - Pupil Accommodation Review Guidelines (Revised June 2009)

Ministry of Education, Administrative Review of the Accommodation Review Process

Board Policy # 701.3 – Attendance Areas

Board Policy #301.1 – Admission of Students



Niagara Catholic District School Board

~~CLOSURE OF SCHOOLS/~~ PUPIL ACCOMODATION REVIEW POLICY

Issued: April 28, 1998

Policy No. 701.2

Revised: September 12, 2000

December 11, 2007

February 2010

ADMINISTRATIVE GUIDELINES

BACKGROUND

The ~~Closure of Schools/~~ Pupil Accommodation Review Policy and Administrative Guidelines implements the Pupil Accommodation Review Guidelines released by the Ministry of Education on ~~October 31, 2006~~ June 26, 2009. A copy of the *Pupil Accommodation Review Guidelines (Revised June 2009)*, and the Ministry document entitled *Administrative Review of the Accommodation Review Process* along with this Policy and Administrative Guidelines will be posted on the Board website and will be made available at the Catholic Education Centre.

CONTEXT

The Board's elementary schools are organized as families of schools, generally linked to a secondary school. The goal of providing a suitable and equitable range of learning opportunities in a school or family of schools requires monitoring and active curriculum and programming decisions. Decisions that might require consolidation, closure or major program relocation will take into account the needs of all of the students in all of the schools in a particular group. There may, however, be circumstances in which a single school should be studied for closure or relocation.

~~Any decisions under the Policy and Administrative Guidelines will take into account the~~ The Niagara Catholic District School Board's Capital Plan long-term enrolment and capital planning will provide the context for accommodation review processes and decisions. The planning will take into account opportunities for partnerships with other school boards and appropriate organizations that are financially sustainable, safe for students, and protect the core values and objectives of the Board.

APPLICATION OF ACCOMMODATION REVIEW GUIDELINES

The following outlines circumstances where Boards are not obligated to undertake an accommodation review in accordance with the Ministry Pupil Accommodation Review Guideline. In these circumstances, the Board will consult with local communities about proposed accommodation options for students in advance of any decisions by the Board.

- Where a replacement school is to be rebuilt by the Board on the existing site or located within the existing school attendance boundary as identified through the Board's existing policies.;
- When a lease is terminated;

- When the Board is considering the relocation of a grade or grades, or a program, where the enrolment in the grade or grades, or program, constitutes less than 50% of the enrolment of the school;
- When the Board is repairing or renovating a school, and the school community must be temporarily relocated to ensure the safety of students during the renovations;
- Where a facility has been serving as a holding school for a school community whose permanent school is under construction or repair.

PROCEDURES ACCOMMODATION REVIEW PROCESS

1. The Preliminary Report

The Director and/or designate will present a preliminary report to the Board identifying a school or group of schools in which challenges may be faced in providing a suitable and equitable range of learning opportunities for students, and in respect of which there may be a need to consider the possible consolidation, closure or major program relocation in respect of one or more schools.

A school or group of schools may be considered for study if one or more of the following conditions apply:

- The school or group of schools is, currently or as projected, unable to provide a suitable and equitable range of learning opportunities for students;
- The school or group of schools has experienced or will experience an adverse impact on learning opportunities for students due to declining enrolment;
- Reorganization involving the school or group of schools could enhance program and learning opportunities for students;
- Teaching/learning spaces are not suitable to provide the programs needed to serve the community and retrofitting may be cost prohibitive;
- Under normal staffing allocation practices, it would be necessary to assign three grades to one class in one or more of the schools;
- One or more of the schools is experiencing higher building maintenance expenses than the average for the system and/or is in need of major capital improvements;
- In respect of one or more of the schools there are safety and/or environmental concerns attached to the building, the school site or its locality;
- The consolidation of schools is in the best interests of the overall school system;
- It has been no less than five years since the inception of a study of the school by a Program and Accommodation Review Committee, except where extenuating circumstances warrant, such as an unexpected economic or demographic shift, or a change in a school's physical condition.

2. Establishing an Accommodation Review Committee

After reviewing a Preliminary Report from staff, the Board may direct the formation of an Accommodation Review Committee (ARC) ~~for~~ to lead the review of a group of schools or ~~for~~ a single school. The ARC will assume an advisory role and will provide recommendations that will inform the final decision made by the Board.

Parents/guardians, school staff and school council members of the affected schools will be informed by staff, within one week, in writing, through their respective schools, of the Board's decision to form an ARC. The decision will be posted on the Board's Board website.

~~2.1 The Mandate of the ARC~~

~~The ARC will study, report and make recommendations on the accommodation options respecting the group of schools or single school referred to it in the manner set out below.~~

~~2.2 Composition of the ARC~~

~~The ARC will consist of the following persons:~~

- ~~• One Trustee, preferably the one who represents the area under study;~~
- ~~• The Director or designate~~
- The Family of Schools Superintendent who will serve as Chair of the committee;
- ~~• From each affected school:~~
 - ~~○ the school Principal;~~
 - ~~○ the Catholic School Council chair~~ Chair ~~or designate;~~
 - ~~○ one a Priest from the local parish(es)~~ each area under review;
- The Controller of Plant and / or designate;
- Two community members
- Any other individual as deemed necessary by the Board

~~Once the ARC is constituted, it will invite a municipal councillor or delegate and a member of the business community to join the ARC. The ARC will be deemed to be properly constituted whether or not all of the listed members are willing and able to participate.~~

At its first meeting the ARC will agree to invite two community members to join the ARC, and using the template provided (Appendix A), will prepare an outline of scheduled meetings which will be posted on the Board website. The minutes of all meetings will also be posted on the Board website.

All meetings of the ARC will be open to the public.

The ARC will liaise with municipalities throughout the process, as well as all stakeholders of joint use facilities.

~~The ARC has the authority to co-opt additional members.~~

3. Accommodation Review Terms of Reference

~~2.3 Operation of the ARC~~

~~The Director will appoint the Chair of the ARC. The Chair will convene and chair meetings, and will, in cooperation with the Director or designate ensure that the ARC successfully carries out its obligations under this Policy.~~

~~The Director will also appoint a secretary and resource person as required. Other resource personnel can be requested to provide information to the ARC including employees or consultants for third party private and public bodies such as municipalities, post-secondary institutions and coterminous school boards.~~

Senior staff will provide a completed Terms of Reference template that will describe the ARC's mandate to the Board for approval. - (Appendix B).

4. School Information Profile

The Board, through Senior Staff, will develop a School Information Profile which will include data for the school(s) (**Appendix C**). The ARC will discuss and consult about the School Information Profile(s) and modify the Profile(s) where appropriate. The final School Information Profile(s) and the Terms of Reference will provide the foundation for discussion and analysis of accommodation options. In carrying out its mandate the ARC will weigh the value of the schools to the student above the other factors to be assessed.

5. Accommodation Options

Senior staff will present to the ARC at least one alternative accommodation option that addresses the objectives and Reference Criteria outlined in the Terms of Reference. The ARC may also create alternative options. The option(s) will address the following:

- where students will be accommodated;
- required changes to existing facilities;
- available programs for students;
- transportation; and
- availability of funding if required.

~~2.4 Meetings of the ARC~~ **6. Public Consultation Meetings**

~~The ARC will complete its work within the timelines in this Policy.~~

The ARC Chair will call the first public meeting of the ARC for public consultation no earlier than sixty ~~sixty~~ thirty (~~60~~ 30) days after the date of its appointment, excluding from the calculation school holidays such as summer vacation, Christmas break, and Spring break and adjacent weekends.

The ARC will meet as often as required, ~~and~~

~~Prior to the first public meeting, the ARC will customize the Board's Generic School Valuation Framework referred to in the **Appendix A** for application to the schools under review. The ARC may add factors to both but may not subtract or alter factors. The ARC will make the customized School Valuation Framework public prior to its public meetings.~~

~~The ARC will hold at least four public meetings for public consultation in accessible facilities:~~

- At the first public meeting, the ARC will describe its mandate as outlined in the Terms of Reference, outline the pupil accommodation review, and give the public a briefing on the data School Information Profile(s) and issues to be addressed. ~~The ARC will also describe how the Generic School Valuation Framework referred to in **Appendix A** has been customized. The ARC will receive community-public input and may make changes to the School Information Profile(s) as a result.~~
- At the second public meeting, the ARC will present its draft school-specific valuation reports under the customized School Valuation Framework revised School Information Profile(s) for the schools under consideration to the public and will receive community input seek information and feedback about the accommodation options prepared by staff and the Committee.
- At the third public meeting, the ARC will receive community input on present the accommodation options to be considered which may have changed as a result of the previous consultation and will receive community-public input.
- At the fourth public meeting, the ARC will present its draft School Valuation Accommodation Report to the public and will receive community input. Discussions

will be based on the School Information Profile(s) and the ARC's Terms of Reference. The ARC may make changes to the Accommodation Report report based on feedback at the meeting.

~~Public n~~ Notice of the ~~public~~ meetings for public consultation will be provided through school newsletters, letters to the school community, the Board's Board website and advertisements in local community newspapers, and will include date, time, location, purpose, contact name and number. ~~Notice of the first public meeting will be provided no less than sixty (60) days in advance of the meeting, excluding from the calculation school holidays such as summer vacation, Christmas break and Spring break.~~ A minimum of two weeks notice will be provided in respect of the other public consultation meetings.

~~Meetings of the ARC will be open to the public.~~

~~Detailed minutes will be kept of the ARC meetings and will be posted on the Board's website.~~

~~The ARC will provide information to the affected school communities on an ongoing basis.~~

~~2.5 The Work of the ARC~~

~~The Niagara Catholic District School Board is committed to providing the best educational opportunities for its resident pupils. Active curriculum and programming decisions that might require school consolidation, closure or program relocation must take into account the needs of all of the students in all of the schools in a particular group, recognizing that the schools form a community and have a common set of interests.~~

~~In carrying out its mandate the ARC will weigh the value of the schools to the student above the other factors to be assessed.~~

~~2.6 The ARC School Valuation Report~~

~~The ARC will prepare a School Valuation Report based on the customized school valuation framework, and will provide its report to Staff on the matters to be addressed in Staff's report to the Board considering questions set out in **Appendix B** and may consider such additional questions that may be deemed appropriate.~~

7. ARC Accommodation Report to the Board

The ARC will produce an Accommodation Report that will make accommodation recommendation(s) consistent with the objectives and reference criteria outlined in the Terms of Reference. It will deliver its Accommodation Report to the Director of Education, after which the Accommodation Report will be posted on the Board website. The ARC will present its Accommodation Report to Board. After receipt of the Report, the Board will direct Senior Staff to examine the Report and, within the required timelines, will present an analysis and recommendations to the Board through the Committee of the Whole. The Board will make the final decision regarding the future of the school(s). If the Board votes to close or consolidate a school or schools, the Board will outline clear timelines around when the school(s) will close.

The ARC will also ensure that the following issues are addressed:

- The implications for the program for students both in the school under consideration for consolidation, closure or program relocation and in the school(s) where programs may be affected.
- The effects of consolidation, closure or program relocation on the following:
 - The attendance area defined for the schools
 - Attendance at other schools
 - The need and extent of bussing
- The financial effects of consolidating or not consolidating the school, including any capital implications
- Revenue implications as a result of the consolidation, closure or program relocation
- Savings expected to be achieved as a result of the consolidation, closure or program relocation
 - School operations (heating, lighting, cleaning, routine maintenance)
 - Expenditures to address school renewal issues which will ~~not~~ no longer be required
- Additional expenditures, if any, at schools which will accommodate students ~~displaced~~ relocated as a result of a consolidation, closure or program relocation decision taken by the board
 - School operations (heating, lighting, cleaning, routine maintenance)
 - School administration
 - School renewal
 - Transportation
- Net savings/costs associated with:
 - Teaching staff
 - Paraprofessionals
 - Student transportation
- The possible alternative use or disposition of an empty building

~~The ARC will submit its School Valuation Report to the Director of Education not earlier than ninety (90) days and not later than ninety-five (95) days after the beginning of the ARC's first public meeting, excluding from the calculation school holidays such as summer vacation, Christmas break and Spring break.~~

~~2.7 Information and Documentation~~

~~An information package necessary to permit the ARC to carry out its mandate will be provided by staff.~~

~~The package will include the following with plain language explanations, which will also be made available to the public via posting on the Board's website and in print format at the Catholic Education Centre:~~

- ~~The most recent Capital Plan of the Board to provide a context for the accommodation review;~~
- ~~Background information regarding the schools located within the area of the accommodation review. This information is to include, but not necessarily be limited to, the following:~~
 - ~~Organization and programming information for each school under study~~
 - ~~Maps of area~~
 - ~~Enrolment and capacity information for each school in the review area;~~

- o Information outlining where students attending each school in the review area reside;
- o Demographic projections concerning future enrolments at schools within the review area;
- o Information on transportation
- o Floor plans of schools under study
- o Site plans of schools under study
- o Data on portables
- o Expenditures and revenues for each school in the review area with particular emphasis on school operations (ie heating, lighting, cleaning, routine maintenance), school administration;
- o Information regarding renewal needs of each school in the review area; and
- o Information regarding the current community use of each school in the review area:
 - tenant information/agreements and other relevant information.
- o Alternate accommodation plans for the students in the schools located within the area of the accommodation review including suggestions as to where the students could be accommodated, what changes to existing facilities might be required, what programs could be available to the students, and associated transportation requirements.

Board Staff will respond to reasonable requests for additional information from the ARC and will append responses to the minutes of the meetings at which the questions prompting the responses were raised, and will post the responses on the Board's website.

3. Consideration of the ARC School Valuation Report

3.1 Staff's Report to the Board

Staff, under the direction of the Director of Education, will review the ARC's School Valuation Report and prepare a report to the Board through the Committee of the Whole.

Staff's report will include as appendices the ARC's School Valuation Report and recommendations, the information package provided to the ARC, minutes of the ARC meetings and any material received by the ARC or the Board from the public.

The recommendation accompanying Staff's report will be one or more of the following:

- To maintain the schools and to continue to monitor them;
- To reorganize the schools, their programs or their grade structures;
- To change the boundaries of the schools;
- To consolidate and/or close one or more of the schools.

Staff's report and recommendations will be submitted to the Board in public session at a regularly scheduled meeting not less than thirty (30) days after the ARC School Valuation Report was submitted to the Director of Education.

3.2 Board Meeting for Public Input

The Board will hold a meeting for public input no sooner than thirty (30) days

after Staff's report and recommendations are presented to the Board in public session, in order to provide an opportunity for the public to make formal presentations to the Board concerning Staff's report and the matters that are addressed in it and in the ARC School Valuation Report. On the date that the Board schedules the Meeting for public input, it will also schedule the Board meeting to consider school accommodation referred to in **s. 3.4** of these guidelines.

A minimum of two weeks notice of the public Board meeting for input will be provided via school newsletters, letters to the school community, the Board's website and advertisements in local community newspapers and will include date, time, location, purpose, contact name and number.

The public may provide written input to the Director of Education at any time.

3.3 Staff's Follow-up Report to the Board

Following the Board meeting for public input, Staff will prepare a report to the Committee of the Whole in which it will report on and respond to the representations made by the public, for the next regularly scheduled Board meeting. Staff may revise its earlier recommendations to the Board through the Committee of the Whole.

Staff's follow-up report will include copies of the presentations made by the public during the board meeting for public input and those received directly, and minutes of the Board meeting for public input.

Staff's follow-up report will be released publicly and be posted on the Board's website.

3.4 Board Meeting to Consider School Accommodation

8. BOARD MEETING

The Board will make its decision regarding the school accommodation recommendations in the ARC Report, Staff's Report and Staff's Follow-up Report to the Board at a regularly scheduled meeting, which will not occur sooner than sixty (60) days after the presentation of the Staff's Report, thirty (30) days after the Board meeting for public input and fifteen (15) days after the Staff's Follow-up Report is released publicly.

Public notice of the meeting at which the Board will make its decision regarding the school accommodation report will be provided through school newsletters, letters to the school community, the Board's [Board](#) website and advertisements in local community newspapers, and will include date, time, location, purpose, contact name and number, at least sixty (60) days prior to the date of the Board meeting, excluding from the calculation school holidays such as summer vacation, Christmas break and Spring break.

Parents/Guardians, Staff and [Catholic School Council members of the affected schools, municipalities and community partners](#) will be informed, in writing, through their respective schools [the Principals](#), of the Board's decision, which will also be posted on the Board's [Board](#) website.

The Board may make any accommodation decision that it deems advisable in relation to the schools under review by an ARC despite an ARC recommendation to the contrary.

~~If the Board decision is consolidation, closure or program relocation, the following school year will be used to plan for and implement the Board's decision, except where the Board and the affected community believe that earlier action is required. The Board decision will set clear timelines.~~

TIMELINES FOR THE ACCOMMODATION REVIEW PROCESS

After the intention to conduct an accommodation review of a school or schools has been announced by the Board, there must be no less than thirty (30) calendar days notice prior to the first meeting for public consultation. Beginning with the first meeting, the public consultation period must be no less than ninety (90) calendar days.

After the ARC submits its Accommodation Report to the Director, there must be no less than sixty (60) calendar days notice prior to the meeting where the Board will vote on the recommendations.

Summer vacation, Christmas break and Spring break, including adjacent weekends, must not be considered part of the 30, 60 or 90 calendar day periods.

~~3.5 Administrative Review of the Accommodation Review Process~~

ADMINISTRATIVE REVIEW OF THE ACCOMMODATION REVIEW PROCESS

The Ministry of Education has provided a process for an individual(s) to initiate a review of the Accommodation Review Process - **Ministry of Education, Administrative Review of the Accommodation Review Process**. A copy of the Ministry of Education, Administrative Review of the Accommodation Review Process is also available at the Catholic Education Centre- And on the Board website.

~~The School Integration Process~~

INTEGRATION PROCESS

If the Board decision is consolidation, closure, or program relocation, it is important that the integration of students and staff into their new school(s) is achieved in a way that is positive and supportive for the incoming and existing students and parents of the respective school communities. This process of integration should be carried out in consultation with parents and staff.



ACCOMMODATION REVIEW COMMITTEE (ARC) FOR: _____

MEETING DATES AND EXPECTATION SUMMARY

Meeting	Expectation	Date	Time	Location	Date Restrictions
1 st ARC Working Meeting	<ul style="list-style-type: none"> ✓ Review Background Information ✓ Review and Approval of ARC Terms of Reference ✓ Review and Approval of School Profiles 				
1 st ARC Public Consultation	<ul style="list-style-type: none"> ✓ Presentation of Background Information ✓ Presentation of ARC Terms of Reference ✓ Presentation of School Information Profiles ✓ Receive Community Input 				
2 nd ARC Working Meeting	<ul style="list-style-type: none"> ✓ Consider Feedback from 1st Public Consultation ✓ Revision of School Information Profiles ✓ Review Accommodation Options 				
2 nd ARC Public Consultation	<ul style="list-style-type: none"> ✓ Presentation of Revised School Profiles ✓ Presentation of Accommodation Options ✓ Receive Community Input 				
3 rd ARC Working Meeting	<ul style="list-style-type: none"> ✓ Consider Feedback from 2nd Public Consultation ✓ Revision of Accommodation Options 				
3 rd ARC Public Consultation	<ul style="list-style-type: none"> ✓ Presentation of Revised Accommodation Options for Community Input 				
4 th ARC Working Meeting	<ul style="list-style-type: none"> ✓ Consider Feedback from 3rd Public Consultation ✓ Completion of Draft Accommodation Report 				
4 th ARC Public Consultation	<ul style="list-style-type: none"> ✓ Presentation of ARC Accommodation Report for Community Input 				
Presentation of ARC Report to Board	<ul style="list-style-type: none"> ✓ Recommendations Consistent with Objectives and Reference Criteria Outlined in Terms of Reference 				



**ACCOMMODATION REVIEW COMMITTEE
TERMS OF REFERENCE TEMPLATE**

1. Name of School or Group of Schools

2. Committee Members

Roles and responsibilities

3. Committee Formation Details

How, when and why was the committee formed?

4. Mandate

- a) Educational Objectives
- b) Accommodation Objectives
- c) Strategy for Supporting Student Achievement
- d) Deliverables

5. Governance

Decision making and reporting

6. Communications

7. Reference Criteria *(Complete for each school)*

Name of School: _____

CRITERIA	DESCRIPTION	MINISTRY / BOARD BENCHMARK
Student Outcomes:		
Range of Course or Program Offerings:		
Range of Co-curricular Offerings:		
Adequacy and Cost of School's Physical Space:		
Year Built:		
Additions:		
No. of Storeys:		
Accessible:		
Floor Area:		
On the Ground Capacity:		
Enrolment:		
Current / 5 yr. projection / 10 yr. projection		
Square feet/pupil:		
Current / 5 yr. projection / 10 yr. projection		
Utilization:		
Current / 5 yr. projection / 10 yr. projection		
Number of Portables:		
Availability of Specialized Teaching Spaces:		
Ventilation and		
Air Conditioning:		
Operations & Administration Costs:		
Expenditures as % of grant		
Cost of Renewal Needs		
Building:		
Program:		
Site:		
Total:		
Percentage of Replacement Value:		
Cost of upgrades per pupil:		
Cost for Replacement School		
(building only)		
Adequacy & Cost of School Site Upgrades:		
Site Size:		
Adequacy of School Grounds:		
Paved Play Area:		
Unpaved Grounds:		

Availability of Surplus Space in Adjacent Schools:		
Distance to Local Parish:		
Transportation:		
No. of Students Transported		
Percentage of School Transported:		
Proximity of school to students/length of bus ride:		
Estimated annual cost per pupil (using double/triple runs with high schools)		
Adequacy of bus drop off:		
Community Use:		
Total Hours Available for Community Use per School year:		
Average Last 2 Years :		
Percentage of Available Hours Used by Community Groups		
Average Last 2 Years		
Daycare Centre or Before/After School		
Daycare Programs:		
School as Partner in Local Initiatives: (eg sportsfields)		
Availability of Training Opportunities or Partnerships with Business:		

SCHOOL INFORMATION PROFILE



VALUE TO THE STUDENT

	SCHOOL A		SCHOOL B		SCHOOL C	
	PROS	CONS	PROS	CONS	PROS	CONS
Quality of the learning environment						
Student outcomes <i>(5 year trend)</i>						
Range of course offerings						
Range of co-curricular activities						
Adequacy of physical space						
Adequacy of grounds						
Accessibility						
Health, safety and security						
Proximity of school to students						
Adequacy of drop-off and parking						
Adjacent to local parish						

VALUE TO THE SCHOOL BOARD

	SCHOOL A		SCHOOL B		SCHOOL C	
	PROS	CONS	PROS	CONS	PROS	CONS
Student outcomes						
Range of course offerings						
Specialized teaching spaces						
Condition of school						
Location of school						
Only school in community						
Fiscal and operational factors						
Cost to operate the school						
Cost of transportation						
Availability of alternate space						
Cost of upgrades						
Potential growth in area						
Adequacy of site for enrolment						
Adjacent to local parish						

VALUE TO THE COMMUNITY

	SCHOOL A		SCHOOL B		SCHOOL C	
	PROS	CONS	PROS	CONS	PROS	CONS
Adequacy for community use						
Range of program offerings						
School grounds						
School as a partner						
Only school in community						
Provision of daycare						
Parental involvement						

VALUE TO THE LOCAL ECONOMY

	SCHOOL A		SCHOOL B		SCHOOL C	
	PROS	CONS	PROS	CONS	PROS	CONS
Cooperative education						
Training opportunities						
Attracts or retains families						
Only school in community						

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
COMMITTEE OF THE WHOLE
PUBLIC SESSION
FEBRUARY 9, 2010**

TOPIC: POLICY DEVELOPMENT UPDATE

The Policy Development Update
is presented for information.

Prepared by: John Crocco, Director of Education

Presented by: John Crocco, Director of Education

Date: February 9, 2010



NIAGARA CATHOLIC
DISTRICT SCHOOL BOARD

REPORT TO THE COMMITTEE OF THE WHOLE FEBRUARY 9, 2010

POLICY DEVELOPMENT UPDATE

BACKGROUND INFORMATION

The Policy Development Update for the month of February 2010 is submitted for the information of Trustees.

A copy of the Policy and Administrative Guidelines - Policy on Formulation of Policy (Appendix A) is included for ease of reference.

POLICIES BEING DEVELOPED/REVIEWED	DUE DATE		APPENDIX
	CW	BOARD	
POLICIES BEING DEVELOPED			
1. Facility Partnership Policy	Spring 2010	Spring 2010	B
2. Code of Conduct - Trustees Policy	Spring 2010	Spring 2010	C
3. Conflict of Interest for Employees Policy	Spring 2010	Spring 2010	D
4. Equity and Inclusive Education Policy	Spring 2010	Spring 2010	E
5. Self-Identification of Aboriginal Students Policy	Spring 2010	Spring 2010	F
6. Environmental Education Policy	Spring 2010	Spring 2010	G
POLICIES BEING REVIEWED			
7. Trustee Conference and Travel Expenses Policy (100.2)	Spring 2010	Spring 2010	H
8. Assignment of Principals & Vice-Principals Policy (202.1)	Spring 2010	Spring 2010	I
9. Catholic Leadership: Principals & Vice-Principals Policy (202.2)	Spring 2010	Spring 2010	J
10. Fundraising Policy (301.4)	Spring 2010	Spring 2010	K
11. Anaphylaxis Policy (302.1)	Spring 2010	Spring 2010	L
12. Educational Field Trips Policy (400.2)	Spring 2010	Spring 2010	M
13. Purchasing of Goods & Services Policy (600.1)	Spring 2010	Spring 2010	N
14. Monthly Financial Reports Policy (600.3)	Spring 2010	Spring 2010	O
POLICIES BEING VETTED			
Formulation of Policy Policy (100.5)	Mar. 9, 2010	Mar. 30, 2010	
Admission of Students Policy (301.1)	Mar. 9, 2010	Mar. 30, 2010	
Bullying Prevention and Intervention Policy (302.6.8)	Mar. 9, 2010	Mar. 30, 2010	
Progressive Student Discipline Policy (302.6.9)	Mar. 9, 2010	Mar. 30, 2010	
POLICIES BEING PRESENTED TO THE COMMITTEE OF THE WHOLE/BOARD			
Employee Workplace Harassment Policy (201.7)	Feb. 9, 2010	Feb. 23, 2010	
Closure of School/Accommodation Review Policy (701.2)	Feb. 9, 2010	Feb. 23, 2010	
Safe Arrival Policy (302.3)	Feb. 9, 2010	Feb. 23, 2010	

Trustees are reminded that the Policies are published on the Board's website www.niagaracatholic.ca.

The Policy Development Update is presented for information.

Prepared by: John Crocco, Director of Education

Presented by: John Crocco, Director of Education

Date: February 9, 2010



THE FORMULATION OF POLICY

Policy #: 100.5

STATEMENT OF POLICY

The Niagara Catholic District School Board, in order to fulfill its duties and responsibilities, reserves to itself the function of establishing guides for the discretionary action of those to whom it delegates authority. These guides for action will constitute the policies governing the operation of the school system and the internal operations of the Board. The policies pertaining to the internal operations of the Board shall be called bylaws.

The Director of Education, as C.E.O., is accountable to the Board for the implementation of policy and shall issue Administrative Guidelines in support of policy.

The policies of the Board shall be congruent with and supportive of the Mission Statement of the Board.

The process of establishing and reviewing policy will include timely consultation with individuals and groups as deemed appropriate to a particular policy.

The policy shall be based on and supportive of the Catholic Mission Statement of the Board.

ADMINISTRATIVE GUIDELINES

The development and review of all policies shall be initiated by the Board, the Director of Education or Administrative Council.

Prior to the development of draft policy or the revision of current policies, a statement outlining the intent of the proposed policy, as well as the proposed distribution for vetting of the draft policy, will be provided to the Committee of the Whole for Information.

The Director of Education may delegate the development or revision of policy statements to appropriate staff.

The policy draft will be reviewed by Administrative Council, and if the Director deems appropriate, it will be vetted to various stakeholder groups. The vetting process will begin with Trustees who will receive the draft guidelines at least 7 days before the general vetting begins.

Following Administrative Council approval and appropriate vetting to stakeholder groups, the draft policy will be presented to the Policy Committee for recommendation to the Committee of the Whole.

The Board, at a subsequent meeting, will receive a recommendation from the Committee of the Whole regarding the adoption of the policy.

The Director of Education will issue Administrative Guidelines if necessary in support of the policy, and will distribute the policy to the system.

VETTING

A draft policy may be vetted with all or any of the following individuals or groups:

Trustees	O.E.C.T.A. Occasionals	Regional Catholic School Councils
Director of Education	C.U.P.E.	Special Education Advisory Committee
Superintendents	Managers'/Supervisors' Group	The Bishop
Principals/Vice-Principals	Student Services	Pastors
Curriculum Support Staff	Principals'/Vice-Principals' Association	Board Solicitor
O.E.C.T.A. Elementary	Non-Unionized Staff	Student Senate
O.E.C.T.A. Secondary	Catholic School Council Chairs	Others

Policy Issued:	October 27, 1998
Guidelines Issued:	October 27, 1998
Guidelines Revised:	June 26, 2001, September 19, 2001



NIAGARA CATHOLIC
DISTRICT SCHOOL BOARD

POLICY DEVELOPMENT UPDATE

For the Month of February 2010

APPENDIX B

NEW

STEP 1 - NOTIFICATION OF INTENT TO COMMITTEE OF THE WHOLE

Name of Policy	FACILITY PARTNERSHIP POLICY	Policy #	N/A	Initiated By	
Intent of Policy		Issued	N/A	Board	
		Revised	N/A	Director	
				Admin. Council	✓

Distribution of Vetting					
Trustees	<input checked="" type="checkbox"/>	OECTA Occasionals	<input type="checkbox"/>	Regional Catholic School Coun.	<input checked="" type="checkbox"/>
Director	<input checked="" type="checkbox"/>	CUPE	<input checked="" type="checkbox"/>	S.E.A.C.	<input type="checkbox"/>
Superintendents	<input checked="" type="checkbox"/>	Managers/Supervisors	<input checked="" type="checkbox"/>	Bishop	<input checked="" type="checkbox"/>
Principals/V-Principals	<input checked="" type="checkbox"/>	Student Services	<input checked="" type="checkbox"/>	Pastors	<input checked="" type="checkbox"/>
Curriculum Support Staff	<input type="checkbox"/>	Principals/V. Principals Assoc.	<input checked="" type="checkbox"/>	Board Solicitor	<input checked="" type="checkbox"/>
OECTA Elementary	<input checked="" type="checkbox"/>	Non-Unionized Staff	<input type="checkbox"/>	Student Senate	<input checked="" type="checkbox"/>
OECTA Secondary	<input checked="" type="checkbox"/>	Catholic School Council Chairs	<input checked="" type="checkbox"/>	Others	<input checked="" type="checkbox"/>

Resource: J. Woods, Controller of Plant	Date of Notification to Committee of the Whole	October 2009
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STEP 2 - DRAFT POLICY REVIEW

Administrative Council	Date Draft Policy Reviewed	Winter 2009
Trustees	Date Draft Policy Sent to Trustees	Winter 2009
	Date Draft Policy Due From Trustees	Winter 2009
Stakeholders	Date Draft Policy Reviewed	Winter 2009
Policy Committee	Date Draft Policy Reviewed	Winter 2009
Committee of the Whole	Date Draft Policy Reviewed	Winter 2009
Board	Date Policy Approved	Winter 2009

COMMENTS

To comply with the new Ministry of Education Partnership Policy.

STATUS OF POLICY GUIDELINES (For Information - Issued by Director)



NIAGARA CATHOLIC
DISTRICT SCHOOL BOARD

POLICY DEVELOPMENT UPDATE

For the Month of February 2010

NEW

STEP 1 - NOTIFICATION OF INTENT TO COMMITTEE OF THE WHOLE

Name of Policy	CODE OF CONDUCT - TRUSTEES POLICY	Policy # N/A	Initiated By	
Intent of Policy		Issued N/A	Board	
		Revised N/A	Director	✓
			Admin. Council	

Distribution of Vetting

Trustees	<input checked="" type="checkbox"/>	OECTA Occasionals	<input checked="" type="checkbox"/>	Regional Catholic School Council	<input checked="" type="checkbox"/>
Director	<input checked="" type="checkbox"/>	CUPE	<input checked="" type="checkbox"/>	S.E.A.C.	<input checked="" type="checkbox"/>
Superintendents	<input checked="" type="checkbox"/>	Managers/Supervisors	<input checked="" type="checkbox"/>	Bishop	<input checked="" type="checkbox"/>
Principals/V-Principals	<input checked="" type="checkbox"/>	Student Services	<input checked="" type="checkbox"/>	Pastors	<input checked="" type="checkbox"/>
Curriculum Support Staff	<input checked="" type="checkbox"/>	Principals/V. Principals Assoc.	<input checked="" type="checkbox"/>	Board Solicitor	<input checked="" type="checkbox"/>
OECTA Elementary	<input checked="" type="checkbox"/>	Non-Unionized Staff	<input checked="" type="checkbox"/>	Student Senate	<input checked="" type="checkbox"/>
OECTA Secondary	<input checked="" type="checkbox"/>	Catholic School Council Chairs	<input checked="" type="checkbox"/>	Others	<input checked="" type="checkbox"/>

Resource: J. Crocco, Director of Education	Date of Notification to Committee of the Whole	2008
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STEP 2 - DRAFT POLICY REVIEW

Administrative Council	Date Draft Policy Reviewed	Spring 2010
Trustees	Date Draft Policy Sent to Trustees	Spring 2010
	Date Draft Policy Due From Trustees	Spring 2010
Stakeholders	Date Draft Policy Reviewed	Spring 2010
Policy Committee	Date Draft Policy Reviewed	Spring 2010
Committee of the Whole	Date Draft Policy Reviewed	Spring 2010
Board	Date Policy Approved	Spring 2010

COMMENTS

At the September 9, 2008 Committee of the Whole Meeting, the following motion was passed:
 “THAT the Committee of the Whole refer the Code of Conduct for Trustees Policy back to staff for review and rewording.”

STATUS OF POLICY GUIDELINES (For Information - Issued by Director)

The Policy will be submitted to the Policy Committee pending the passing of Bill 177 in the Ontario Legislature.



NIAGARA CATHOLIC
DISTRICT SCHOOL BOARD

POLICY DEVELOPMENT UPDATE

For the Month of February 2010

APPENDIX D

NEW

STEP 1 - NOTIFICATION OF INTENT TO COMMITTEE OF THE WHOLE

Name of Policy	CONFLICT OF INTEREST FOR EMPLOYEES POLICY	Policy # N/A	Initiated By	
Intent of Policy		Issued N/A	Board	
			Director	✓
		Revised N/A	Admin. Council	

Distribution of Vetting					
Trustees	✓	OECTA Occasionals	✓	Regional Catholic School Coun.	✓
Director	✓	CUPE	✓	S.E.A.C.	
Superintendents	✓	Managers/Supervisors	✓	Bishop	✓
Principals/V-Principals	✓	Student Services	✓	Pastors	✓
Curriculum Support Staff	✓	Principals/V. Principals Assoc.	✓	Board Solicitor	✓
OECTA Elementary	✓	Non-Unionized Staff	✓	Student Senate	✓
OECTA Secondary	✓	Catholic School Council Chairs	✓	Others	✓

Resource: J. Crocco, Director of Education	Date of Notification to Committee of the Whole	2008
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STEP 2 - DRAFT POLICY REVIEW

Administrative Council	Date Draft Policy Reviewed	Spring 2010
Trustees	Date Draft Policy Sent to Trustees	Spring 2010
	Date Draft Policy Due From Trustees	Spring 2010
Stakeholders	Date Draft Policy Reviewed	Spring 2010
Policy Committee	Date Draft Policy Reviewed	Spring 2010
Committee of the Whole	Date Draft Policy Reviewed	Spring 2010
Board	Date Policy Approved	Spring 2010

COMMENTS

At the September 9, 2008 Committee of the Whole Meeting, the following motions was passed:
 “THAT the Committee of the Whole refer the Conflict of Interest for Employees Policy back to staff for further study.”

STATUS OF POLICY GUIDELINES (For Information - Issued by Director)

The Policy will be submitted to the Policy Committee pending the passing of Bill 177 in the Ontario Legislature.



NIAGARA CATHOLIC
DISTRICT SCHOOL BOARD

POLICY DEVELOPMENT UPDATE

For the Month of February 2010

APPENDIX E

NEW

STEP 1 - NOTIFICATION OF INTENT TO COMMITTEE OF THE WHOLE								
Name of Policy	EQUITY AND INCLUSIVE EDUCATION POLICY		Policy # N/A					
Intent of Policy			Initiated By					
			<table border="1"> <tr> <td>Board</td> <td></td> </tr> <tr> <td>Director</td> <td></td> </tr> <tr> <td>Admin. Council</td> <td>✓</td> </tr> </table>	Board		Director		Admin. Council
Board								
Director								
Admin. Council	✓							
Distribution of Vetting								
Trustees	<input checked="" type="checkbox"/>	OECTA Occasionals	<input checked="" type="checkbox"/>					
Director	<input checked="" type="checkbox"/>	CUPE	<input checked="" type="checkbox"/>					
Superintendents	<input checked="" type="checkbox"/>	Managers/Supervisors	<input checked="" type="checkbox"/>					
Principals/V-Principals	<input checked="" type="checkbox"/>	Student Services	<input checked="" type="checkbox"/>					
Curriculum Support Staff	<input type="checkbox"/>	Principals/V. Principals Assoc.	<input checked="" type="checkbox"/>					
OECTA Elementary	<input checked="" type="checkbox"/>	Non-Unionized Staff	<input checked="" type="checkbox"/>					
OECTA Secondary	<input checked="" type="checkbox"/>	Catholic School Council Chairs	<input checked="" type="checkbox"/>					
		Regional Catholic School Coun. S.E.A.C.	<input checked="" type="checkbox"/>					
		Bishop	<input checked="" type="checkbox"/>					
		Pastors	<input checked="" type="checkbox"/>					
		Board Solicitor	<input checked="" type="checkbox"/>					
		Student Senate	<input checked="" type="checkbox"/>					
		Others	<input checked="" type="checkbox"/>					
Resource: Y. Baldasaro, Supt. of Education	Date of Notification to Committee of the Whole	October 2009						
STEP 2 - DRAFT POLICY REVIEW								
Administrative Council	Date Draft Policy Reviewed	Spring 2010						
Trustees	Date Draft Policy Sent to Trustees	Spring 2010	} 7 Days					
	Date Draft Policy Due From Trustees	Spring 2010						
Stakeholders	Date Draft Policy Reviewed	Spring 2010						
Policy Committee	Date Draft Policy Reviewed	Spring 2010						
Committee of the Whole	Date Draft Policy Reviewed	Spring 2010						
Board	Date Policy Approved	Spring 2010						
COMMENTS								
<p>Directive from Ministry of Education re PPM 119; Ontario's Equity and Inclusive Education Strategy; and Inclusive Education in Ontario Schools - Guidelines for Policy Development and Implementation. Due: September 2010</p>								
STATUS OF POLICY GUIDELINES (For Information - Issued by Director)								



NIAGARA CATHOLIC
DISTRICT SCHOOL BOARD

POLICY DEVELOPMENT UPDATE

For the Month of February 2010

APPENDIX F

NEW

STEP 1 - NOTIFICATION OF INTENT TO COMMITTEE OF THE WHOLE

Name of Policy	SELF-IDENTIFICATION OF ABORIGINAL STUDENTS POLICY	Policy # N/A	Initiated By	
Intent of Policy		Issued N/A	Board	<input type="checkbox"/>
		Revised N/A	Director	<input type="checkbox"/>
			Admin. Council	<input checked="" type="checkbox"/>

Distribution of Vetting

Trustees	<input checked="" type="checkbox"/>	OECTA Occasionals	<input checked="" type="checkbox"/>	Regional Catholic School Coun.	<input checked="" type="checkbox"/>
Director	<input checked="" type="checkbox"/>	CUPE	<input type="checkbox"/>	S.E.A.C.	<input checked="" type="checkbox"/>
Superintendents	<input checked="" type="checkbox"/>	Managers/Supervisors	<input type="checkbox"/>	Bishop	<input checked="" type="checkbox"/>
Principals/V-Principals	<input checked="" type="checkbox"/>	Student Services	<input checked="" type="checkbox"/>	Pastors	<input checked="" type="checkbox"/>
Curriculum Support Staff	<input checked="" type="checkbox"/>	Principals/V. Principals Assoc.	<input checked="" type="checkbox"/>	Board Solicitor	<input checked="" type="checkbox"/>
OECTA Elementary	<input checked="" type="checkbox"/>	Non-Unionized Staff	<input type="checkbox"/>	Student Senate	<input checked="" type="checkbox"/>
OECTA Secondary	<input checked="" type="checkbox"/>	Catholic School Council Chairs	<input checked="" type="checkbox"/>	Others	<input checked="" type="checkbox"/>

Resource: Y. Baldasaro, Supt. of Education	Date of Notification to Committee of the Whole	2008
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STEP 2 - DRAFT POLICY REVIEW

Administrative Council	Date Draft Policy Reviewed	Spring 2010
Trustees	Date Draft Policy Sent to Trustees	Spring 2010
	Date Draft Policy Due From Trustees	Spring 2010
Stakeholders	Date Draft Policy Reviewed	Spring 2010
Policy Committee	Date Draft Policy Reviewed	Spring 2010
Committee of the Whole	Date Draft Policy Reviewed	Spring 2010
Board	Date Policy Approved	Spring 2010

COMMENTS

As per recommendations outlined in the Ministry of Education Ontario First Nation, Metis and Inuit Education Policy Framework and Building Bridges to Success for First Nation, Metis and Inuit Students.

STATUS OF POLICY GUIDELINES (For Information - Issued by Director)

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NIAGARA CATHOLIC
DISTRICT SCHOOL BOARD

POLICY DEVELOPMENT UPDATE

For the Month of February 2010

APPENDIX G

NEW

STEP 1 - NOTIFICATION OF INTENT TO COMMITTEE OF THE WHOLE

Name of Policy	ENVIRONMENTAL EDUCATION POLICY	Policy # N/A	Initiated By	
Intent of Policy	The Ministry of Education has required that Boards develop an Environmental Education Policy.	Issued N/A	Board	<input type="checkbox"/>
		Revised N/A	Director	<input type="checkbox"/>
			Admin. Council	<input type="checkbox"/>

Distribution of Vetting

Trustees	<input checked="" type="checkbox"/>	OECTA Occasionals	<input checked="" type="checkbox"/>	Regional Catholic School Coun.	<input checked="" type="checkbox"/>
Director	<input checked="" type="checkbox"/>	CUPE	<input checked="" type="checkbox"/>	S.E.A.C.	<input checked="" type="checkbox"/>
Superintendents	<input checked="" type="checkbox"/>	Managers/Supervisors	<input checked="" type="checkbox"/>	Bishop	<input checked="" type="checkbox"/>
Principals/V-Principals	<input checked="" type="checkbox"/>	Student Services	<input checked="" type="checkbox"/>	Pastors	<input checked="" type="checkbox"/>
Curriculum Support Staff	<input checked="" type="checkbox"/>	Principals/V. Principals Assoc.	<input checked="" type="checkbox"/>	Board Solicitor	<input checked="" type="checkbox"/>
OECTA Elementary	<input checked="" type="checkbox"/>	Non-Unionized Staff	<input checked="" type="checkbox"/>	Student Senate	<input checked="" type="checkbox"/>
OECTA Secondary	<input checked="" type="checkbox"/>	Catholic School Council Chairs	<input checked="" type="checkbox"/>	Others	<input checked="" type="checkbox"/>

Resource: Y. Baldasaro, Supt. of Education	Date of Notification to Committee of the Whole	Spring 2010
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STEP 2 - DRAFT POLICY REVIEW

Administrative Council	Date Draft Policy Reviewed	Spring 2010
Trustees	Date Draft Policy Sent to Trustees	Spring 2010
	Date Draft Policy Due From Trustees	Spring 2010
Stakeholders	Date Draft Policy Reviewed	Spring 2010
Policy Committee	Date Draft Policy Reviewed	Spring 2010
Committee of the Whole	Date Draft Policy Reviewed	Spring 2010
Board	Date Policy Approved	Spring 2010

} 7 Days

COMMENTS

STATUS OF POLICY GUIDELINES (For Information - Issued by Director)



POLICY REVIEW UPDATE

For the Month of February 2010

NOTIFICATION OF INTENT TO COMMITTEE OF THE WHOLE

Name of Policy **TRUSTEE CONFERENCE AND TRAVEL EXPENSES POLICY**

Distribution of Vetting

Trustees	<input checked="" type="checkbox"/>	OEFTA Occasionals	<input checked="" type="checkbox"/>	Regional Catholic School Coun.	<input checked="" type="checkbox"/>
Director	<input checked="" type="checkbox"/>	CUPE	<input checked="" type="checkbox"/>	S.E.A.C.	<input checked="" type="checkbox"/>
Superintendents	<input checked="" type="checkbox"/>	Managers/Supervisors	<input checked="" type="checkbox"/>	Bishop	<input checked="" type="checkbox"/>
Principals/V-Principals	<input checked="" type="checkbox"/>	Student Services	<input checked="" type="checkbox"/>	Pastors	<input checked="" type="checkbox"/>
Curriculum Support Staff	<input type="checkbox"/>	Principals/V. Principals Assoc.	<input checked="" type="checkbox"/>	Board Solicitor	<input checked="" type="checkbox"/>
OEFTA Elementary	<input checked="" type="checkbox"/>	Non-Unionized Staff	<input type="checkbox"/>	Student Senate	<input checked="" type="checkbox"/>
OEFTA Secondary	<input checked="" type="checkbox"/>	Catholic School Council Chairs	<input checked="" type="checkbox"/>	Others	<input checked="" type="checkbox"/>

Resource: J. Crocco, Director of Education

Date of Notification to Committee of the Whole

February 2010

POLICY REVIEW

Administrative Council	Date Draft Policy Reviewed	Spring 2010
Trustees	Date Draft Policy Sent to Trustees	Spring 2010
	Date Draft Policy Due From Trustees	Spring 2010
Stakeholders	Date Draft Policy Reviewed	Spring 2010
Policy Committee	Date Draft Policy Reviewed	Spring 2010
Committee of the Whole	Date Draft Policy Reviewed	Spring 2010
Board	Date Policy Approved	Spring 2010

} 7 Days

COMMENTS

A review of the current Policy, as part of the cyclical Policy and Administrative Guidelines Review Process to ensure continued compliance with the Education Statues and Regulations of Ontario and all relevant legislation.



NIAGARA CATHOLIC
DISTRICT SCHOOL BOARD

POLICY REVIEW UPDATE

For the Month of February 2010

NOTIFICATION OF INTENT TO COMMITTEE OF THE WHOLE

Name of Policy **ASSIGNMENT OF PRINCIPALS & VICE-PRINCIPALS POLICY**

Distribution of Vetting

Trustees	<input checked="" type="checkbox"/>	OECTA Occasionals	<input checked="" type="checkbox"/>	Regional Catholic School Coun.	<input checked="" type="checkbox"/>
Director	<input checked="" type="checkbox"/>	CUPE	<input checked="" type="checkbox"/>	S.E.A.C.	<input checked="" type="checkbox"/>
Superintendents	<input checked="" type="checkbox"/>	Managers/Supervisors	<input checked="" type="checkbox"/>	Bishop	<input checked="" type="checkbox"/>
Principals/V-Principals	<input checked="" type="checkbox"/>	Student Services	<input checked="" type="checkbox"/>	Pastors	<input checked="" type="checkbox"/>
Curriculum Support Staff	<input type="checkbox"/>	Principals/V. Principals Assoc.	<input checked="" type="checkbox"/>	Board Solicitor	<input checked="" type="checkbox"/>
OECTA Elementary	<input checked="" type="checkbox"/>	Non-Unionized Staff	<input type="checkbox"/>	Student Senate	<input checked="" type="checkbox"/>
OECTA Secondary	<input checked="" type="checkbox"/>	Catholic School Council Chairs	<input checked="" type="checkbox"/>	Others	<input checked="" type="checkbox"/>

Resource: F. Iannantuono, Supt. of Education

Date of Notification to Committee of the Whole

February 2010

POLICY REVIEW

Administrative Council	Date Draft Policy Reviewed	Spring 2010
Trustees	Date Draft Policy Sent to Trustees	Spring 2010
	Date Draft Policy Due From Trustees	Spring 2010
Stakeholders	Date Draft Policy Reviewed	Spring 2010
Policy Committee	Date Draft Policy Reviewed	Spring 2010
Committee of the Whole	Date Draft Policy Reviewed	Spring 2010
Board	Date Policy Approved	Spring 2010

} 7 Days

COMMENTS

The current policy is being reviewed as part of the cyclical Policy and Administrative Guidelines Review Process to ensure continued compliance with the Education Statutes and Regulations of Ontario and other relevant legislation, as well as to ensure that the Policy and Administrative Guidelines continues to meet the goals, best practices and needs of the system.



NIAGARA CATHOLIC
DISTRICT SCHOOL BOARD

POLICY REVIEW UPDATE

For the Month of February 2010

NOTIFICATION OF INTENT TO COMMITTEE OF THE WHOLE

Name of Policy **CATHOLIC LEADERSHIP: PRINCIPALS & VICE-PRINCIPALS POLICY**

Distribution of Vetting

Trustees	<input checked="" type="checkbox"/>	OECTA Occasionals	<input checked="" type="checkbox"/>	Regional Catholic School Coun.	<input checked="" type="checkbox"/>
Director	<input checked="" type="checkbox"/>	CUPE	<input checked="" type="checkbox"/>	S.E.A.C.	<input checked="" type="checkbox"/>
Superintendents	<input checked="" type="checkbox"/>	Managers/Supervisors	<input checked="" type="checkbox"/>	Bishop	<input checked="" type="checkbox"/>
Principals/V-Principals	<input checked="" type="checkbox"/>	Student Services	<input checked="" type="checkbox"/>	Pastors	<input checked="" type="checkbox"/>
Curriculum Support Staff	<input type="checkbox"/>	Principals/V. Principals Assoc.	<input checked="" type="checkbox"/>	Board Solicitor	<input checked="" type="checkbox"/>
OECTA Elementary	<input checked="" type="checkbox"/>	Non-Unionized Staff	<input type="checkbox"/>	Student Senate	<input checked="" type="checkbox"/>
OECTA Secondary	<input checked="" type="checkbox"/>	Catholic School Council Chairs	<input checked="" type="checkbox"/>	Others	<input checked="" type="checkbox"/>

Resource: F. Iannantuono, Supt. of Education

Date of Notification to Committee of the Whole

February 2010

POLICY REVIEW

Administrative Council	Date Draft Policy Reviewed	Spring 2010
Trustees	Date Draft Policy Sent to Trustees	Spring 2010
	Date Draft Policy Due From Trustees	Spring 2010
Stakeholders	Date Draft Policy Reviewed	Spring 2010
Policy Committee	Date Draft Policy Reviewed	Spring 2010
Committee of the Whole	Date Draft Policy Reviewed	Spring 2010
Board	Date Policy Approved	Spring 2010

} 7 Days

COMMENTS

The current policy is being reviewed as part of the cyclical Policy and Administrative Guidelines Review Process to ensure continued compliance with the Education Statutes and Regulations of Ontario and other relevant legislation, as well as to ensure that the Policy and Administrative Guidelines continues to meet the goals, best practices and needs of the system.



NIAGARA CATHOLIC
DISTRICT SCHOOL BOARD

POLICY REVIEW UPDATE

For the Month of February 2010

NOTIFICATION OF INTENT TO COMMITTEE OF THE WHOLE

Name of Policy **FUNDRAISING POLICY**

Distribution of Vetting

Trustees	<input checked="" type="checkbox"/>	OECTA Occasionals	<input checked="" type="checkbox"/>	Regional Catholic School Coun.	<input checked="" type="checkbox"/>
Director	<input checked="" type="checkbox"/>	CUPE	<input checked="" type="checkbox"/>	S.E.A.C.	<input checked="" type="checkbox"/>
Superintendents	<input checked="" type="checkbox"/>	Managers/Supervisors	<input checked="" type="checkbox"/>	Bishop	<input checked="" type="checkbox"/>
Principals/V-Principals	<input checked="" type="checkbox"/>	Student Services	<input checked="" type="checkbox"/>	Pastors	<input checked="" type="checkbox"/>
Curriculum Support Staff	<input type="checkbox"/>	Principals/V. Principals Assoc.	<input checked="" type="checkbox"/>	Board Solicitor	<input checked="" type="checkbox"/>
OECTA Elementary	<input checked="" type="checkbox"/>	Non-Unionized Staff	<input type="checkbox"/>	Student Senate	<input checked="" type="checkbox"/>
OECTA Secondary	<input checked="" type="checkbox"/>	Catholic School Council Chairs	<input checked="" type="checkbox"/>	Others	<input checked="" type="checkbox"/>

Resource: F. Iannantuono, Supt. of Education

Date of Notification to Committee of the Whole

February 2010

POLICY REVIEW

Administrative Council	Date Draft Policy Reviewed	Spring 2010
Trustees	Date Draft Policy Sent to Trustees	Spring 2010
	Date Draft Policy Due From Trustees	Spring 2010
Stakeholders	Date Draft Policy Reviewed	Spring 2010
Policy Committee	Date Draft Policy Reviewed	Spring 2010
Committee of the Whole	Date Draft Policy Reviewed	Spring 2010
Board	Date Policy Approved	Spring 2010

} 7 Days

COMMENTS

The current policy is being reviewed as part of the cyclical Policy and Administrative Guidelines Review Process to ensure continued compliance with the Education Statutes and Regulations of Ontario and other relevant legislation, as well as to ensure that the Policy and Administrative Guidelines continues to meet the goals, best practices and needs of the system.



NIAGARA CATHOLIC
DISTRICT SCHOOL BOARD

POLICY REVIEW UPDATE

For the Month of February 2010

NOTIFICATION OF INTENT TO COMMITTEE OF THE WHOLE

Name of Policy **ANAPHYLAXIS POLICY**

Distribution of Vetting

Trustees	<input checked="" type="checkbox"/>	OECTA Occasionals	<input checked="" type="checkbox"/>	Regional Catholic School Coun.	<input checked="" type="checkbox"/>
Director	<input checked="" type="checkbox"/>	CUPE	<input checked="" type="checkbox"/>	S.E.A.C.	<input checked="" type="checkbox"/>
Superintendents	<input checked="" type="checkbox"/>	Managers/Supervisors	<input checked="" type="checkbox"/>	Bishop	<input checked="" type="checkbox"/>
Principals/V-Principals	<input checked="" type="checkbox"/>	Student Services	<input checked="" type="checkbox"/>	Pastors	<input checked="" type="checkbox"/>
Curriculum Support Staff	<input type="checkbox"/>	Principals/V. Principals Assoc.	<input checked="" type="checkbox"/>	Board Solicitor	<input checked="" type="checkbox"/>
OECTA Elementary	<input checked="" type="checkbox"/>	Non-Unionized Staff	<input type="checkbox"/>	Student Senate	<input checked="" type="checkbox"/>
OECTA Secondary	<input checked="" type="checkbox"/>	Catholic School Council Chairs	<input checked="" type="checkbox"/>	Others	<input checked="" type="checkbox"/>

Resource: Y. Baldasaro, Supt. of Education

Date of Notification to Committee of the Whole

February 2010

POLICY REVIEW

Administrative Council	Date Draft Policy Reviewed	Spring 2010
Trustees	Date Draft Policy Sent to Trustees	Spring 2010
	Date Draft Policy Due From Trustees	Spring 2010
Stakeholders	Date Draft Policy Reviewed	Spring 2010
Policy Committee	Date Draft Policy Reviewed	Spring 2010
Committee of the Whole	Date Draft Policy Reviewed	Spring 2010
Board	Date Policy Approved	Spring 2010

} 7 Days

COMMENTS

The current policy is being reviewed as part of the cyclical Policy and Administrative Guidelines Review Process to ensure continued compliance with the Education Statutes and Regulations of Ontario and other relevant legislation, as well as to ensure that the Policy and Administrative Guidelines continues to meet the goals, best practices and needs of the system.



POLICY REVIEW UPDATE

For the Month of February 2010

NOTIFICATION OF INTENT TO COMMITTEE OF THE WHOLE

Name of Policy **EDUCATIONAL FIELD TRIPS POLICY**

Distribution of Vetting

Trustees	<input checked="" type="checkbox"/>	OECTA Occasionals	<input checked="" type="checkbox"/>	Regional Catholic School Coun.	<input checked="" type="checkbox"/>
Director	<input checked="" type="checkbox"/>	CUPE	<input checked="" type="checkbox"/>	S.E.A.C.	<input checked="" type="checkbox"/>
Superintendents	<input checked="" type="checkbox"/>	Managers/Supervisors	<input checked="" type="checkbox"/>	Bishop	<input checked="" type="checkbox"/>
Principals/V-Principals	<input checked="" type="checkbox"/>	Student Services	<input checked="" type="checkbox"/>	Pastors	<input checked="" type="checkbox"/>
Curriculum Support Staff	<input type="checkbox"/>	Principals/V. Principals Assoc.	<input checked="" type="checkbox"/>	Board Solicitor	<input checked="" type="checkbox"/>
OECTA Elementary	<input checked="" type="checkbox"/>	Non-Unionized Staff	<input type="checkbox"/>	Student Senate	<input checked="" type="checkbox"/>
OECTA Secondary	<input checked="" type="checkbox"/>	Catholic School Council Chairs	<input checked="" type="checkbox"/>	Others	<input checked="" type="checkbox"/>

Resource: Y. Baldasaro, Supt. of Education

Date of Notification to Committee of the Whole

February 2010

POLICY REVIEW

Administrative Council	Date Draft Policy Reviewed	Spring 2010
Trustees	Date Draft Policy Sent to Trustees	Spring 2010
	Date Draft Policy Due From Trustees	Spring 2010
Stakeholders	Date Draft Policy Reviewed	Spring 2010
Policy Committee	Date Draft Policy Reviewed	Spring 2010
Committee of the Whole	Date Draft Policy Reviewed	Spring 2010
Board	Date Policy Approved	Spring 2010

} 7 Days

COMMENTS

The current policy is being reviewed as part of the cyclical Policy and Administrative Guidelines Review Process to ensure continued compliance with the Education Statutes and Regulations of Ontario and other relevant legislation, as well as to ensure that the Policy and Administrative Guidelines continues to meet the goals, best practices and needs of the system.



NIAGARA CATHOLIC
DISTRICT SCHOOL BOARD

POLICY REVIEW UPDATE

For the Month of February 2010

NOTIFICATION OF INTENT TO COMMITTEE OF THE WHOLE

Name of Policy **PURCHASING OF GOODS & SERVICES POLICY**

Distribution of Vetting

Trustees	<input checked="" type="checkbox"/>	OECTA Occasionals	<input checked="" type="checkbox"/>	Regional Catholic School Coun.	<input checked="" type="checkbox"/>
Director	<input checked="" type="checkbox"/>	CUPE	<input checked="" type="checkbox"/>	S.E.A.C.	<input checked="" type="checkbox"/>
Superintendents	<input checked="" type="checkbox"/>	Managers/Supervisors	<input checked="" type="checkbox"/>	Bishop	<input checked="" type="checkbox"/>
Principals/V-Principals	<input checked="" type="checkbox"/>	Student Services	<input checked="" type="checkbox"/>	Pastors	<input checked="" type="checkbox"/>
Curriculum Support Staff	<input type="checkbox"/>	Principals/V. Principals Assoc.	<input checked="" type="checkbox"/>	Board Solicitor	<input checked="" type="checkbox"/>
OECTA Elementary	<input checked="" type="checkbox"/>	Non-Unionized Staff	<input type="checkbox"/>	Student Senate	<input checked="" type="checkbox"/>
OECTA Secondary	<input checked="" type="checkbox"/>	Catholic School Council Chairs	<input checked="" type="checkbox"/>	Others	<input checked="" type="checkbox"/>

Resource: L. Reich, Supt. of Business & Finance	Date of Notification to Committee of the Whole	February 2010
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POLICY REVIEW

Administrative Council	Date Draft Policy Reviewed	Spring 2010
Trustees	Date Draft Policy Sent to Trustees	Spring 2010
	Date Draft Policy Due From Trustees	Spring 2010
Stakeholders	Date Draft Policy Reviewed	Spring 2010
Policy Committee	Date Draft Policy Reviewed	Spring 2010
Committee of the Whole	Date Draft Policy Reviewed	Spring 2010
Board	Date Policy Approved	Spring 2010

} 7 Days

COMMENTS

The current policy is being reviewed as part of the cyclical Policy and Administrative Guidelines Review Process to ensure continued compliance with the Education Statutes and Regulations of Ontario and other relevant legislation, as well as to ensure that the Policy and Administrative Guidelines continues to meet the goals, best practices and needs of the system.



NIAGARA CATHOLIC
DISTRICT SCHOOL BOARD

POLICY REVIEW UPDATE

For the Month of February 2010

NOTIFICATION OF INTENT TO COMMITTEE OF THE WHOLE

Name of Policy **MONTHLY FINANCIAL REPORTS POLICY**

Distribution of Vetting

Trustees	<input checked="" type="checkbox"/>	OECTA Occasionals	<input checked="" type="checkbox"/>	Regional Catholic School Coun.	<input checked="" type="checkbox"/>
Director	<input checked="" type="checkbox"/>	CUPE	<input checked="" type="checkbox"/>	S.E.A.C.	<input checked="" type="checkbox"/>
Superintendents	<input checked="" type="checkbox"/>	Managers/Supervisors	<input checked="" type="checkbox"/>	Bishop	<input checked="" type="checkbox"/>
Principals/V-Principals	<input checked="" type="checkbox"/>	Student Services	<input checked="" type="checkbox"/>	Pastors	<input checked="" type="checkbox"/>
Curriculum Support Staff	<input type="checkbox"/>	Principals/V. Principals Assoc.	<input checked="" type="checkbox"/>	Board Solicitor	<input checked="" type="checkbox"/>
OECTA Elementary	<input checked="" type="checkbox"/>	Non-Unionized Staff	<input type="checkbox"/>	Student Senate	<input checked="" type="checkbox"/>
OECTA Secondary	<input checked="" type="checkbox"/>	Catholic School Council Chairs	<input checked="" type="checkbox"/>	Others	<input checked="" type="checkbox"/>

Resource: L. Reich, Supt. of Business & Finance	Date of Notification to Committee of the Whole	February 2010
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POLICY REVIEW

Administrative Council	Date Draft Policy Reviewed	Spring 2010
Trustees	Date Draft Policy Sent to Trustees	Spring 2010
	Date Draft Policy Due From Trustees	Spring 2010
Stakeholders	Date Draft Policy Reviewed	Spring 2010
Policy Committee	Date Draft Policy Reviewed	Spring 2010
Committee of the Whole	Date Draft Policy Reviewed	Spring 2010
Board	Date Policy Approved	Spring 2010

} 7 Days

COMMENTS

The current policy is being reviewed as part of the cyclical Policy and Administrative Guidelines Review Process to ensure continued compliance with the Education Statutes and Regulations of Ontario and other relevant legislation, as well as to ensure that the Policy and Administrative Guidelines continues to meet the goals, best practices and needs of the system.

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
COMMITTEE OF THE WHOLE
PUBLIC SESSION
FEBRUARY 9, 2010**

**TOPIC: STUDENT ACHIEVEMENT DEPARTMENT
AUTOMATED EXTERNAL DEFIBRILLATORS (AED)**

The report on the
Automated External Defibrillators
is presented for information.

Prepared by: Yolanda Baldasaro, Superintendent of Education
Mark Lefebvre, Administrator, Student Effectiveness Framework

Presented by: Yolanda Baldasaro, Superintendent of Education
Mike Sheahan Student Achievement Department Consultant

Approved by: John Crocco, Director of Education

Date: February 9, 2010



NIAGARA CATHOLIC
DISTRICT SCHOOL BOARD

REPORT TO THE COMMITTEE OF THE WHOLE MEETING FEBRUARY 9, 2010

STUDENT ACHIEVEMENT DEPARTMENT AUTOMATED EXTERNAL DEFIBRILLATORS (AED)

BACKGROUND INFORMATION

Arrhythmias (abnormal heart rhythms) such as ventricular fibrillation cause most sudden cardiac arrests. Early defibrillation is the intervention that is most likely to improve survival rates. The time between the onset of cardiac arrest and the use of an Automated External Defibrillator (AED) is a major determinant for success of a resuscitation attempt. While CPR helps to maintain circulation and ventilation in a victim of cardiac arrest for a short period of time, it is unlikely to convert ventricular fibrillation to a normal heart rhythm. Restoring a normal heart rhythm requires defibrillation to be provided within a few minutes of the arrest.

Niagara Catholic is pleased to announce that all eight of our secondary schools will receive Automated External Defibrillators as part of a partnership agreement with the Advanced Coronary Treatment (ACT) Foundation, Heart Niagara and the generosity of corporate donors.

The Partnership with the NCDSB, the ACT Foundation and Heart Niagara

Niagara Catholic secondary schools have partnered with Heart Niagara in a unique program over the past twenty-two years involving all Grade Nine students being instructed in CPR. In addition, Heart Niagara has added CPR Training opportunities for many of our Grade Seven students. The Healthy Heart School Program will now include AED training as we extend our partnership and meet the requirements of Ontario's Health & Physical Education curriculum.

The Advanced Coronary Treatment (ACT) Foundation is a charitable foundation with a mission to promote health and save lives. The ACT Foundation concentrates its efforts on supporting CPR instruction for high schools, early defibrillator and paramedic programs and encouraging healthy lifestyle habits for students.

Niagara Catholic and Heart Niagara welcomed the partnership with the ACT Foundation and are appreciative of their efforts and the generosity of the corporate partners including **First Ontario Credit Union, AstraZeneca, Bristol-Myers Squibb Canada, Pfizer Canada and Sanofi-Aventis**. The Government of Ontario has also provided a grant to the ACT Foundation to support the purchase of AED's in twenty-three schools across the province.

The training for use of AED's will include all secondary Physical Education staff and members of our Emergency Response Teams in each school. The location for all AED's will support public access via a coordinated action plan with community use permit holders with installation in close proximity to gymnasiums.

Presentation

On Friday February 5th, 2010 representatives from First Ontario Credit Union, Heart Niagara, the ACT Foundation and Niagara Catholic Trustees, Director and Senior Administration, along with various media members, celebrated the 'launch' of the donation of AED's at St. Francis Catholic High School.

We are very pleased to have students from St. Francis Catholic High School assist in a demonstration of the use of Automated External Defibrillators. As mentioned earlier in this report, all Grade Nine students, as part of Heart Niagara's Healthy Heart Program, will receive training in the use of AED's.

The report on Automated External Defibrillators is presented for information.

Prepared by: Yolanda Baldasaro, Superintendent of Education
Mark Lefebvre, Administrator, Student Effectiveness Framework

Presented by: Yolanda Baldasaro, Superintendent of Education
Mike Sheahan Student Achievement Department Consultant

Approved by: John Crocco, Director of Education

Date: February 9, 2010

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
COMMITTEE OF THE WHOLE
PUBLIC SESSION
FEBRUARY 9, 2010**

TOPIC: HOLY CHILDHOOD ASSOCIATION 2009-2010

The report on the
Holy Childhood Association 2009-2010
is presented for information.

Prepared by: Yolanda Baldasaro, Superintendent of Education
John Bosco, Principal, St. Joseph Catholic Elementary School, Grimsby
Mary Lou Vescio, Vice-Principal, St. Alexander Catholic Elementary School

Presented by: Yolanda Baldasaro, Superintendent of Education
John Bosco, Principal, St. Joseph Catholic Elementary School, Grimsby
Mary Lou Vescio, Vice-Principal, St. Alexander Catholic Elementary School

Approved by: John Crocco, Director of Education

Date: February 9, 2010



REPORT TO THE COMMITTEE OF THE WHOLE MEETING FEBRUARY 9, 2010

HOLY CHILDHOOD ASSOCIATION 2009-2010

BACKGROUND INFORMATION

Each school year the Niagara Catholic District School Board coordinates a board wide effort in support of the Holy Childhood Association. The Holy Childhood Association is a Mission Club for Elementary School Children. The goal of the Holy Childhood Association is to awaken missionary consciousness in children. Their motto is: *Children Helping Children*. This motto helps us to encourage children to pray for, learn more about, and share our material resources with children around the world.

Niagara Catholic District School Board elementary schools have supported the Holy Childhood Association for the last **25 years**. This year, 40 elementary schools participated in the Holy Childhood Walkathons in an effort to raise money for various countries in *Africa, South America and Asia*. The walkathons were conducted through October and early November and raised over **\$24,000**.

Our message to the students is that any contribution is meaningful – all of our small contributions as children, when added together, make a difference for children in the countries that we are helping.

The schools of the Niagara Catholic District School Board have raised over \$564,000 since we began our involvement in 1984.

The types of projects that will be funded in aforementioned countries include: nursery schools; childcare centres and orphanages; literacy programs; feeding programs; skills development (e.g. sewing, carpentry, cooking); scholarships/bursaries for needy children (e.g. tuition, school supplies, uniform); medical assistance; nutrition programs; catechetical programs; child catechetical leadership training seminars and retreats; construction of schools and/or classrooms.

The Niagara Catholic District School Board and the Holy Childhood Association would like to thank everyone who supported the Walkathons in our local school communities.

The Report for the Holy Childhood Association 2009-2010 is presented for information.

Prepared by: Yolanda Baldasaro, Superintendent of Education
John Bosco, Principal, St. Joseph Catholic Elementary School, Grimsby
Mary Lou Vescio, Vice-Principal, St. Alexander Catholic Elementary School

Presented by: Yolanda Baldasaro, Superintendent of Education
John Bosco, Principal, St. Joseph Catholic Elementary School, Grimsby
Mary Lou Vescio, Vice-Principal, St. Alexander Catholic Elementary School

Approved by: John Crocco, Director of Education

Date: February 9, 2010

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
COMMITTEE OF THE WHOLE
PUBLIC SESSION
FEBRUARY 9, 2010**

**TOPIC: GUIDELINES FOR THE USE OF CERTIFIED SERVICE
ANIMALS AND COMPANION DOGS IN SCHOOLS**

The report on the Guidelines for the Use of Certified Service Animals and Companion Dogs in Schools, is presented for information.

Prepared by: Yolanda Baldasaro, Superintendent of Education
Marcel Jacques, Administrator – Special Education

Presented by: Yolanda Baldasaro, Superintendent of Education
Marcel Jacques, Administrator – Special Education

Approved by: John Crocco, Director of Education

Date: February 9, 2010



REPORT TO THE COMMITTEE OF THE WHOLE MEETING FEBRUARY 9, 2010

GUIDELINES FOR THE USE OF CERTIFIED SERVICE ANIMALS AND COMPANION DOGS IN SCHOOLS

BACKGROUND INFORMATION

The Niagara Catholic District School Board adopted the *Accessibility Customer Service Policy (701.4)* last December 15th, 2009. This policy states that the “Board is committed to providing educational programs and services in its learning and working environments and facilities which are free of barriers, building on the key principles of independence, dignity, and respect for all students, parents/guardians, members of the community and staff. The provision of educational programs and services involves the positive implementation of attitudes, actions, structures, and systems that support the continual improvement of accessibility and customer service in the Niagara Catholic District School Board.” To ensure greater awareness and responsiveness to the needs of a person with disabilities, the Board will provide appropriate training for all staff.

Under *Policy 701.4*, the Board defines any person who uses the services of the school board, who is not a student or staff, as they are covered by the Education Act and Regulations, various Employment and Labour Acts, and Board Policies and Guidelines, as a customer. To satisfy the requirements of the *Accessibility Standards for Customer Service, Ontario Regulation 429/07* regarding students, the *Guidelines for the Use of Certified Service Animals and Companion Dogs in Schools* (Appendix 1) was developed. As such, these guidelines complement our *Board Policy 701.4*.

Guidelines

The use of a specially trained certified service animal and/or companion dog is one strategy used to accommodate the special needs of some students. The guidelines provide direction to the school administrators regarding the admittance and implementation of certified service animals and companion dogs into the school environment.

The guidelines provide information, direction and support under the following key areas:

- Definitions – recognized categories of trained service animals used to accommodate the special needs of some students;
- Background – scope about service animals and companion dogs that provides integral information that can support the admittance and implementation process;
- Individual Consideration for Approval – decisions are made on a case-by-case basis; needs of the individual student and the rest of the school community will be considered;
- Procedures for the Implementation of a Certified Service Animal in the School Environment;
- Procedures for the Implementation of a Companion Dog in the School Environment;

- Exclusions – circumstances where the use of a certified service animal or companion dog has been approved, the animal may be excluded from access to the premises
- Appendices that outline information for parents/guardians requesting the use of a service animal/companion dog in the school environment; management plan for the care of the service animal/companion dog; information letters for the school community; administrative checklist for the implementation of a certified service animal/companion dog in a school environment.

References

The *Accessibility Standards for Customer Service, Ontario Regulation 429/07* was the primary reference in the development of these guidelines. The following references are also key elements that help support the guidelines:

- *Education Act*
- *Ontarians with Disabilities Act, 2005*
- *Guide to Accessibility Standards for Customer Service, Ontario Regulation 429/07*
- *Ontario Human Rights Code*
- *Blind Person's Rights Act*
- *Individual Education Plan: A Resource Guide 2004*
- *Assistive Dogs International (ADI)*

These guidelines also support the *Niagara Catholic District School Board Annual Accessibility Plan* (seventh annual plan) for September 2009-August 2010, as developed by the Niagara Catholic Accessibility Working Group. The aim of this plan describes the measures that the Niagara Catholic District School Board has taken in the past and measures that will be taken during the next year (2009-2010) to identify, remove, and prevent barriers for people with disabilities who access school board facilities and services.

Appendix 1: Guidelines for the Use of Certified Service Animals and Companion Dogs in Schools

The report on the Guidelines for the Use of Certified Service Animals and Companion Dogs in Schools is presented for information.

Prepared by: Yolanda Baldasaro, Superintendent of Education
Marcel Jacques, Administrator – Special Education

Presented by: Yolanda Baldasaro, Superintendent of Education
Marcel Jacques, Administrator – Special Education

Approved by: John Crocco, Director of Education

Date: February 9, 2010



GUIDELINES FOR THE USE OF CERTIFIED SERVICE ANIMALS AND COMPANION DOGS IN SCHOOLS

FEBRUARY 2010

References

1. Education Act
2. Ontarians with Disabilities Act, 2005
3. Accessibility Standards for Customer Service, Ontario Regulation 429/07
4. Guide to Accessibility Standards for Customer Service, Ontario Regulation 429/07
5. Ontario Human Rights Code
6. Blind Person's Rights Act
7. Individual Education Plan: A Resource Guide 2004
8. Assistive Dogs International (ADI)

1. Purpose

The use of a specially trained certified service animal and/or companion dog is one strategy used to accommodate the special needs of some students. These guidelines provide direction to school administrators regarding the admittance and implementation of certified service animals and companion dogs into the school environment.

2. Definitions

There are 3 recognized categories of trained service animals used to accommodate the special needs of some students. These include:

1. Guide Dog

Accessibility Standards for Customer Service, Ontario Regulation 429/07 refers to the definition of guide dog in the Blind Persons' Rights Act:

Blind Persons' Rights Act Section 1. (1) "guide dog" means a dog trained as a guide for a blind person and having the qualifications prescribed by the regulations.

2. Service Animal

Accessibility Standards for Customer Service, Ontario Regulation 429/07 defines service animal in subsection 9:

Section 4(9) For the purposes of this section, an animal is a service animal for a person with a disability,

- (a) if it is readily apparent that the animal is used by the person for reasons relating to his or her disability; or
- (b) if the person provides a letter from a physician or nurse confirming that the person requires the animal for reasons relating to the disability.

3. Companion Dog

Companion dogs may provide companionship, calming and therapeutic help to a student. Unlike certified service animals, companion dogs do not meet the same training requirements and are not issued the same level of certification.

For the purpose of the board's guidelines all trained certified service animals will be referred to as "certified service animals", which includes guide dogs. Companion dogs are not considered certified service animals.

3. Background

- 3.1 These guidelines outline two procedures: one for "certified service animals" and one for "companion dogs". A certified service animal performs specific tasks related to the specific disability of the student and are issued a public access card. Companion dogs may provide companionship, calming and therapeutic help to a student. Companion dogs are highly trained by a recognized service dog training facility that is a member of Assistance Dogs International (ADI) but are not issued public access cards. ADI is a coalition of non-profit organizations that train and place service animals. The purpose of ADI is to improve the areas of training, placement, and utilization of certified service animals as well as staff and volunteer education.
www.assistedogsinternational.org/Standards/ServiceDogStandards.php
- 3.2 The *Accessibility Standards for Customer Care, Ontario Regulation 429/07*, the *Ontarians with Disabilities Act, 2005* and *Human Rights Code* provide authority for certified service animals to accompany their handlers in all public places including schools and buses. Certified service animals and their handlers receive specialized training to work together, and consequently the animals should present minimal risk to or impact on other people. All certified service animals must adhere to the Minimum Standards for Training Service Dogs as outlined by Assistance Dogs International (ADI). The term handler refers to the person for whom the animal is provided. The responsibility of care and handling routines of the animal rests solely with the handler/family.
- 3.3 For the purpose of this guideline, a certified service animal is considered to be an accommodation that is required to allow a student to access the Ontario Curriculum or other alternative program. Accommodations refer to specialized supports that enable a student to learn and to demonstrate learning (*The Individual Education Plan (IEP) A Resource Guide, 2004*, p.25). A companion dog is not considered to be an accommodation as it is generally not required to allow the student to access the Ontario Curriculum, and therefore, the request may be denied.
- 3.4 Certified service animals/companion dogs must wear the distinctive harness/saddlebag or vest. The certified service animal/companion dog must also be on a leash at all times.
- 3.5 When Parents/Guardians approach the school Principal requesting the use of a service animal, the Principal must check to determine if the request is for a certified service animal or a companion dog.

4. Individual Consideration for Approval

- 4.1 Decisions regarding the use of certified service animals by students in the school environment are made on a case-by-case basis. All circumstances of a particular request, including the individual needs of the student being assisted by the animal and the needs of other students and staff, will be considered. ***Where necessary in the decision making process, rights and needs of one person may have to be balanced against the rights and needs of another.***
- 4.2 Entry of certified service animals is decided after extensive consultation and in accordance with the procedures listed in Section 5 below. The request will be reviewed by the Principal with the Family of Schools Superintendent and the Administrator of Special Education

**5. Procedures for the Implementation of a Certified Service Animal in the School Environment
(See Appendix F: Administrative Checklist for the Implementation of a Certified Service Animal/Companion Dog into a School Environment)**

- 5.1 To initiate the process of having the animal assist the student in school, the Principal must provide a copy of **Appendix A: Information for Parents/Guardians Requesting a Certified Service Animal/Companion Dog in the School** to the Parents/Guardians. Parents/Guardians must make the request in writing using **Appendix B: Request for a Certified Service Animal/Companion Dog**.
- 5.2 Parents/Guardians must provide a letter from an approved health care professional confirming the diagnosis as well as a recommendation for the use of a certified service animal. Parents must also provide a letter from an accredited member of Assistance Dogs International (ADI) stating that a certified service animal has been placed with the child. A certificate of training for the animal from an accredited member of Assistance Dogs International (ADI) must be provided.
- 5.3 The Principal will consult with the Family of Schools Superintendent and the Administrator of Special Education prior to planning the implementation process.
- 5.4 Upon receipt of **Appendix B: Request for a Certified Service Animal/Companion Dog**, the Principal will inform all school staff members (i.e. teaching staff, educational support staff, secretarial staff, custodial staff, etc.) of the request to have a certified service animal in the school. Their input and information will assist the Principal in the implementation process.
- 5.5 The Principal will schedule and chair a case conference with the Parents/Guardians, a representative from the animal training facility, the classroom teacher(s), the ERT, the Special Education Coordinator, and the support staff who work with the student. The purpose of the case conference is to review the IEP description of the student's strengths, needs and the required accommodations including the type of service the certified service animal will provide. The service provided by the certified service animal must be consistent with the goals identified in the IEP.
- 5.6 Discussions will also include other relevant information such as health and safety considerations (including severe allergies and staff or students with asthma), the potential impact of the involvement of the certified service animal on the school community, animal care requirements, handling routines and responsibilities, guidelines for staff and students, other student issues, transportation to school, the role of and communication with the Parents/Guardians, and the resources available to the school. Please refer to and complete **Appendix C: Management Plan for the Care of the Certified Service Animal/Companion Dog**.
- 5.7 If a decision to approve the request is made, careful consideration of all the factors will facilitate the transition of the certified service animal into the school environment. Attention to consistency, routines, communication, staff in-service, school assemblies, and community notification are required. An information session for the Catholic School Council and other interested community members will be held to inform them, and to receive feedback or relevant information. The Principal will invite the Parents/Guardians of the student requiring the certified service animal to participate in the information session. Prior to distribution to the community, share **Appendix D: Sample Letter to School Community** and **Appendix E: Sample Letter to Families with Children in the Classroom** with Parents/Guardians of the student requiring the use of a service animal.
- 5.8 Human Resources department staff will inform the relevant employee union groups that a certified service animal will be in the school.
- 5.9 Signs must be placed on the entrance doors of the school to inform visitors of the animal's presence.
- 5.10 An appropriate fire and emergency exit plan must be developed. Personnel from the local fire/police departments may be available to assist with the plan.

- 5.11 The right of entry of the certified service animal will be monitored regularly and reviewed on an annual basis.

6. Procedures for Implementation of a Companion Dog in the School Environment (See Appendix F: Administrative Checklist for the Implementation of a Certified Service Animal/Companion Dog into a School Environment)

Companion dogs may provide companionship, calming and therapeutic help to a student. However, their assistance is generally not required to allow a student to access the Ontario Curriculum. Unlike certified service animals, which are issued papers from an accredited member of Assistance Dogs International, companion dogs do not meet the same requirements and are not issued the same level of certification. Careful consideration will be given to the request for a companion dog. All circumstances of a particular request, including the individual needs of the student being assisted by the companion dog and the needs of other students and staff, will be considered. *Where necessary in the decision making process, the rights and needs of one person may have to be balanced against the rights and needs of another.*

- 6.1 To initiate the process of having the animal assist the student in school, the Principal must provide a copy of **Appendix A: Information for Parents/Guardians Requesting a Certified Service Animal/Companion Dog in the School** to the Parents/Guardians. Parents/Guardians must make the request in writing using **Appendix B: Request for a Certified Service Animal/Companion Dog**.
- 6.2 Parents/Guardians must provide a letter from an approved health care professional confirming the diagnosis as well as a recommendation for the use of a companion dog. Parents must also provide a letter from an accredited member of Assistance Dogs International (ADI) stating that a companion dog has been placed with the child. A certificate of training for the animal from an accredited member of Assistance Dogs International (ADI) must be provided.
- 6.3 The Principal will consult with the Family of Schools Superintendent and the Administrator of Special Education prior to planning the implementation process.
- 6.4 Upon receipt of **Appendix B: Request for a Certified Service Animal/Companion Dog**, the Principal will inform all school staff members (i.e. teaching staff, educational support staff, secretarial staff, custodial staff, etc.) of the request to have a companion dog in the school. Their input and information will assist the Principal in the implementation process.
- 6.5 The Principal will schedule and chair a case conference with the Parents/Guardians, a representative from the animal training facility, the classroom teacher(s), the ERT, the Special Education Coordinator, and the support staff who work with the student. The purpose of the case conference is to review the IEP description of the student's strengths, needs and the required accommodations including the type of service the certified service animal will provide. The service provided by the companion dog must be consistent with the goals identified in the IEP.
- 6.6 Discussions will also include other relevant information such as safety considerations, (i.e. severe allergies, staff or students with asthma, fear of dogs etc.) the potential impact of the involvement of the companion dog on the school community, animal care requirements, handling routines and responsibilities, guidelines for staff and students, other student issues, transportation to school, the role of and communication with the Parents/Guardians, and the resources available to the school. Cultural sensitivities to animals may also need to be considered. Please refer to and complete **Appendix C: Management Plan for the Care of the Certified Service Animal/Companion Dog**.

- 6.7 If a decision to approve the request is made, careful consideration of all the factors will facilitate the transition of the companion dog into the school environment. Attention to consistency, routines, communication, staff in-service, school assemblies, and community notification are required. An information session for the Catholic School Council and other interested community members will be held to inform them, and to receive feedback or relevant information. The Principal will invite the Parents/Guardians of the student requiring the companion dog to participate in the information session. Prior to distribution to the community, share **Appendix D: Sample Letter to School Community** and **Appendix E: Sample Letter to Families with Children in the Classroom** with Parents/Guardians of the student requiring the use of a companion dog.
- 6.8 Human Resources department staff will inform the relevant employee union groups that a companion dog will be in the school.
- 6.9 Signs must be placed on the entrance doors of the school to inform visitors of the animal's presence.
- 6.10 An appropriate fire and emergency exit plan must be developed. Personnel from the local fire/police departments may be available to assist with the plan.
- 6.11 The right of entry of a companion dog will be monitored regularly and reviewed on an annual basis.
- 6.12 Entry of companion dogs is decided after extensive consultation and is not automatically approved. The Principal reviews the request with the Family of Schools Superintendent and the Administrator of Special Education.

7. Exclusions

Where the use of a certified service animal or companion dog in a school has been approved, the animal may be excluded from access to the premises only where:

- exclusion is required by another statute. Examples include the *Health Protection and Promotion Act* and the *Food Safety and Quality Act*. The former Act prohibits certified service animals or companion dogs in places where food is prepared, processed, or handled (e.g., kitchen of school cafeteria or culinary arts classroom) although certified service animals and companion dogs are permitted where food is served and sold (e.g. school cafeteria or lunchroom);
- the certified service animal or companion dog is of a breed that is prohibited by law. An example would be the Ontario *Dog Owners' Liability Act*, which places restrictions on pit bull terriers;
- there is a risk to the health and safety of another person as a result of the presence of the certified service animal or companion dog. Consideration should be given to options available prior to exclusion of the animal. An example would be a situation where an individual has a severe allergy to the certified service animal or companion dog. Again, it is the Niagara Catholic District School Board's expectation that the situation be fully analyzed and all measures to eliminate the risk be considered, e.g. creating distance between the two individuals concerned, making reasonable alterations to schedules, etc.;
- there has been a material change in the circumstances that led to the original approval of the use of the animal in school; or
- exclusion is otherwise required by law.




Niagara Catholic District School Board

Information for Parents/Guardians Requesting a Certified Service Animal/Companion Dog in the School

1. The success of the implementation of a certified service animal or companion dog into a school setting depends on clear communication, a well-informed school community and careful planning. The information you provide will assist the Principal to make the best possible decisions for your child and other students as well as for the staff, volunteers and visitors in the school. The information will be filed in your child's Ontario Student Record (OSR).
2. The use of a certified service animal is considered to be an accommodation to help your child learn and to develop the necessary skills to achieve success at school. The use of a companion dog is generally not considered to be an accommodation under the Ontario Curriculum. If your child already has an Individual Education Plan, it will be reviewed at a case conference, or one will be developed in consultation with you. The Principal will invite you, your child's teacher, a representative from the training facility, the Education Resource Teacher (ERT) in the school, and the Special Education Coordinator to the case conference to discuss your child's needs, the accommodations that are already in place for your child, as well as the additional assistance that a certified service animal or companion dog may provide.
3. The information you provide will help the Principal to implement your request. The Principal will investigate as to whether any student or member of staff has severe medical or psychological reactions to animals that may prevent or restrict the involvement of the certified service animal or companion dog at the school.
4. The well-being of the certified service animal or companion dog is also very important. Its care, handling and training needs will be addressed and your input is valuable. The Principal also needs to know what other resources are available to facilitate the transition to school and the implementation of the plan. Strategies for becoming familiar with the building and school grounds, introduction to assemblies/ concerts, recess, and informing the staff about interacting with the certified service animal or companion dog will need to be included in the planning to be as consistent and fair to the certified service animal or companion dog as possible.
5. It is imperative that the certified service animal/companion dog be ready for school. If the certified service animal or companion dog exhibits any behaviours (i.e. growling, scratching, nipping, biting, etc.) or health issues (i.e. vomiting, diarrhea, open wounds, fleas, ticks, etc.) at school it will be removed until the plan is re-evaluated to ensure the safety of staff, students and visitors.
6. An information session will be held for the Catholic School Council and other interested Parents/Guardians. Important information shared in this way facilitates understanding and acceptance of new practices at the school. You will be invited to participate in the information session.
7. Parents'/Guardians' responsibilities include but are not limited to:
 - Provide the Principal with all required documentation, reports, certificates in a timely fashion,
 - Transport or walk the certified service animal or companion dog to and from school or facilitate the use of Niagara Student Transportation Services (NSTS) transportation,
 - Assume financial responsibility for the certified service animal or companion dog's training, veterinary care, municipal license and other related costs,
 - Participate in a school case conference meeting to inform the Principal of all relevant information that may affect your child, other students, staff, and/or visitors to the school,

- Assist the Principal to communicate relevant information to the school community,
 - Work co-operatively with the school staff to make this accommodation a success,
 - Provide the required equipment and certified service animal or companion dog care items,
 - Provide food, water and “bio-breaks” to the certified service animal or companion dog as required,
 - Remove and dispose of animal waste in a safe and environmentally friendly manner
8. Once the necessary information has been discussed, the Principal will consult with the Family of Schools Superintendent and the Administrator of Special Education prior to the admittance and implementation of the certified service animal or companion dog into the school.
 9. If the request is approved, a series of steps must take place to ensure a smooth transition for the entry of the certified service animal or companion dog in a timely manner.
 10. The right of entry of the certified service animal or companion dog will be monitored regularly and reviewed on an annual basis.

	<h2 style="margin: 0;">Niagara Catholic District School Board</h2> <h3 style="margin: 0;">Request for a Certified Service Animal/Companion Dog</h3>
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This information is being collected pursuant to the provisions of the Municipal Freedom of Information and Protection of Privacy Act and under the Authority of the Education Act, and will be used by Student Achievement K-12 Special Education. Questions about this collection should be directed to the Superintendent of Education – Student Achievement K-12 Special Education, Niagara Catholic District School Board, 427 Rice Road, Welland, Ontario L3C 7C1, 905-735-0240.

Student Name		<input type="checkbox"/> M	<input type="checkbox"/> F	Date yyyy mm dd	
Parent/Guardian				Home Phone	
Address				Work Phone	
City/Postal Code				Date of Birth yyyy mm dd	
School				Teacher	
Grade Level		<input type="checkbox"/> A.M.	<input type="checkbox"/> P.M.	OEN #	
Certified Service Animal			<input type="checkbox"/>	Companion Dog	
			<input type="checkbox"/>		

1) Reasons for request:

2) Length of time the student and certified service animal/companion dog have worked together

3) I/We understand that it is our responsibility to:

- Provide the Principal with all required documentation, reports, certificates in a timely fashion,
- Transport or walk the certified service animal/companion dog to and from school or facilitate the use of Niagara Student Transportation Services (NSTS) transportation,
- Assume financial responsibility for the certified service animal's/companion dog's training, veterinary care, municipal license and other related costs,
- Participate in a school case conference meeting to inform the Principal of all relevant information that may affect our child, other students, staff, and/or visitors to the school,
- Assist the Principal to communicate relevant information to the school community,
- Work co-operatively with the school staff to make this accommodation a success,
- Provide the required equipment and certified service animal/companion dog care items,
- Provide food, water and "bio-breaks" to the certified service animal/companion dog as required,
- Immediately remove and dispose of animal waste in a safe and environmentally friendly manner

4) I/We understand that if the certified service animal/companion dog exhibits any behaviours (i.e. growling, scratching, nipping, biting, etc.) or health issues (vomiting, diarrhea, open wounds, fleas, tics, etc.) at school it will be removed until the plan is re-evaluated to ensure the safety of staff, students and visitors.

- 5) If approved, I/we give permission for this information to be shared with the school community and agree to the delivery of letters to the community.
- 6) I/We understand that the Principal shall preserve the confidentiality of all information received from me/us, and shall not use or disclose the information except as provided for in the *Municipal Freedom of Information and Protection of Privacy Act*, the *Education Act* or as otherwise required by law. I/we consent to the use and disclosure of the information by the Principal to such other Board personnel as may be required for the performance of their duties.
- 7) I/We acknowledge having received and read a copy of the NCDSB's **Appendix A: Information for Parents/Guardians Requesting a Certified Service Animal/Companion Dog in the School.**

Signature of Parents/Guardians: _____ Date: _____

For Office Use Only:

Request for Certified Service Animal/Companion Dog: Approved _____ Denied _____

Signature of Principal: _____ Date: _____

Signature of Administrator of Special Education: _____ Date: _____

Signature of Family of Schools Superintendent: _____ Date: _____



Niagara Catholic District School Board

Management Plan for the Care of the Certified Service Animal/Companion Dog

This information is being collected pursuant to the provisions of the Municipal Freedom of Information and Protection of Privacy Act and under the Authority of the Education Act, and will be used by Student Achievement K-12 Special Education. Questions about this collection should be directed to the Superintendent of Education – Student Achievement K-12 Special Education, Niagara Catholic District School Board, 427 Rice Road, Welland, Ontario L3C 7C1, 905-735-0240.

Student Name	<input type="checkbox"/> M <input type="checkbox"/> F	Date yyyy mm dd	
Parent/Guardian		Home Phone	
Address		Work Phone	
City/Postal Code		Date of Birth yyyy mm dd	
School		Teacher	
Grade Level	<input type="checkbox"/> A.M. <input type="checkbox"/> P.M.	OEN #	

Person(s) responsible in the school environment: _____

Note: Where possible and feasible, these responsibilities should be handled by the student in the same manner as at home. In the event that the student is not able undertake these responsibilities, it is the responsibility of the Parents/Guardians to provide **total care** for the certified service animal or companion dog. This includes the provision of food, water and “bio-breaks” to the certified service animal or companion dog as required, supervision of the animal during rest periods, and immediate removal and disposal of animal waste in a safe and environmentally friendly manner.

Water needs: (e.g. provision of water bowl, procedures for use, cleaning etc.)

Bladder/Bowel Needs of Dog (e.g. – frequency, location, disposal etc.)

Other considerations (e.g. rest periods away from work, hot and winter weather, etc.)

1. Rest periods away from ‘work’ (if needed)

2. Special considerations due to weather (if needed)

Formal documentation has been provided that the certified service animal/companion dog:

- has annual vaccines,
- has municipal license,
- is in good health to attend school.

This information must be updated on a yearly basis.

Signature of Principal _____ Date _____

Signature of Parent/Guardian _____ Date _____



SAMPLE LETTER TO SCHOOL COMMUNITY

Insert School Letterhead

Date:

Dear Parents/Guardians:

This letter is to inform you that there will be a certified service animal/companion dog in our school helping one of our students. The certified service animal/companion dog will be in our school effective *(insert date)*.

Certified service animals/companion dogs are trained and recognized by an accredited training facility, and are able to assist with many of the routine activities which pose challenges for some students. The student's right to have a certified service animal/companion dog is protected under the Ontario Human Rights legislation and other laws, as listed in board guidelines.

There will be an upcoming information session for Parents/Guardians at the school on *(insert date)* to assist with your understanding of how the certified service animal/companion dog will be integrated into the school. As well, a school-wide assembly will be held for all students to help them identify with the certified service animal/companion dog and how it will fit into the daily routines of all students. They will be instructed as to the proper procedure regarding the animal and that the animal is a 'working' certified service animal/companion dog and not a pet while at school.

We anticipate the certified service animal/companion dog being of benefit to the student's learning and we look forward to this new addition to our school and school community.

Thank you for your understanding and support. Should you have any questions or concerns, please contact me at *(insert school phone number)*.

Sincerely,

Principal



**SAMPLE LETTER TO FAMILIES WITH
CHILDREN IN THE CLASSROOM**

Insert School Letterhead

Date:

Dear Parents/Guardians:

This letter is to inform you that there will be a certified service animal/companion dog in our school helping one of our students. The certified service animal/companion dog will be in your child's classroom effective (*insert date*).

Certified service animals/companion dogs are trained and recognized by an accredited training facility, and are able to assist with many of the routine activities which pose challenges for some students. The student's right to have a certified service animal/companion dog is protected under the Ontario Human Rights legislation and other laws, as listed in board guidelines. An upcoming information session for Parents/Guardians on (*insert date*) will offer more information on how the animal will be integrated into the school setting.

Students will participate in a school-wide assembly on (*insert date*) to assist with the integration of the certified service animal/companion dog and how the animal will fit into the daily routines of all students. The students in this classroom will also receive more direct instruction and training as to the proper procedure and conduct when around the certified service animal/companion dog. They will be informed that the certified service animal/companion dog is a working animal and not a pet while at school.

We anticipate the certified service animal/companion dog being of benefit to the student's learning and we look forward to this new addition to our school and school community.

Thank you for your understanding and support. Should you have any questions or concerns, please contact me at (*insert school phone number*).

Sincerely,

Principal



NIAGARA CATHOLIC
DISTRICT SCHOOL BOARD

Niagara Catholic District School Board

Administrative Checklist for the Implementation of a Certified Service Animal/Companion Dog into a School Environment

TASK	DATE COMPLETED
Advise Parents/Guardians and student 16 years and older, making the request that the Niagara Catholic District School Board has a procedure to follow before a decision is made.	
Provide Parents/Guardians with the form Appendix A: Information for Parents /Guardians Requesting a Certified Service Animal/Companion Dog in the School and Appendix B: Request for a Certified Service Animal/Companion Dog.	
Received Appendix B.	
Inform Family of Schools Superintendent and Administrator of Special Education of the request.	
Inform school staff that a request has been made and receive their input.	
Convene a case conference with the following in attendance: <ul style="list-style-type: none"> <input type="checkbox"/> Parents/Guardians and/or student over the age of 16 <input type="checkbox"/> classroom teachers(s) <input type="checkbox"/> ERT <input type="checkbox"/> Special Education Coordinator <input type="checkbox"/> representative from the animal training facility <input type="checkbox"/> support staff who work with the student Items to be discussed: <ul style="list-style-type: none"> <input type="checkbox"/> review the request with respect to its consistency with the IEP <input type="checkbox"/> safety and care considerations <input type="checkbox"/> impact on school community <input type="checkbox"/> timeline of implementation <input type="checkbox"/> transportation needs <input type="checkbox"/> communication plan 	
Receive copies of the required documentation: <ul style="list-style-type: none"> <input type="checkbox"/> copy of recommendation from approved healthcare professional <input type="checkbox"/> copy of certified service animal's/companion dog's certification from accredited member of ADI <input type="checkbox"/> copy of training certification of handler/family <input type="checkbox"/> copy of current, official vaccination certificate for the animal <input type="checkbox"/> proof of municipal animal license, if applicable 	
Meet with the Parents/Guardians and/or student 16 years or older, to inform them of the information you have received, and to review the implementation plan and complete Appendix C: Management Plan for the Care of the Certified Service Animal/Companion Dog.	
ONCE THE CERTIFIED SERVICE ANIMAL/COMPANION DOG HAS BEEN APPROVED:	
Prior to distribution to the community, share Appendix D: Sample Letter to School Community and Appendix E: Sample Letter to Families with Children in the Classroom with Parents/Guardians of the student requiring the use of a service animal.	
Inform NSTS that a request has been made and receive their input.	
Prior to the arrival of the animal, determine the service the certified service animal/companion dog will provide, i.e. safety, attention, time on task, frequency of behaviours, etc. Baseline data should be collected. After the arrival of the certified service animal/companion dog, data should then be collected on a regular basis to determine the effectiveness of this accommodation.	
Develop a communication strategy to inform students, staff, Human Resources Department and community.	
Post signs on the entrance doors, and at any other places to advise visitors of the animal's presence.	
Develop an appropriate fire and emergency exit plan.	
File relevant documentation and correspondence in the documentation file of student's OSR.	
Update the Family of Schools Superintendent and the Administrator of Special Education of steps completed to date.	
Monitor and review the implementation on an annual basis	

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
COMMITTEE OF THE WHOLE
PUBLIC SESSION
FEBRUARY 9, 2010**

**TOPIC: ELEMENTARY AND SECONDARY SCHOOL YEAR
CALENDARS – 2010-2011**

The options of the Elementary and Secondary
School Year Calendars for the 2010-2011 school year,
is presented for information.

Prepared by: Frank Iannantuono, Superintendent of Education

Presented by: Frank Iannantuono, Superintendent of Education

Approved by: John Crocco, Director of Education

Date: February 9, 2010



NIAGARA CATHOLIC
DISTRICT SCHOOL BOARD

REPORT TO THE COMMITTEE OF THE WHOLE MEETING FEBRUARY 9, 2010

ELEMENTARY AND SECONDARY SCHOOL YEAR CALENDARS – 2010-2011

BACKGROUND INFORMATION

The *Education Act, Regulation 304 - School Year Calendar, Professional Activity Days* outlines the requirements and timelines for preparing and submission of school year calendars to the Ministry of Education for approval.

For the 2010-2011 school year calendar, there are 194 possible school days between September 1st, 2010 and June 30th, 2011. Within this total, elementary and secondary schools must have a minimum of 194 school days of which two (2) days must be designated as professional activity days to focus on provincial education priorities and up to four (4) extra days that may be designated by the Board as professional activity days. Secondary schools may have a maximum of ten (10) instructional days as examination days. The remaining school days shall be instructional days.

Consultation Process

The 2010-2011 School Year Calendar Committee met on January 14th, 2010 to discuss and review draft calendars and the consultation process. The School Year Calendar Committee will meet again to review feedback received following opportunities for a comprehensive system consultation process and to submit a recommended Elementary and Secondary 2010-2011 School Year Calendar to Administrative Council.

Members of the 2010-2011 School Year Calendar Committee are:

Frank Iannantuono	Superintendent of Education and Committee Chair
Yolanda Baldasaro	Superintendent of Education
Shonna Daly	Regional Catholic School Council
Marie Balanowski	Niagara Elementary Unit of OECTA
Scott McAvoy	Niagara Secondary Unit of OECTA
Elizabeth Davey	Elementary Principal
Joseph Zaroda	Secondary Principal
Mario Geremia	Secondary Vice Principal
Khayyam Syne	Administrator of Staff Development
Mark Lefebvre	Administrator of School Effectiveness
Marcel Jacques	Administrator of Special Education

Consultation Process - continued

The consultation process provided two (2) versions of the elementary and secondary draft calendars to all Elementary and Secondary Principals, Vice-Principals, Catholic School Council Chairs, Regional Catholic School Council, OECTA Elementary and Secondary Presidents, CUPE President, Student Achievement Departments and the Student Senate for feedback by February 11th, 2010.

Simultaneously, there has been on-going consultation with the co-terminous Board to achieve a similar school year calendar, where possible.

Summary of the Attached Calendars

Attached to this Committee of the Whole Report are

Option 1: Proposed Elementary School Year Calendar for 2010-2011

Option 1: Proposed Secondary School Year Calendars for 2010-2011

Option 2: Proposed Elementary School Year Calendars for 2010-2011

Option 2: Proposed Secondary School Year Calendars for 2010-2011

Highlights of the Proposed School Year Calendars for 2010-2011

Professional Activity Days

In accordance with the *Education Act, Regulation 304 - School Year Calendar*, the following six (6) days have been identified as Professional Activity Days.

Option 1 Elementary Professional Activity Days

Wednesday, September 1st, 2010

Thursday, September 2nd, 2010

Friday, October 8th, 2010

Friday, January 14th, 2011

Friday, June 10th, 2011

Thursday, June 30th, 2011

Secondary Professional Activity Days

Wednesday, September 1st, 2010

Thursday, September 2nd, 2010

Friday, October 8th, 2010

Monday, January 28th, 2011

Wednesday, June 29th, 2011

Thursday, June 30th, 2011

Option 2 Elementary Professional Activity Days

Wednesday, September 1st, 2010

Thursday, September 2nd, 2010

Friday, October 8th, 2010

Friday, January 14th, 2011

Friday, May 20th, 2011

Friday, June 10th, 2011

Secondary Professional Activity Days

Wednesday, September 1st, 2010

Thursday, September 2nd, 2010

Friday, October 8th, 2010

Friday, January 28th, 2011

Friday, May 20th, 2011

Thursday, June 30th, 2011

Option 1 Secondary Examination Days

Semester 1 – Friday, January 21st, 2011 to Thursday, January 27th, 2011

Semester 2 – Wednesday, June 22nd, 2011 to Tuesday, June 28th, 2011

Option 2 Secondary Examination Days

Semester 1 – Friday, January 21st, 2011 to Thursday, January 27th, 2011

Semester 2 – Thursday, June 23rd, 2011 to Wednesday, June 28th, 2011

Highlights of the Proposed School Year Calendars for 2008-2009- continued

Board and Civic Holidays: Option 1

Labour Day	Monday, September 6 th , 2010
Thanksgiving Day	Monday, October 11 th , 2010
Christmas Break	Monday, December 20 th , 2010 to Friday, December 31 st , 2010
March Break	Friday, March 11 th to Friday, March 18 th , 2011 (ten month employees only)
Good Friday	Friday, April 22 nd , 2011
Easter Monday	Monday, April 25 th , 2011
Victoria Day	Monday, May 23 rd , 2011
Canada Day	Friday, July 1 st , 2011

Board and Civic Holidays: Option 2

Labour Day	Monday, September 6 th , 2010
Thanksgiving Day	Monday, October 11 th , 2010
Christmas Break	Monday, December 24 th , 2010 to Friday, January 7 th , 2011
March Break	Monday, March 14 th to Friday, March 18 th , 2011 (ten month employees only)
Good Friday	Friday, April 22 nd , 2011
Easter Monday	Monday, April 25 th , 2011
Victoria Day	Monday, May 23 rd , 2011
Canada Day	Friday, July 1 st , 2011

To comply with the timelines outlined in *Regulation 304 - School Year Calendar*, school boards are required to submit Board approved **regular** school year calendars to the Ministry of Education by May 1st, 2010 and Board approved **modified** school year calendars to the Ministry of Education by March 1st, 2010.

Based on feedback from the consultation process, discussions with the School Year Calendar Committee, Administrative Council and our coterminous board, a modified 2010-2011 Elementary and Secondary School Year Calendar will be submitted to the Board Meeting of February 23rd, 2010 or the regular calendar will be submitted to the Board in March 2010.

The options of the Elementary and Secondary
School Year Calendars for the 2010-2011 school year,
is presented for information.

Prepared by: Frank Iannantuono, Superintendent of Education
Presented by: Frank Iannantuono, Superintendent of Education
Approved by: John Crocco, Director of Education
Date: February 9, 2010



Board Name Niagara CDSB (B67156)								
Calendar Title [2010-47920] Elementary	Panel Elementary	Calendar Type Regular	Date Created Dec 23, 2009					
Start of School Year Sep 01, 2010	End of School Year Jun 30, 2011	Status Draft						
Description Regular								
Month	1st Week	2nd Week	3rd Week	4th Week	5th Week	PA days	Instr days	Ex d:
	M T W T F	M T W T F	M T W T F	M T W T F	M T W T F			
August	2 3 4 5 6	9 10 11 12 13	16 17 18 19 20	23 24 25 26 27	30 31	0	0	
September	1 2 3 P P B	6 7 8 9 10 H	13 14 15 16 17	20 21 22 23 24	27 28 29 30	2	18	
October		1 4 5 6 7 8 P	11 12 13 14 15 H	18 19 20 21 22	25 26 27 28 29	1	19	
November	1 2 3 4 5	8 9 10 11 12	15 16 17 18 19	22 23 24 25 26	29 30	0	22	
December		1 2 3 6 7 8 9 10	13 14 15 16 17	20 21 22 23 24 B B B B B	27 28 29 30 31 B B B B B	0	13	
January	3 4 5 6 7	10 11 12 13 14 P	17 18 19 20 21	24 25 26 27 28	31	1	20	
February	1 2 3 4	7 8 9 10 11	14 15 16 17 18	21 22 23 24 25 H	28	0	19	
March	1 2 3 4	7 8 9 10 11 B	14 15 16 17 18 B B B B B	21 22 23 24 25	28 29 30 31	0	17	
April		1 4 5 6 7 8	11 12 13 14 15	18 19 20 21 22 H	25 26 27 28 29 H	0	19	
May	2 3 4 5 6	9 10 11 12 13	16 17 18 19 20	23 24 25 26 27 H	30 31	0	21	
June		1 2 3 6 7 8 9 10 P	13 14 15 16 17	20 21 22 23 24	27 28 29 30 P	2	20	
July		1 4 5 6 7 8	11 12 13 14 15	18 19 20 21 22	25 26 27 28 29	0	0	
Total						6	188	

Legend

P - Professional Activity Day;	E - Scheduled Exam Day;	B - Board Designated Day;	H - Statutory Day;	/ - Half Day;
P* - Professional Activity Day Devoted to Provincial Education Priorities;				



Board Name Niagara CDSB (B67156)			
Calendar Title [2010-48010] Secondary	Panel Secondary	Calendar Type Regular	Date Created Dec 23, 2009
Start of School Year Sep 01, 2010	End of School Year Jun 30, 2011	Status Draft	
Description Regular			

Month	1st Week					2nd Week					3rd Week					4th Week					5th Week					PA days	Instr days	Ex di
	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F			
August	2	3	4	5	6	9	10	11	12	13	16	17	18	19	20	23	24	25	26	27	30	31				0	0	
September			1	2	3	6	7	8	9	10	13	14	15	16	17	20	21	22	23	24	27	28	29	30		2	18	
October					1	4	5	6	7	8	11	12	13	14	15	18	19	20	21	22	25	26	27	28	29	1	19	
November	1	2	3	4	5	8	9	10	11	12	15	16	17	18	19	22	23	24	25	26	29	30				0	22	
December			1	2	3	6	7	8	9	10	13	14	15	16	17	20	21	22	23	24	27	28	29	30	31	0	13	
January	3	4	5	6	7	10	11	12	13	14	17	18	19	20	21	24	25	26	27	28	31					1	15	
February		1	2	3	4	7	8	9	10	11	14	15	16	17	18	21	22	23	24	25	28					0	19	
March		1	2	3	4	7	8	9	10	11	14	15	16	17	18	21	22	23	24	25	28	29	30	31		0	17	
April					1	4	5	6	7	8	11	12	13	14	15	18	19	20	21	22	25	26	27	28	29	0	19	
May	2	3	4	5	6	9	10	11	12	13	16	17	18	19	20	23	24	25	26	27	30	31				0	21	
June			1	2	3	6	7	8	9	10	13	14	15	16	17	20	21	22	23	24	27	28	29	30		2	15	
July					1	4	5	6	7	8	11	12	13	14	15	18	19	20	21	22	25	26	27	28	29	0	0	
Total															6	178												

Legend

P -Professional Activity Day;	E -Scheduled Exam Day;	B -Board Designated Day;	H -Statutory Day;	/ -Half Day;
P* -Professional Activity Day Devoted to Provincial Education Priorities;				

Option Two (2)



Ministry of Education
Ministère de l'Éducation

Board Name Niagara CDSB (B67156)		Calendar Title [2010-52582] Elementary		Panel Elementary	Calendar Type Modified		Date Created Jan 17, 2010																					
Start of School Year Sep 01, 2010			End of School Year Jun 30, 2011			Status Draft																						
Description Regular																												
Month	1st Week					2nd Week					3rd Week					4th Week					5th Week					PA days	Instr days	Exam days
	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F			
August	2	3	4	5	6	9	10	11	12	13	16	17	18	19	20	23	24	25	26	27	30	31				0	0	0
September			1	2	3	6	7	8	9	10	13	14	15	16	17	20	21	22	23	24	27	28	29	30		2	18	0
October					1	4	5	6	7	8	11	12	13	14	15	18	19	20	21	22	25	26	27	28	29	1	19	0
November	1	2	3	4	5	8	9	10	11	12	15	16	17	18	19	22	23	24	25	26	29	30				0	22	0
December			1	2	3	6	7	8	9	10	13	14	15	16	17	20	21	22	23	24	27	28	29	30	31	0	17	0
January	3	4	5	6	7	10	11	12	13	14	17	18	19	20	21	24	25	26	27	28	31					1	15	0
February		1	2	3	4	7	8	9	10	11	14	15	16	17	18	21	22	23	24	25	28					0	19	0
March		1	2	3	4	7	8	9	10	11	14	15	16	17	18	21	22	23	24	25	28	29	30	31		0	18	0
April					1	4	5	6	7	8	11	12	13	14	15	18	19	20	21	22	25	26	27	28	29	0	19	0
May	2	3	4	5	6	9	10	11	12	13	16	17	18	19	20	23	24	25	26	27	30	31				1	20	0
June			1	2	3	6	7	8	9	10	13	14	15	16	17	20	21	22	23	24	27	28	29	30		1	21	0
July					1	4	5	6	7	8	11	12	13	14	15	18	19	20	21	22	25	26	27	28	29	0	0	0
Total											6	188	0															

Legend

P	-Professional Activity Day;	E	-Scheduled Exam Day;	B	-Board Designated Day;	H	-Statutory Day;	/	-Half Day;
P*	-Professional Activity Day Devoted to Provincial Education Priorities;								

<https://www.osyc.edu.gov.on.ca/OSYC/Reserved.ReportViewerWebControl.axd?Mode=t...> 18/01/2010



Board Name Niagara CDSB (B67156)																												
Calendar Title [2010-52623] Secondary							Panel Secondary							Calendar Type Modified							Date Created Jan 17, 2010							
Start of School Year Sep 01, 2010							End of School Year Jun 30, 2011							Status Draft														
Description Modified																												
Month	1st Week					2nd Week					3rd Week					4th Week					5th Week					PA days	Instr days	Exam days
	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F			
August	2	3	4	5	6	9	10	11	12	13	16	17	18	19	20	23	24	25	26	27	30	31				0	0	0
September		1	2	3	6	7	8	9	10	13	14	15	16	17	20	21	22	23	24	27	28	29	30		2	18	0	
October				1	4	5	6	7	8	11	12	13	14	15	18	19	20	21	22	25	26	27	28	29	1	19	0	
November	1	2	3	4	5	8	9	10	11	12	15	16	17	18	19	22	23	24	25	26	29	30				0	22	0
December		1	2	3	6	7	8	9	10	13	14	15	16	17	20	21	22	23	24	27	28	29	30	31	0	17	0	
January	3	4	5	6	7	10	11	12	13	14	17	18	19	20	21	24	25	26	27	28	31					1	10	5
February		1	2	3	4	7	8	9	10	11	14	15	16	17	18	21	22	23	24	25	28					0	19	0
March		1	2	3	4	7	8	9	10	11	14	15	16	17	18	21	22	23	24	25	28	29	30	31		0	18	0
April				1	4	5	6	7	8	11	12	13	14	15	18	19	20	21	22	25	26	27	28	29	0	19	0	
May	2	3	4	5	6	9	10	11	12	13	16	17	18	19	20	23	24	25	26	27	30	31				1	20	0
June		1	2	3	6	7	8	9	10	13	14	15	16	17	20	21	22	23	24	27	28	29	30		1	16	5	
July				1	4	5	6	7	8	11	12	13	14	15	18	19	20	21	22	25	26	27	28	29	0	0	0	
Total																					6	178	10					

Legend

P	-Professional Activity Day;	E	-Scheduled Exam Day;	B	-Board Designated Day;	H	-Statutory Day;	/	-Half Day;
P*	-Professional Activity Day Devoted to Provincial Education Priorities;								

<https://www.osyc.edu.gov.on.ca/OSYC/Reserved.ReportViewerWebControl.axd?Mode=t...> 18/01/2010

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
COMMITTEE OF THE WHOLE
PUBLIC SESSION
FEBRUARY 9, 2010**

**TOPIC: STAFF DEVELOPMENT DEPARTMENT PROFESSIONAL
DEVELOPMENT OPPORTUNITIES**

The report on the
Staff Development Department
Professional Development Opportunities
is presented for information.

Prepared by: Frank Iannantuono, Superintendent of Education
Khayyam Syne, Administrator of Staff Development

Presented by: Frank Iannantuono, Superintendent of Education
Khayyam Syne, Administrator of Staff Development

Approved by: John Crocco, Director of Education

Date: February 9, 2010



REPORT TO THE COMMITTEE OF THE WHOLE MEETING FEBRUARY 9, 2010

STAFF DEVELOPMENT DEPARTMENT PROFESSIONAL DEVELOPMENT OPPORTUNITIES

BACKGROUND INFORMATION

In alignment with the Board's System Priorities, the Department of Staff Development, among its many roles acts as the point of co-ordination among various departments in ensuring that all professional development opportunities for staff, both teaching and non-teaching, occur in a seamless fashion so as to minimize disruptions to the myriad services provided within our Niagara Catholic community.

The following is a listing of activities that will be occurring during the period February 9, 2010, through March 8, 2010.

Tuesday, February 9, 2010

Grade 7 and Secondary Teachers of Religious Education

- Workshop designed to assist teachers with the application of Differentiated Instruction strategies in teaching Religious Education. During the workshop, the Catholic Curriculum Corporation (CCC) resource, "*Called to Change the World*", will be distributed and introduced to the teachers. This resource supports the use of high yield strategies including Differentiated Instruction and cross curricular activities.

Elementary Teachers

- Ministry of Education led Workshop to build capacity among Elementary teachers and enhance the use of the Ontario Education Resource Bank (OERB) as a tool for student and parent engagement.

Wednesday, February 10, 2010

NCDSB Elementary and Secondary Principals 'Physical and Health Education Team

- Ministry of Education led Workshop designed to increase administrative capacity and to support the Ministry's "*Healthy Schools: School Food and Beverage Policy*."

Friday, February 12, 2010

Selected Elementary Educational Resource Teachers - Pilot

- Council of Directors' of Education(CODE) "*Early Assessment Intervention Pilot*" project for Resource Teachers to determine early intervention strategies in Reading for Kindergarten students.

Wednesday, February 17, 2010

Administrative Intern (AIP) Program

- Third Professional Development session for candidates in both Vice-Principals' Pools and first year Vice-principals to meet and continue delving into the Ministry of Education's five(5) Core Leadership Capacities.

Thursday, February 18, 2010

Central Office Clerical Staff

The final in a series of “*Extra-ordinary Customer Service*” workshops for support staff designed to boost employee morale and to ensure that all Board departments understanding serving the needs of all stakeholders in education equally.

Tuesday, February 23, 2010

Secondary Administrator and Teacher Teams

- Workshop designed for Secondary school teams consisting of the Principal and Program Chairs to be in-serviced on the Ministry of Education’s “*Learning for All Document*” which supports students achievement and success for all students and especially students with special needs.

Wednesday, February 24, 2010

Elementary and Secondary Teachers Enrolled in the Leadership Internship (LIP) Program

- The third in a series of meetings and workshops this year where candidates provided an opportunity to examine and discuss the contents and initiatives contained in the Ministry of Education’s “*Energizing Ontario Education.*”

Tuesday, March 2, 2010

Principals and Vice-Principals Involved in the Ontario Leadership Strategy (OLS)

- Workshop conducted in conjunction with the Catholic Principals’ Council of Ontario (CPCO), designed for mentor and mentee Principals and Vice- Principals to deeper into the concept of “*Coaching*” as a form of mentoring young teachers and education leaders.

Wednesday, March 3, 2010

Secondary Teachers of Locally Developed Workplace Science Curriculum

- Workshop and best-practices sharing session for teachers of Science courses leading directly to the workplace. This valuable networking session has proven to be very successful in the past and is scheduled once in every semester.

Friday, March 5, 2010

Elementary and Secondary Teachers involved in NTIP as Proteges and Mentors

- Coaching and mentoring workshop for both Proteges and Mentors as a requirement of the Ministry of Education’s New Teacher Induction Program.

This report will contain a Power Point Presentation outlining the importance of Mentoring in teacher and administrator preparation and Coaching as the cornerstone of mentoring.

The report on Staff Development: Professional Development Opportunities is presented for information.

Prepared By: Frank Iannantuono, Superintendent of Education
Khayyam Syne, Administrator of Staff Development

Presented By: Frank Iannantuono, Superintendent of Education
Khayyam Syne, Administrator of Staff Development

Approved By: John Crocco, Director of Education

Date: February, 9, 2010

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
COMMITTEE OF THE WHOLE
PUBLIC SESSION
FEBRUARY 9, 2010**

**TOPIC: H1N1 PANDEMIC UPDATE
NIAGARA CATHOLIC PREPARATION AND MANAGEMENT**

The H1N1 Pandemic Update
– Niagara Catholic Preparation and Management
is presented for information.

Prepared by: John Crocco, Director of Education

Presented by: John Crocco, Director of Education

Date: February 9, 2010



Living > [Public Health](#) > [Pandemic Planning](#)  

Flu Tracking in Niagara

[< H1N1 Home](#)

A community-wide outbreak was declared in Niagara on October 30, 2009. This means there is a significant amount of flu circulating in Niagara.

Niagara Region Public Health uses many sources of information to understand the amount of flu in the community. These sources include:

- Laboratory-confirmed cases of H1N1 and Influenza A/B
- Student absenteeism from elementary and high schools
- Visits to doctors for symptoms of the flu

Confirmed H1N1 Cases in Niagara

As of January 29, 2010:

- No confirmed cases during the week of Jan. 23 – Jan. 29, 2010
- 252 total confirmed cases
- 4 deaths associated with H1N1

School Absenteeism

There are 229 schools in the Niagara region. This chart shows the average number of schools reporting student absenteeism.

This information is not exact and some **students may have been absent for reasons other than H1N1**. This information is based on the 5-day school week.

Average # of Schools with >10%, 20% and 30% School Absenteeism by Week

Absenteeism Rates (Average # of schools with)	Wk 45* Nov 9-13	Wk 46 Nov 21-27	Wk 47 Nov 28-Dec 5	Wk 48 Dec 5-11	Wk 49 Dec 12-18
> 10% Absenteeism	17	7	6	5	9.8
> 20% Absenteeism	1	0	0	0	0
> 30% Absenteeism	0	0	0	0	0.8

Revised: Friday, January 29, 2010
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From: Crocco, John
Sent: Wednesday, February 03, 2010 10:18 PM
To: Principals, Elementary; Principals, Secondary; Principals, Adult Ed; VPs, Elementary; VPs, Secondary
Cc: Admin Council; Brailey, Jennifer; Morena, Sherry; Hingston, Shannon
Subject: Letter to all Parents from Dr. King, Ontario's MOH

Good Morning....

Dr. King, Ontario's Medical Officer of Health has requested that all Principals send home to all families a) a letter from her to parents; and b) a Flu Shot Fact Sheet for Parents.

Principals are asked to copy the letter and the fact sheet for parents and distribute these to students to take home.

In your next newsletter, please insert the Flu Shot article.

The letter, fact sheet and newsletter insert is clearly identified on the web-site - <http://www.health.gov.on.ca/en/ccom/flu/h1n1/public/schools.aspx>

We will also post this information on our Board web-site.

Thank you for continued cooperation and assistance as we facilitate Ministry of Health and Long Term Care information to families.

John

This is a Different Kind of Flu Season

H1N1 Flu - Seasonal Flu

Attention: School Boards and Principals

H1N1 and seasonal flu can take a real toll on your students. H1N1 has affected children and young adults at a greater rate than the regular seasonal flu. Almost half of the people hospitalized from H1N1 have been under the age of 24. And even a mild case of H1N1 can have a significant impact.

This year's flu season is anticipated to be a long one, and may last throughout the winter.

The single, most effective way to protect yourself against the flu is to receive both the H1N1 and seasonal flu shots. The Ministry of Health and Long-Term Care is asking for your help in encouraging parents to speak to their children about getting vaccinated.

Here are some products that we hope will help you spread the word:

- A letter to parents from Dr. Arlene King, Ontario's Chief Medical Officer of Health
- Flu Shot Fact Sheets for parents
- Flu Shot Article for school newsletters

All of these resources and more can be found by visiting:

<http://www.health.gov.on.ca/en/ccom/flu/h1n1/public/schools.aspx>

H1N1 Influenza & Schools

This fact sheet provides basic information only. It must not take the place of medical advice, diagnosis or treatment. Always talk to a health care professional about any health concerns you have, and before you make any changes to your diet, lifestyle or treatment.

What is H1N1 influenza?

The H1N1 flu virus is a new strain of influenza that causes the same symptoms as seasonal flu.

What are the signs and symptoms of H1N1 influenza?

The sign and symptoms of H1N1 flu are similar to seasonal flu and include respiratory symptoms with fever, cough, sore throat, muscle aches, joint pain, or weakness. In children under 5, gastrointestinal symptoms may also be present and fever may not be prominent.

How does H1N1 influenza spread?

Spread of the H1N1 virus is thought to be happening in the same way that seasonal flu spreads. Flu viruses are spread mainly from person to person through coughing or sneezing. Sometimes people may become infected by touching objects or surfaces that have been contaminated with the flu virus and then touching their mouth or nose.

Why are people concerned about this particular virus?

H1N1 is a new influenza virus, which means that we cannot be certain about how it will behave.

There is also concern because H1N1 is infecting children and young adults at a greater rate than the seasonal flu that occurs every year. A very small number of the young and healthy who become infected get very ill quite rapidly.

Why should we be concerned about the spread of H1N1 in schools?

Students can get sick with influenza and schools may act as a point of spread since students are in close contact and can easily spread the virus to other students and family members. In Ontario, people between 5 and 24 years of age comprise a larger proportion of cases compared to other age groups.

Which students, staff, and volunteers are at higher risk for complications from H1N1?

Everyone is at risk of getting H1N1 (even healthy people) and serious problems from H1N1 can happen at any age. However, pregnant women and people of any age with chronic medical conditions (such as pulmonary disease, asthma, diabetes, neuromuscular disorders, or heart disease) are more likely to have complications from H1N1.

What can students, staff, and volunteers do to stay healthy?

- Wash your hands with soap and warm running water for at least 15 seconds or, if water is not available, use an alcohol-based hand sanitizer. Note that alcohol-based sanitizer must contain at least 60% alcohol to be effective and that only a small volume is necessary for each application (1 to 2 ml).
- Cough and sneeze into a tissue or, if a tissue is not available, your sleeve - and not into your hands. Dispose of tissues immediately and follow-up with hand washing, using soap and water, or an alcohol-based hand sanitizer.
- Keep commonly touched surfaces and items clean and disinfected.
- Don't share personal items such as eating utensils or drinks.

What should students, staff and volunteers do if they become ill?

Students, staff, and volunteers who become ill should be encouraged to stay home until they are feeling well and are able to fully participate in all normal day-to-day activities.

Call your health care provider, local public health unit, or Telehealth Ontario at 1-866-797-0000 if you experience flu symptoms and:

- you are pregnant;
- you have heart or lung disease;
- you have chronic health problems that require regular medical attention;
- you are elderly or frail;
- you have an illness or are receiving treatments – for example, for diabetes, cancer, or HIV/AIDS – that might affect your immune system; or,
- you think you may need medical attention.

Get Free Flu Shot and Stay Flu-free!

It's time to get your yearly free flu shot.

To be protected, you need to get a flu shot even if you got one last year. There are many types of influenza and they change every year. Each year a new vaccine is produced that provides protection against the flu. This year is a different kind of flu season with two different flu viruses – the H1N1 flu virus and seasonal flu viruses – against which flu shots are recommended.

H1N1 has affected children and young adults at a greater rate than the regular seasonal flu. Almost half of the people hospitalized from H1N1 have been under the age of 24. And even a mild case of H1N1 can have significant impact. With flu season expected to continue throughout the winter, it's important to safeguard your health and the health of those around you.

The best defense against both the H1N1 and seasonal flu is to get immunized.

The flu shot is available to anyone aged six months or older, who lives, works or attends school in Ontario. It's as easy as booking an appointment with your family health care provider or finding out about a local clinic by contacting your public health unit or pharmacy.

Visit www.ontario.ca/flu for more information on H1N1 and the seasonal flu shot.

Protect yourself. Protect your family. Get a free flu shot.



Ministry of Health
and Long-Term Care

Ministère de la Santé
et des Soins de longue durée

Chief Medical Officer of Health Médecin hygiéniste en chef

This is a Different Kind of Flu Season
Protect Your Family from the Flu

February, 2010

Dear Parents:

As we are experiencing a busier than usual flu season this year, there is some important information that I would like to share with you – not only as Ontario’s Chief Medical Officer of Health, but also as a parent.

What makes this flu season different? H1N1 has affected children and young adults at a greater rate than the regular seasonal flu. Almost half of the people hospitalized from H1N1 have been under the age of 24. And even a mild case of H1N1 can have a significant impact. With flu season expected to continue throughout the winter, it’s important to safeguard your health and the health of those around you. Here are some steps you can take to keep your family healthy.

The best defense against both the H1N1 and seasonal flu is to get immunized. You can be confident that both vaccines were authorized for use by Health Canada only after undergoing rigorous testing and review to ensure their safety and efficacy.

The H1N1 vaccine contains the pandemic flu strain that is currently circulating in Ontario. We’re also offering the seasonal flu vaccine as a precaution against seasonal flu strains that may begin to circulate in the province later in the flu season. I strongly encourage you and your family to get your flu shots. Free H1N1 and seasonal flu vaccines are being offered to all Ontarians in many difference places - doctors’ offices, pharmacies, workplaces and public health units.

If you have any flu-like symptoms, stay home and use the self-assessment tool on the Ministry of Health and Long-Term Care’s website which provides advice on whether or not you should see a health care provider. For more information on H1N1 and seasonal flu, visit www.ontario.ca/flu.

Sincerely,

Arlene King, MD, MHSc, FRCPC
Chief Medical Officer of Health

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
COMMITTEE OF THE WHOLE
PUBLIC SESSION
FEBRUARY 9, 2010**

**TOPIC: FINANCIAL REPORTS
MONTHLY BANKING TRANSACTIONS
JANUARY 2010**

RECOMMENDATION

THAT the Committee of the Whole recommend that the Niagara Catholic District School Board approve the report on the Monthly Banking Transactions for the month of January 2010, as presented.

Prepared by: Larry Reich, Superintendent of Business and Financial Services

Presented by: Larry Reich, Superintendent of Business and Financial Services

Approved by: John Crocco, Director of Education

Date: February 9, 2010



NIAGARA CATHOLIC
DISTRICT SCHOOL BOARD

**REPORT TO THE COMMITTEE OF THE WHOLE
FEBRUARY 9, 2010**

**MONTHLY BANKING TRANSACTIONS
FOR THE MONTH OF JANUARY 2010**

BACKGROUND INFORMATION

In accordance with the Monthly Financial Reports Policy Statement, we are pleased to enclose the Monthly Banking Transactions for the month of January 2010 for the Niagara Catholic District School Board. (See Appendix A)

As required by the Policy, a monthly list of payments is available in the Trustee Lounge for the trustees to review at their convenience.

RECOMMENDATION

THAT the Committee of the Whole recommends that the Niagara Catholic District School Board approve the Report on the Monthly Banking Transactions for the month of January 2010 as presented.

Prepared by: Larry Reich, Superintendent of Business & Financial Services
Presented by: Larry Reich, Superintendent of Business & Financial Services
Approved by: John Crocco, Director of Education
Date: February 9, 2010

Appendix A

NIAGARA CATHOLIC DISTRICT SCHOOL BOARD REPORT ON BANKING TRANSACTIONS	
SUMMARY OF BANK TRANSACTIONS FOR THE MONTH OF:	JANUARY, 2010
DESCRIPTION OF ITEMS	BANK ACCOUNT
CASH BALANCE AT BEGINNING OF MONTH	(A) 43,972,695
OPERATING CASH RECEIPTS FOR THE MONTH	
1. GENERAL LEGISLATIVE GRANTS	14,805,446
2. OTHER GRANTS (EPO, O.E.Y.C.)	51,132
3. INTEREST REVENUE	10,832
4. MUNICIPAL TAXES	121,880
5. TUITION FEES REVENUE - A.C.E. & OTHER	405,692
6. CHARITABLE DONATIONS	8,300
7. GOVERNMENT REBATES (GST 68% REBATE ON TAXABLE PURCHASES)	280,327
8. RECOVERY OF COSTS (LTD, WCB, BENEFITS, OTHER REIMBURSEMENTS)	183,267
9. OTHER CASH RECEIPTS	
- Reimbursements of Employee Benefits	12,392
- Donations Collected from Employees for Haiti Relief	42,854
10. PROCEEDS FROM DEBENTURE ISSUE (NET)	0
11. CAPITAL LOAN PRINCIPAL ADVANCES	0
TOTAL OPERATING CASH RECEIPTS AND LOAN ADVANCE	(B) 15,922,123
OPERATING CASH DISBURSEMENTS FOR THE MONTH	
1. ACCOUNTS PAYABLE (NET OF CANCELLED CHEQUES AND DEBT REPAYMENTS)	(18,280,898)
2. TEACHER PENSION DEDUCTIONS	(1,018,306)
3. O.M.E.R.S. PENSION DEDUCTIONS	(498,964)
4. CANADA SAVINGS BONDS DEDUCTIONS	(127,587)
5. TRANSFER TO 4 OVER 5 TRUST ACCOUNTS	(41,417)
6. OTHER DEBITS	(31,466)
7. INTEREST PAYMENTS ON CAPITAL DEBT	(195,673)
8. PRINCIPAL PAYMENTS ON CAPITAL DEBT	(114,994)
TOTAL OPERATING CASH DISBURSEMENTS	(C) (20,309,306)
CASH BALANCE AT END OF MONTH	(D) 39,585,512
	A + B - C = D

NIAGARA CATHOLIC DISTRICT SCHOOL BOARD REPORT ON LOAN BALANCES				
SUMMARY OF LOAN BALANCES AS AT : JANUARY, 2010				
The Debentures & Capital Loans are made up as follows:				
Loan Description	Opening Balance	Loan Advances	Loan Repayments	Ending Balance
1. GPL1 Loan 25 YR.	(13,028,391.51)			(13,028,391.51)
2. GPL2 Loan 25 YR.	(10,014,902.14)			(10,014,902.14)
3. GPL3 Loan 25 YR.	(4,634,903.39)			(4,634,903.39)
4. Debenture (Niagara Region)	(2,112,000.00)			(2,112,000.00)
5. Debenture (Niagara Region)	(3,539,000.00)			(3,539,000.00)
6. Capital Projects - Completed 2001	(20,948,657.64)			(20,948,657.64)
7. Capital Projects - Completed 2002/03	(22,328,838.18)			(22,328,838.18)
8. Capital Projects - Completed 2004/05	(9,016,231.97)			(9,016,231.97)
9. Capital Projects - Completed 2005/06	(8,171,752.73)		114,994.41	(8,056,758.32)
Total Debentures & Capital Loans	(93,794,677.56)	0.00	(114,994.41)	(93,679,683.15)

PREPARED BY : William Tumath
PRESENTED BY : Larry Reich

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
COMMITTEE OF THE WHOLE
PUBLIC SESSION
FEBRUARY 9, 2010**

**TOPIC: FINANCIAL REPORTS
STATEMENT OF REVENUE AND EXPENDITURES
JANUARY 31, 2010**

RECOMMENDATION

THAT the Committee of the Whole recommend that the Niagara Catholic District School Board approve the report on the Statement of Revenue and Expenditures as at January 31, 2010, as presented.

Prepared by: Larry Reich, Superintendent of Business and Financial Services

Presented by: Larry Reich, Superintendent of Business and Financial Services

Approved by: John Crocco, Director of Education

Date: February 9, 2010



NIAGARA CATHOLIC
DISTRICT SCHOOL BOARD

**REPORT TO THE COMMITTEE OF THE WHOLE
FEBRUARY 9, 2010**

**STATEMENT OF REVENUE AND EXPENDITURES
AS AT JANUARY 31, 2010**

In accordance with the Monthly Financial Reports Policy Statement, we are pleased to enclose the Statement of Revenue and Expenditures as at January 31, 2010 for the Niagara Catholic District School Board. (See Appendix A)

As required by the Policy, a copy of the Financial Statements is available in the Trustee Lounge for the trustees to review at their convenience.

RECOMMENDATION

THAT the Committee of the Whole recommends that the Niagara Catholic District School Board approve the Report on the Statement of Revenue and Expenditures as at January 31, 2010 as presented.

Prepared by: Larry Reich, Superintendent of Business & Financial Services
Presented by: Larry Reich, Superintendent of Business & Financial Services
Approved by: John Crocco, Director of Education
Date: February 9, 2010

**NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
SUMMARY OF REVENUE AND EXPENDITURES
AS AT JANUARY 31, 2010**

ACCOUNT DISCRIPTION	THIS YEAR					LAST YEAR		
	EXPENDED	BUDGET	% AVAIL	\$ AVAIL	COMMITTED	EXPENDED	BUDGET	% AVAIL
REVENUE								
REVENUE	-101,289,927	-230,111,033	56.0%	-128,821,106	0	-98,140,171	-221,457,182	55.7%
TOTAL REVENUE	-101,289,927	-230,111,033	56.0%	-128,821,106	0	-98,140,171	-221,457,182	55.7%
EXPENDITURES								
BOARD ADMINISTRATION	3,022,124	7,315,444	58.7%	4,293,320	280,213	3,144,365	7,168,736	56.1%
ELEMENTARY SCHOOLS	44,895,371	108,279,161	58.5%	63,383,790	411,409	43,855,809	103,557,495	57.7%
SECONDARY SCHOOLS	27,302,141	65,163,057	58.1%	37,860,916	279,252	26,520,730	62,845,816	57.8%
CONTINUING EDUCATION	2,274,315	6,497,202	65.0%	4,222,887	214,497	2,160,745	5,986,817	63.9%
PLANT OPERATIONS	6,442,136	16,631,386	61.3%	10,189,250	332,285	6,696,201	16,683,203	59.9%
PLANT MAINTENANCE	1,328,180	3,538,658	62.5%	2,210,478	109,853	1,307,645	3,358,014	61.1%
TRANSPORTATION	4,136,129	10,641,107	61.1%	6,504,978	9	4,367,515	10,779,861	59.5%
CAPITAL AND OTHER EXPENDITURES	3,219,273	12,045,018	73.3%	8,825,745	366,374	3,573,838	11,077,240	67.7%
TOTAL EXPENDITURES	92,619,669	230,111,033	59.8%	137,491,364	1,993,892	91,626,848	221,457,182	58.6%

PREPARED BY : William Tumath
Finance Department

NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
UPDATED UNAUDITED EXPENDITURE STATEMENT - OPEN
FOR THE PERIOD ENDED ENDED: JANUARY 31, 2010

BOARD ADMINISTRATION

ACCOUNT	THIS YEAR TO DATE					LAST YEAR TO DATE				
	EXPENDED	BUDGET	% AVAIL	\$ AVAIL	COMMIT	EXPENDED	BUDGET	% AVAIL		
SALARY & BEN - TRUSTEES										
SALARY & BEN - TRUSTEES										
31 101	TRUSTEE HONORARIUM	40,263	101,821	60.5	61,558	0	40,531	102,107	60.3	
31 201	BENEFITS - TRUSTEES	1,671	5,392	69.0	3,721	0	1,693	5,412	68.7	
31 317	PROFESSIONAL DEVELOPMENT (NT)	3,157	30,000	89.5	26,843	0	1,932	30,000	93.6	
31 361	TRAVEL EXPENSE	1,249	10,000	87.5	8,751	0	3,266	10,000	67.3	
31 408	NETWORK SYSTEM	1,200	0	0.0	1,200	0	1,200	0	0.0	
31 413	COURIER & MOVING	1,042	5,000	79.2	3,958	0	488	5,000	90.3	
31 552	ADDITIONAL - COMPUTERS	3,047	0	0.0	3,047	0	3,975	0	0.0	
31 701	OCSTA & OCSOA FEES	78,969	75,000	5.3	3,969	0	78,330	75,000	4.4	
TOTAL - SALARY & BEN - TRUSTEES		130,598	227,213	42.5	96,615	0	131,415	227,519	42.2	
SALARY & BEN - SENIOR STAFF										
32 102	SENIOR STAFF	433,499	1,006,522	56.9	573,023	0	411,834	964,257	57.3	
32 202	BENEFITS - SENIOR STAFF	32,442	88,765	63.5	56,323	0	31,879	87,163	63.4	
32 362	TRAVEL ALLOWANCE	0	0	0.0	0	0	548	0	0.0	
TOTAL - SALARY & BEN - SENIOR ST		465,941	1,095,287	57.5	629,346	0	444,261	1,051,420	57.8	
SALARY & BEN - MANAGERS										
33 103	DEPARTMENT MANAGERS	175,621	447,700	60.8	272,079	0	227,345	537,324	57.7	
33 113	COORDINATORS	119,853	348,625	65.6	228,772	0	16,709	174,000	90.4	
33 203	BENEFITS - DEPT. MANAGERS	25,212	89,686	71.9	64,474	0	36,025	131,627	72.6	
33 213	BENEFITS - COORD.	23,900	69,836	65.8	45,936	0	3,741	10,302	63.7	
34 103	DEPARTMENT MANAGERS	50,393	125,143	59.7	74,750	0	48,934	120,000	59.2	
34 113	COORDINATORS	49,452	122,367	59.6	72,915	0	49,232	118,159	58.3	
34 203	BENEFITS - DEPT. MANAGERS	7,749	24,058	67.8	16,309	0	7,552	23,285	67.6	
34 213	BENEFITS - COORD.	9,032	23,523	61.6	14,491	0	8,347	22,928	63.6	
35 103	DEPARTMENT MANAGERS	145,488	360,200	59.6	214,712	0	97,817	235,144	58.4	
35 203	BENEFITS - DEPT. MANAGERS	19,744	68,399	71.1	48,655	0	16,227	46,432	65.1	
TOTAL - SALARY & BEN - MANAGERS		626,444	1,679,537	62.7	1,053,093	0	511,929	1,419,201	63.9	
SALARY & BENEFITS - TECHNICAL										
33 104	COURIER STAFF	17,430	41,391	57.9	23,961	0	16,132	38,550	58.2	
33 204	BENEFITS - COURIER STAFF	4,443	10,768	58.7	6,325	0	4,225	9,743	56.6	
35 110	TECHNICAL & OPERATIONS	19,747	46,965	58.0	27,218	0	18,880	46,134	59.1	
35 116	OVERTIME	301	0	0.0	301	0	431	0	0.0	
35 210	BENEFITS - TECHNICAL STAFF	4,762	7,272	34.5	2,510	0	4,450	7,191	38.1	
44 108	CARETAKER	53,815	144,563	62.8	90,748	0	52,378	100,000	47.6	
44 109	CLEANER	8,173	25,000	67.3	16,827	0	12,387	29,741	58.4	
44 118	CARETAKER REPLACEMENT	9,676	0	0.0	9,676	0	2,814	0	0.0	
44 119	CLEANER REPLACEMENT	10,180	0	0.0	10,180	0	298	0	0.0	

NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
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BOARD ADMINISTRATION

ACCOUNT	THIS YEAR TO DATE					LAST YEAR TO DATE		
	EXPENDED	BUDGET	% AVAIL	\$ AVAIL	COMMIT	EXPENDED	BUDGET	% AVAIL
44 141 MODIFIED WORK - CARETAKERS	347	0	0.0	347-	0	23,453	0	0.0
44 208 BENEFITS - CARETAKER	12,540	28,527	56.0	15,987	0	12,941	25,274	48.8
44 209 BENEFITS - CLEANER	1,423	15,579	90.9	14,156	0	1,550	7,517	79.4
44 218 BENEFITS - CARETAKER REPL.	0	0	0.0	0	0	319	0	0.0
44 219 BENEFITS - CLEANER REPL.	640	0	0.0	640-	0	32	0	0.0
44 241 BENEFITS - MODIFIED WORK (CTKRS)	434	0	0.0	434-	0	6,090	0	0.0
TOTAL - SALARY & BENEFITS - TECH	143,911	320,065	55.0	176,154	0	156,380	264,150	40.8
SALARY & BEN - CLERICAL								
33 112 CLERICAL	559,138	1,510,173	63.0	951,035	0	565,786	1,311,778	56.9
33 116 OVERTIME	2,070	0	0.0	2,070-	0	2,139	20,000	89.3
33 212 BENEFITS - CLERICAL	126,036	379,239	66.8	253,203	0	129,668	377,771	65.7
34 112 CLERICAL	90,528	299,618	69.8	209,090	0	137,856	295,526	53.4
34 212 BENEFITS - CLERICAL	21,031	72,616	71.0	51,585	0	29,217	71,409	59.1
TOTAL - SALARY & BEN - CLERICAL	798,803	2,261,646	64.7	1,462,843	0	864,666	2,076,484	58.4
SALARY & BEN - TEMPORARY								
33 115 TEMPORARY ASSISTANT	9,651	60,000	83.9	50,349	0	28,701	60,000	52.2
33 215 BENEFITS - TEMP ASSISTANT	1,302	4,203	69.0	2,901	0	2,717	4,969	45.3
34 115 TEMPORARY ASSISTANT	23,806	0	0.0	23,806-	0	13,964	0	0.0
34 215 BENEFITS - TEMP ASSISTANT	2,786	0	0.0	2,786-	0	1,324	0	0.0
TOTAL - SALARY & BEN - TEMPORAR	37,545	64,203	41.5	26,658	0	46,706	64,969	28.1
PROFESSIONAL DEVELOPMENT								
33 317 PROFESSIONAL DEVELOPMENT (NT)	10,833	40,000	72.9	29,167	0	11,500	40,000	71.3
33 318 PROF. MEMBERSHIPS	12,179	15,000	18.8	2,821	0	12,613	15,000	15.9
34 317 PROFESSIONAL DEVELOPMENT (NT)	2,773	5,000	44.5	2,227	0	3,608	2,000	80.4
34 318 PROF. MEMBERSHIPS	706	0	0.0	706-	0	909	0	0.0
34 319 COURSE SUBSIDY	768	0	0.0	768-	0	1,759	3,000	41.4
TOTAL - PROFESSIONAL DEVELOPM	27,259	60,000	54.6	32,741	0	30,389	60,000	49.4
SUPPLIES & SERV - BUSINESS ADMIN.								
33 325 COMPUTER SOFTWARE/CD ROM	21,226	15,000	41.5	6,226-	0	1,173	10,000	88.3
33 336 PRINTING & COPIER	21,797	30,000	27.3	8,203	257	31,235	65,000	52.0
33 337 PRINT SHOP	13,244	100,000	86.8	86,756	205,664	649-	155,000	100.4
33 353 ADVERTISING & PROMOTION	31,939	55,000	41.9	23,061	0	24,992	45,000	44.5
33 354 PROMOTION	11,282	40,000	71.8	28,718	0	11,671	30,000	61.1
33 361 TRAVEL EXPENSE	5,379	5,000	7.6	379-	0	6,122	10,000	38.8
33 401 REPAIRS - F & E	0	2,493	100.0	2,493	0	48	2,493	98.1
33 404 REPAIRS - TELEPHONE	7,226	0	0.0	7,226-	1	14,936	0	0.0
33 405 TELEPHONE - VOICE	20,547	50,000	58.9	29,453	0	18,701	67,500	72.3

NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
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BOARD ADMINISTRATION

ACCOUNT	THIS YEAR TO DATE					LAST YEAR TO DATE				
	EXPENDED	BUDGET	% AVAIL	\$ AVAIL	COMMIT	EXPENDED	BUDGET	% AVAIL		
33 406 DATA COMMUNICATION LINES	887	0	0.0	887-	0	848	0	0.0		
33 407 CELLULAR	9,820	12,500	21.4	2,680	0	10,620	35,000	69.7		
33 408 NETWORK SYSTEM	2,725	0	0.0	2,725-	0	10,219	0	0.0		
33 409 NETWORK SECURITY	55	0	0.0	55-	0	3,288	0	0.0		
33 410 OFFICE SUPPLIES & SERVICES	32,016	80,000	60.0	47,984	3,517	34,916	80,000	56.4		
33 411 POSTAGE	0	20,000	100.0	20,000	0	5,195	20,000	74.0		
33 412 SUBSCRIPTIONS	4,921	10,000	50.8	5,079	0	2,638	10,000	73.6		
33 413 COURIER & MOVING	7,737	20,000	61.3	12,263	0	5,512	20,000	72.4		
33 414 PUBLICATIONS & NEWSLETTERS	66	15,000	99.6	14,934	0	875	0	0.0		
33 416 SCHOOL COUNCIL - SPECIAL	35,270	60,000	41.2	24,730	0	0	0	0.0		
33 420 HOSPITALITY	6,579	15,000	56.1	8,421	0	6,503	10,000	35.0		
33 710 INTEREST CHARGES	130	10,000	98.7	9,870	0	1,301	5,000	74.0		
TOTAL - SUPPLIES & SERV - BUSINE	232,846	539,993	56.9	307,147	209,439	190,144	564,993	66.4		

SUPPLIES & SERV - HUMAN RESOURCES

34 325 COMPUTER SOFTWARE/CD ROM	0	10,000	100.0	10,000	0	0	5,000	100.0	
34 361 TRAVEL EXPENSE	348	2,500	86.1	2,152	0	1,767	2,500	29.3	
34 406 DATA COMMUNICATION LINES	0	0	0.0	0	0	0	5,000	100.0	
34 407 CELLULAR	319	2,500	87.2	2,181	0	170	2,500	93.2	
34 420 HOSPITALITY	1,232	10,000	87.7	8,768	0	3,602	10,000	64.0	
34 421 RECRUITMENT OF STAFF	3,828	5,000	23.4	1,172	0	865	5,000	82.7	
TOTAL - SUPPLIES & SERV - HUMAN	5,727	30,000	80.9	24,273	0	6,404	30,000	78.7	

SUPPLIES & SERV - COMPUTER SERVICE

35 325 COMPUTER SOFTWARE/CD ROM	23,310	0	0.0	23,310-	0	8,843	20,000	55.8	
35 361 TRAVEL EXPENSE	2,900	2,500	16.0	400-	0	3,840	2,500	53.6	
35 402 REPAIRS - COMPUTERS	32,068	25,000	28.3	7,068-	7	18,202	50,000	63.6	
35 407 CELLULAR	5,169	5,000	3.4	169-	0	5,486	5,000	9.7	
35 408 NETWORK SYSTEM	22,539	30,000	24.9	7,461	3,376	7,434	25,000	70.3	
TOTAL - SUPPLIES & SERV - COMPU	85,986	62,500	37.6	23,486-	3,383	43,805	102,500	57.3	

SUPPLIES & SERV - PLANT OPERATIONS

44 341 HYDRO	51,398	250,000	79.4	198,602	0	49,464	350,000	85.9	
44 343 HEATING - GAS	8,761	0	0.0	8,761-	0	31,287	0	0.0	
44 346 WATER & SEWAGE	2,262	0	0.0	2,262-	467	3,622	0	0.0	
44 371 CLEANING PRODUCTS	857	0	0.0	857-	170	1,905	0	0.0	
44 372 CLEANING TOOLS	0	0	0.0	0	29	0	0	0.0	
44 373 TOILET PAPER	0	0	0.0	0	0	289	0	0.0	
44 375 UNIFORMS	3,344	0	0.0	3,344-	0	0	0	0.0	
44 377 INTRUSION ALARMS	3,886	0	0.0	3,886-	30	9,880	0	0.0	
44 378 FIRE SAFETY	4,780	0	0.0	4,780-	20	4,577	0	0.0	

NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
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BOARD ADMINISTRATION

ACCOUNT	THIS YEAR TO DATE					LAST YEAR TO DATE				
	EXPENDED	BUDGET	% AVAIL	\$ AVAIL	COMMIT	EXPENDED	BUDGET	% AVAIL		
44 379 REPAIRS - HEALTH & SAFETY	4,702	0	0.0	4,702-	1,897	4,352	0	0.0		
44 380 REPAIRS - EQUIPMENT	609	0	0.0	609-	1	117	0	0.0		
44 381 ASPHALT/CONCRETE	0	0	0.0	0	2	3,658	0	0.0		
44 382 FENCING	0	0	0.0	0	1	0	0	0.0		
44 383 LANDSCAPING	746	0	0.0	746-	3,402	68,996	0	0.0		
44 384 DRAINAGE	450	0	0.0	450-	2,315	229	0	0.0		
44 385 GRASS CUTTING	3,055	0	0.0	3,055-	0	11,219	0	0.0		
44 386 SNOW PLOWING	421	0	0.0	421-	256	10,834	0	0.0		
44 388 GARBAGE DISPOSAL	2,346	0	0.0	2,346-	311	800	0	0.0		
44 389 LINE MARKING	0	0	0.0	0	2	0	0	0.0		
44 417 SECURITY & SURVIELANCE	71	0	0.0	71-	1	10,692	0	0.0		
44 418 CONTRACTED CLEANING	8,058	0	0.0	8,058-	3,961	5,689	0	0.0		
44 611 RENTAL/LEASE - NON INSTRUCT AC	36,710	80,000	54.1	43,290	41,700	35,313	92,500	61.8		
44 653 PROFESSIONAL FEES	1,138	0	0.0	1,138-	2,730	1,138	0	0.0		
TOTAL - SUPPLIES & SERV - PLANT	133,594	330,000	59.5	196,406	57,295	254,061	442,500	42.6		

SUPPLIES & SERVICES- BUILDING MTC.

44 460 H.V.A.C.	3,192	0	0.0	3,192-	302	31,620	0	0.0	
44 461 BOILER REPAIR	289	0	0.0	289-	299	385	0	0.0	
44 462 ELECTRICAL REPAIR	2,478	0	0.0	2,478-	2,097	7,740	0	0.0	
44 463 ROOFING	456	0	0.0	456-	3	709	0	0.0	
44 464 WINDOW GLASS & FRAME	0	0	0.0	0	6	1,993	0	0.0	
44 465 PLUMBING	3,630	0	0.0	3,630-	7	12,143	0	0.0	
44 466 PAINTING	0	0	0.0	0	7	2,515	0	0.0	
44 467 PORTABLES	58	0	0.0	58-	0	409	0	0.0	
44 468 FLOOR & CEILING	0	0	0.0	0	3	6,033	0	0.0	
44 469 HARDWARE	635	0	0.0	635-	1	2,741	0	0.0	
44 470 CARPENTRY	336	0	0.0	336-	9	230	0	0.0	
44 472 MASONRY	0	0	0.0	0	2	0	0	0.0	
44 473 TOOLS	2,457	0	0.0	2,457-	9	3,965	0	0.0	
44 654 OTHER CONTRACTUAL SERVICES	6,006	100,000	94.0	93,994	1,345	6,963	150,000	95.4	
44 680 LIFTING DEVICES	1,395	0	0.0	1,395-	0	0	0	0.0	
44 759 BUILDINGS	0	0	0.0	0	0	16,844	0	0.0	
TOTAL - SUPPLIES & SERVICES- BUI	20,932	100,000	79.1	79,068	4,090	94,290	150,000	37.1	

FURNITURE & EQUIPMENT

33 551 ADDITIONAL - FURNITURE	1,743	10,000	82.6	8,257	1,433	13,376	10,000	33.8	
33 552 ADDITIONAL - COMPUTERS	12,518	25,000	49.9	12,482	0	80,414	90,000	10.7	
35 552 ADDITIONAL - COMPUTERS	859	0	0.0	859-	0	13,332	35,000	61.9	
TOTAL - FURNITURE & EQUIPMENT	15,120	35,000	56.8	19,880	1,433	107,122	135,000	20.7	

NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
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FOR THE PERIOD ENDED ENDED: JANUARY 31, 2010

BOARD ADMINISTRATION

ACCOUNT	THIS YEAR TO DATE					LAST YEAR TO DATE		
	EXPENDED	BUDGET	% AVAIL	\$ AVAIL	COMMIT	EXPENDED	BUDGET	% AVAIL
FEES & CONTRACTS								
33 651	AUDIT FEES	0	85,000	100.0	85,000	0	0	75,000 100.0
33 652	LEGAL FEES	-33	75,000	100.0	75,033	0	10,370	75,000 86.2
33 653	PROFESSIONAL FEES	10,195	40,000	74.5	29,805	282	4,121	10,000 58.8
34 653	PROFESSIONAL FEES	42,208	25,000	68.8	17,208	0	18,076	70,000 74.2
35 653	PROFESSIONAL FEES	18,988	25,000	24.1	6,012	0	23,483	60,000 60.9
35 661	SOFTWARE LICENSES & SUPPORT	109,730	40,000	74.3	69,730	0	135,029	225,000 40.0
35 662	HARDWARE MAINTENANCE & SUPP	100,606	180,000	44.1	79,394	4,291	68,945	25,000 75.8
TOTAL - FEES & CONTRACTS		281,694	470,000	40.1	188,306	4,573	260,024	540,000 51.9
MISCELLANEOUS EXPENDITURES								
33 702	SCHOOL COUNCILS/CPTA FEES	4,148	5,000	17.0	852	0	0	5,000 100.0
33 704	DIRECTOR'S DISCRETIONARY	0	2,500	100.0	2,500	0	0	2,500 100.0
33 707	BOARD APPRECIATION NIGHT	0	15,000	100.0	15,000	0	162	15,000 101.1
33 708	SCHOLARSHIP	1,500	2,500	40.0	1,000	0	1,500	2,500 40.0
33 709	TRIBUTES & GIFTS	10,076	15,000	32.8	4,924	0	1,431	15,000 90.5
TOTAL - MISCELLANEOUS EXPENDIT		15,724	40,000	60.7	24,276	0	2,769	40,000 93.1
TOTAL - BOARD ADMINISTRATION		3,022,124	7,315,444	58.7	4,293,320	280,213	3,144,365	7,168,736 56.1

NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
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FOR THE PERIOD ENDED ENDED: JANUARY 31, 2010

ELEMENTARY SCHOOLS

ACCOUNT	THIS YEAR TO DATE					LAST YEAR TO DATE		
	EXPENDED	BUDGET	% AVAIL	\$ AVAIL	COMMIT	EXPENDED	BUDGET	% AVAIL
CLASSROOM TEACHERS								
CLASSROOM TEACHERS								
10 165	SECONDMENT LEAVE	60,372	0	0.0	60,372-	0	58,507	0 0.0
10 170	REGULAR DAY SCHOOL TEACHER	19,264,100	44,621,635	56.8	25,357,535	37,624	18,087,072	43,609,227 58.5
10 171	SPECIAL EDUCATION TEACHERS	1,832,237	4,211,083	56.5	2,378,846	0	1,873,673	3,961,762 52.7
10 172	PREP & PLANNING TEACHER	249,538	0	0.0	249,538-	0	356,905	0 0.0
10 173	HOME INSTRUCTION TEACHER	3,594	10,000	64.1	6,406	0	3,514	10,000 64.9
10 174	F.S.L. TEACHER GR. 1-3	1,111,164	3,264,340	66.0	2,153,176	0	999,053	2,722,000 63.3
10 175	F.S.L. TEACHER GR. 4-8	1,485,377	3,600,000	58.7	2,114,623	0	1,375,931	3,620,000 62.0
10 179	E.S.L. TEACHER	509,758	1,151,005	55.7	641,247	0	413,463	1,220,395 66.1
10 180	LEARNING OPPORTUNITY TEACHER	590,471	1,917,547	69.2	1,327,076	0	572,933	1,809,186 68.3
10 184	LONG-TERM LEAVE OF ABSENCE	2,121,805	7,000,000	69.7	4,878,195	0	3,006,900	6,000,000 49.9
10 265	BENEFITS - SECONDMENT	4,305	0	0.0	4,305-	0	4,236	0 0.0
10 270	BENEFITS - REG. DAY SCHOOL TEAC	1,800,335	5,866,750	69.3	4,066,415	0	1,769,333	5,694,862 68.9
10 271	BENEFITS - SPEC. ED. TEACHERS	146,247	512,064	71.4	365,817	0	161,903	485,483 66.7
10 272	BENEFITS - PREP & PLANNING TEAC	26,944	0	0.0	26,944-	0	35,515	0 0.0
10 273	BENEFITS - HOME INSTRUCTION TEA	388	587	33.9	199	0	255	611 58.3
10 274	BENEFITS - F.S.L. (GR 1-3)	106,416	396,943	73.2	290,527	0	94,486	333,560 71.7
10 275	BENEFITS - F.S.L. (GR 4-8)	133,352	437,756	69.5	304,404	0	137,352	443,602 69.0
10 279	BENEFITS - E.S.L. TEACHER	39,258	139,962	72.0	100,704	0	38,365	149,550 74.4
10 280	BENEFITS - L.O.P. & OTHER TEACHE	52,387	233,172	77.5	180,785	0	51,903	221,701 76.6
10 284	BENEFITS - LONG TERM OCCASSION	155,160	411,032	62.3	255,872	0	237,054	366,713 35.4
TOTAL - CLASSROOM TEACHERS		29,693,208	73,773,876	59.8	44,080,668	37,624	29,278,353	70,648,652 58.6
OCCASSIONAL TEACHERS								
10 181	LONG-TERM SICK LEAVE	558,599	225,000	E+02	333,599-	0	113,246	275,000 58.8
10 182	SHORT TERM TEACHER REPLACEM	995,345	2,014,277	50.6	1,018,932	0	816,501	1,394,002 41.4
10 183	SHORT TERM - OCCASSIONAL TEAC	0	0	0.0	0	0	0	25,000 100.0
10 281	BENEFITS - L/T SICK LEAVE	45,006	26,853	67.6-	18,153-	0	9,759	43,620 77.6
10 282	BENEFITS - SHORT TERM REPLACE	70,551	240,391	70.7	169,840	0	58,766	221,109 73.4
10 283	BENEFITS - SHORT TERM OCCASSIO	0	0	0.0	0	0	0	3,966 100.0
25 182	SHORT TERM TEACHER REPLACEM	7,743	67,964	88.6	60,222	0	0	53,803 100.0
25 282	BENEFITS - SHORT TERM REPLACE	302	8,110	96.3	7,808	0	0	8,534 100.0
TOTAL - OCCASSIONAL TEACHERS		1,677,546	2,582,595	35.0	905,050	0	998,272	2,025,034 50.7
TEACHER ASSISTANTS								
10 190	CHILD & YOUTH WORKER	510,034	1,217,122	58.1	707,088	0	478,070	781,782 38.9
10 191	EDUCATIONAL ASST.	3,876,597	8,090,363	52.1	4,213,766	0	3,583,778	7,399,297 51.6
10 195	EDUCATIONAL ASST. - TEMPORARY	105,249	170,000	38.1	64,751	0	74,928	150,000 50.1
10 196	TUTORS IN THE CLASSROOM	9,571	0	0.0	9,571-	0	12,790	53,000 75.9
10 290	BENEFIT - C & Y WORKERS	106,776	296,550	64.0	189,774	0	104,149	200,156 48.0

NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
UPDATED UNAUDITED EXPENDITURE STATEMENT - OPEN
FOR THE PERIOD ENDED ENDED: JANUARY 31, 2010

ELEMENTARY SCHOOLS

ACCOUNT	THIS YEAR TO DATE					LAST YEAR TO DATE		
	EXPENDED	BUDGET	% AVAIL	\$ AVAIL	COMMIT	EXPENDED	BUDGET	% AVAIL
10 291 BENEFITS - ED. ASST.	894,829	1,921,114	53.4	1,026,285	0	822,139	1,809,633	54.6
10 295 BENEFITS - ED. ASST. (TEMP)	7,842	25,124	68.8	17,282	0	5,217	22,013	76.3
10 296 BENEFITS - TUTORS IN THE CLASSR	456	0	0.0	456-	0	647	0	0.0
21 137 COMMUNICATION ASSISTANT	100,717	200,000	49.6	99,283	0	112,830	175,000	35.5
21 237 BENEFITS - COMM. ASST.	20,873	48,729	57.2	27,856	0	25,469	44,804	43.2
TOTAL - TEACHER ASSISTANTS	5,632,944	11,969,002	52.9	6,336,058	0	5,220,017	10,635,685	50.9

PROFESSIONAL & PARA-PROFESSIONAL

10 170 REGULAR DAY SCHOOL TEACHER	392,472	802,642	51.1	410,170	0	449,874	945,000	52.4
10 270 BENEFITS - REG. DAY SCHOOL TEAC	35,761	97,600	63.4	61,839	0	42,796	115,803	63.0
21 131 INTERPRETERS	4,333	0	0.0	4,333-	0	0	103,000	100.0
21 132 PSYCHOLOGIST	47,479	120,000	60.4	72,521	0	54,762	130,000	57.9
21 133 SPEECH PATHOLOGIST	127,156	288,098	55.9	160,942	0	123,452	279,707	55.9
21 134 SOCIAL WORKER	0	0	0.0	0	0	0	20,000	100.0
21 136 SPECIAL NEEDS FACILITATOR	90,531	219,181	58.7	128,650	0	88,883	212,797	58.2
21 231 BENEFITS - INTERPRETERS	379	0	0.0	379-	0	0	0	0.0
21 233 BENEFITS - SPEECH PATH.	19,991	64,467	69.0	44,476	0	20,813	81,848	74.6
21 236 BENEFITS - SPECIAL NEEDS	18,001	49,045	63.3	31,044	0	17,842	62,269	71.4
22 116 OVERTIME	0	0	0.0	0	0	21,046	0	0.0
22 135 TECHNICIANS	149,848	371,549	59.7	221,701	0	146,055	386,182	62.2
22 235 BENEFITS - TECHNICIANS	29,818	81,846	63.6	52,028	0	27,284	83,961	67.5
25 129 TEACHER TRAINER	0	0	0.0	0	0	4,013	0	0.0
25 229 BENEFITS - TEACHER TRAINER	0	0	0.0	0	0	829	0	0.0
TOTAL - PROFESSIONAL & PARA-PR	915,769	2,094,428	56.3	1,178,659	0	997,649	2,420,567	58.8

LIBRARY & GUIDANCE

23 135 TECHNICIANS	711,274	1,490,076	52.3	778,802	0	730,177	1,529,404	52.3
23 138 TEMPORARY ASSISTANCE	18,155	30,000	39.5	11,845	0	8,945	25,000	64.2
23 235 BENEFITS - TECHNICIANS	176,762	402,984	56.1	226,222	0	181,761	419,804	56.7
23 238 BENEFITS - TEMPORARY ASSIS ST.S	1,424	2,506	43.2	1,082	0	658	2,084	68.4
TOTAL - LIBRARY & GUIDANCE	907,615	1,925,566	52.9	1,017,951	0	921,541	1,976,292	53.4

PRINCIPALS & V.P.

15 151 PRINCIPALS	2,331,548	5,714,066	59.2	3,382,518	0	2,249,170	5,266,085	57.3
15 152 VICE-PRINCIPALS	238,912	581,000	58.9	342,088	0	252,198	607,000	58.5
15 251 BENEFITS - PRINCIPALS	170,942	483,648	64.7	312,706	0	176,486	481,253	63.3
15 252 BENEFITS - VICE PRINCIPALS	17,474	49,176	64.5	31,702	0	18,936	51,410	63.2
TOTAL - PRINCIPALS & V.P.	2,758,876	6,827,890	59.6	4,069,014	0	2,696,790	6,405,748	57.9

SCHOOL SECRETARIES

15 112 CLERICAL	787,183	1,773,130	55.6	985,947	0	776,831	1,792,399	56.7
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NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
UPDATED UNAUDITED EXPENDITURE STATEMENT - OPEN
FOR THE PERIOD ENDED ENDED: JANUARY 31, 2010

ELEMENTARY SCHOOLS

ACCOUNT	THIS YEAR TO DATE					LAST YEAR TO DATE		
	EXPENDED	BUDGET	% AVAIL	\$ AVAIL	COMMIT	EXPENDED	BUDGET	% AVAIL
15 115 TEMPORARY ASSISTANT	27,220	50,000	45.6	22,780	0	17,604	50,000	64.8
15 212 BENEFITS - CLERICAL	196,489	511,267	61.6	314,778	0	195,313	506,759	61.5
15 215 BENEFITS - TEMP ASSISTANT	1,738	4,204	58.7	2,466	0	1,314	4,212	68.8
TOTAL - SCHOOL SECRETARIES	1,012,630	2,338,601	56.7	1,325,971	0	991,062	2,353,370	57.9

TEACHER CONSULTANTS

21 161 CONSULTANT TEACHER	0	0	0.0	0	0	79,825	200,000	60.1
21 162 CO-ORDINATOR TEACHER	34,711	191,000	81.8	156,289	0	68,865	180,000	61.7
21 163 PROGRAM OFFICER	50,143	105,000	52.2	54,857	0	48,697	106,000	54.1
21 261 BENEFITS - CONSULTANT	1,673	0	0.0	1,673	0	10,395	24,508	57.6
21 262 BENEFITS - CO-ORDINATOR	3,151	23,227	86.4	20,076	0	6,230	22,059	71.8
21 263 BENEFITS - PROGRAM OFFICER	3,626	12,769	71.6	9,143	0	3,529	12,989	72.8
25 161 CONSULTANT TEACHER	184,537	1,146,507	83.9	961,970	0	217,508	914,000	76.2
25 162 CO-ORDINATOR TEACHER	37,046	0	0.0	37,046	0	4,821	0	0.0
25 163 PROGRAM OFFICER	500	105,000	99.5	104,500	0	97,395	106,000	8.1
25 261 BENEFITS - CONSULTANT	15,802	139,416	88.7	123,614	0	18,565	112,003	83.4
25 262 BENEFITS - CO-ORDINATOR	3,883	0	0.0	3,883	0	0	0	0.0
25 263 BENEFITS - PROGRAM OFFICER	-4,357	12,769	134.1	17,126	0	7,812	12,989	39.9
TOTAL - TEACHER CONSULTANTS	330,715	1,735,688	81.0	1,404,973	0	563,642	1,690,548	66.7

PROFESSIONAL DEVELOPMENT

10 315 PROF. DEVELOP. - ACADEMIC	64,247	190,000	66.2	125,753	0	52,035	170,000	69.4
15 314 PROF. DEVEL. SCHOOL SEC.	410	4,000	89.8	3,590	0	1,679	0	0.0
15 317 PROFESSIONAL DEVELOPMENT (NT)	33,950	96,000	64.6	62,050	0	12,591	130,000	90.3
21 317 PROFESSIONAL DEVELOPMENT (NT)	0	5,000	100.0	5,000	0	0	25,000	100.0
23 317 PROFESSIONAL DEVELOPMENT (NT)	0	10,000	100.0	10,000	0	0	20,000	100.0
25 317 PROFESSIONAL DEVELOPMENT (NT)	0	0	0.0	0	0	0	25,000	100.0
TOTAL - PROFESSIONAL DEVELOPM	98,607	305,000	67.7	206,393	0	66,305	370,000	82.1

CENTRAL PROGRAM CLASSROOM RESOU

10 320 TEXTBOOKS, LEARNING MATERIAL	0	100,000	100.0	100,000	0	324,013	300,000	8.0
10 330 CLASSROOM SUPPLIES & SERVICES	593,760	1,200,000	50.5	606,240	214,915	341,050	1,012,100	66.3
21 330 CLASSROOM SUPPLIES & SERVICES	22,811	75,000	69.6	52,189	1,273	28,173	95,000	70.3
TOTAL - CENTRAL PROGRAM CLASS	616,571	1,375,000	55.2	758,429	216,188	693,236	1,407,100	50.7

CLASSROOM SUPPLIES & SERVICES

10 320 TEXTBOOKS, LEARNING MATERIAL	237,810	416,261	42.9	178,451	11,686	116,537	398,146	70.7
10 330 CLASSROOM SUPPLIES & SERVICES	228,948	565,382	59.5	336,434	52,013	253,010	750,593	66.3
10 335 PRINTING & COPIER - INSTR.	147,902	297,748	50.3	149,846	15,271	162,877	296,100	45.0
10 361 TRAVEL EXPENSE	10,057	48,876	79.4	38,819	0	5,060	30,000	83.1
10 450 EDUCATIONAL FIELD TRIPS	26,280	137,458	80.9	111,178	2,618	14,670	114,725	87.2

NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
UPDATED UNAUDITED EXPENDITURE STATEMENT - OPEN
FOR THE PERIOD ENDED ENDED: JANUARY 31, 2010

ELEMENTARY SCHOOLS

ACCOUNT	THIS YEAR TO DATE					LAST YEAR TO DATE				
	EXPENDED	BUDGET	% AVAIL	\$ AVAIL	COMMIT	EXPENDED	BUDGET	% AVAIL		
10 451 SPORT COUNCIL	-14,030	0	0.0	14,030	0	13,231-	0	0.0		
23 320 TEXTBOOKS, LEARNING MATERIAL	22,783	69,683	67.3	46,900	4,727	39,861	69,006	42.2		
TOTAL - CLASSROOM SUPPLIES & S	659,750	1,535,408	57.0	875,658	86,315	578,784	1,658,570	65.1		

INSTRUCTIONAL SUPPLIES & SERVICES

21 317 PROFESSIONAL DEVELOPMENT (NT)	2,514	20,000	87.4	17,486	0	1,083	20,000	94.6		
21 336 PRINTING & COPIER	5,431	15,000	63.8	9,569	1	3,662	15,000	75.6		
21 361 TRAVEL EXPENSE	30,207	100,000	69.8	69,793	0	35,894	100,000	64.1		
21 402 REPAIRS - COMPUTERS	0	5,000	100.0	5,000	0	6,190	5,000	23.8-		
21 407 CELLULAR	2,488	5,000	50.2	2,512	0	2,769	5,000	44.6		
21 420 HOSPITALITY	2,040	15,000	86.4	12,960	0	995	15,000	93.4		
25 317 PROFESSIONAL DEVELOPMENT (NT)	1,467	20,000	92.7	18,533	0	506	20,000	97.5		
25 336 PRINTING & COPIER	3,278	10,000	67.2	6,722	1	3,862	7,623	49.3		
25 361 TRAVEL EXPENSE	4,764	25,000	80.9	20,236	0	6,151	25,000	75.4		
25 402 REPAIRS - COMPUTERS	0	20,000	100.0	20,000	0	0	0	0.0		
25 407 CELLULAR	5,119	10,000	48.8	4,881	0	4,430	5,000	11.4		
25 420 HOSPITALITY	3,928	20,000	80.4	16,072	0	2,723	10,000	72.8		
TOTAL - INSTRUCTIONAL SUPPLIES	61,236	265,000	76.9	203,764	2	68,265	227,623	70.0		

SCHOOL ADMIN. SUPPLIES & SERVICES

15 361 TRAVEL EXPENSE	5,804	30,000	80.7	24,196	0	14,889	30,000	50.4		
15 401 REPAIRS - F & E	-1,608	0	0.0	1,608	0	1,225	0	0.0		
15 404 REPAIRS - TELEPHONE	42,899	100,000	57.1	57,101	288	73,715	108,876	32.3		
15 405 TELEPHONE - VOICE	75,068	200,000	62.5	124,932	0	72,433	180,000	59.8		
15 407 CELLULAR	0	0	0.0	0	0	1,658	0	0.0		
15 410 OFFICE SUPPLIES & SERVICES	30,487	107,656	71.7	77,169	1,411	28,034	98,964	71.7		
15 415 SCHOOL COUNCIL (SCH)	2,813	17,344	83.8	14,531	0	5,959	57,640	89.7		
15 416 SCHOOL COUNCIL - SPECIAL	-35,942	0	0.0	35,942	0	30,244-	0	0.0		
15 420 HOSPITALITY	6,697	0	0.0	6,697-	199	6,924	24,389	71.6		
15 422 PRO GRANT	-2,860	0	0.0	2,860	0	0	0	0.0		
TOTAL - SCHOOL ADMIN. SUPPLIES	123,358	455,000	72.9	331,642	1,898	174,593	499,869	65.1		

COMPUTERS - CLASSROOM

10 402 REPAIRS - COMPUTERS	5,446	52,000	89.5	46,554	688	12,181	55,000	77.9		
10 406 DATA COMMUNICATION LINES	35,690	107,843	66.9	72,153	0	34,970	107,843	67.6		
10 408 NETWORK SYSTEM	147,083	343,899	57.2	196,816	0	148,277	343,899	56.9		
10 552 ADDITIONAL - COMPUTERS	48,886	109,421	55.3	60,535	80	167,212	192,196	13.0		
10 661 SOFTWARE LICENSES & SUPPORT	16,414	41,340	60.3	24,926	0	16,414	41,340	60.3		
22 361 TRAVEL EXPENSE	7,412	0	0.0	7,412-	0	8,291	0	0.0		
22 402 REPAIRS - COMPUTERS	13,253	48,000	72.4	34,747	7,542	51,688	55,000	6.0		
22 407 CELLULAR	1,018	0	0.0	1,018-	0	1,130	0	0.0		

NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
UPDATED UNAUDITED EXPENDITURE STATEMENT - OPEN
FOR THE PERIOD ENDED ENDED: JANUARY 31, 2010

ELEMENTARY SCHOOLS

ACCOUNT	THIS YEAR TO DATE					LAST YEAR TO DATE		
	EXPENDED	BUDGET	% AVAIL	\$ AVAIL	COMMIT	EXPENDED	BUDGET	% AVAIL
TOTAL - COMPUTERS - CLASSROOM	275,202	702,503	60.8	427,301	8,310	440,163	795,278	44.7
COMPUTERS - NON CLASSROOM								
15 552 ADDITIONAL - COMPUTERS	0	50,000	100.0	50,000	0	0	75,000	100.0
TOTAL - COMPUTERS - NON CLASSR	0	50,000	100.0	50,000	0	0	75,000	100.0
F & E - CLASSROOM								
10 551 ADDITIONAL - FURNITURE	124,816	301,271	58.6	176,455	54,455	148,494	325,004	54.3
TOTAL - F & E - CLASSROOM	124,816	301,271	58.6	176,455	54,455	148,494	325,004	54.3
F & E - NON CLASSROOM								
15 551 ADDITIONAL - FURNITURE	6,528	42,333	84.6	35,805	6,617	15,114	38,155	60.4
15 601 RENTAL/LEASE - FURNITURE	0	0	0.0	0	0	3,529	5,000	29.4
TOTAL - F & E - NON CLASSROOM	6,528	42,333	84.6	35,805	6,617	18,643	43,155	56.8
TOTAL - ELEMENTARY SCHOOLS	44,895,371	108,279,161	58.5	63,383,791	411,409	43,855,809	103,557,495	57.7

NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
UPDATED UNAUDITED EXPENDITURE STATEMENT - OPEN
FOR THE PERIOD ENDED ENDED: JANUARY 31, 2010

SECONDARY SCHOOLS

ACCOUNT	THIS YEAR TO DATE					LAST YEAR TO DATE				
	EXPENDED	BUDGET	% AVAIL	\$ AVAIL	COMMIT	EXPENDED	BUDGET	% AVAIL		
CLASSROOM TEACHERS										
CLASSROOM TEACHERS										
10 165	SECONDMENT LEAVE	74,707	0	0.0	74,707-	0	68,589	0	0.0	
10 170	REGULAR DAY SCHOOL TEACHER	15,968,237	36,439,067	56.2	20,470,830	0	15,000,920	34,738,148	56.8	
10 171	SPECIAL EDUCATION TEACHERS	588,101	2,363,716	75.1	1,775,615	0	616,746	1,752,076	64.8	
10 173	HOME INSTRUCTION TEACHER	17,389	20,000	13.1	2,611	0	7,532	15,000	49.8	
10 179	E.S.L. TEACHER	112,599	196,976	42.8	84,377	0	118,731	183,920	35.4	
10 184	LONG-TERM LEAVE OF ABSENCE	941,264	2,500,000	62.4	1,558,736	0	1,116,751	2,350,000	52.5	
10 265	BENEFITS - SECONDMENT	5,163	0	0.0	5,163-	0	6,525	0	0.0	
10 270	BENEFITS - REG. DAY SCHOOL TEAC	1,403,795	4,194,952	66.5	2,791,157	0	1,339,269	4,135,795	67.6	
10 271	BENEFITS - SPEC. ED. TEACHERS	51,006	263,240	80.6	212,234	0	53,800	258,105	79.2	
10 273	BENEFITS - HOME INSTRUCTION TEA	1,549	1,141	35.8-	408-	0	586	892	34.4	
10 279	BENEFITS - E.S.L. TEACHER	9,293	21,937	57.6	12,644	0	10,235	21,080	51.5	
10 284	BENEFITS - LONG TERM OCCASSION	72,240	142,659	49.4	70,419	0	91,501	139,689	34.5	
15 153	DEPARTMENT HEAD - ALLOWANCE	0	357,000	100.0	357,000	0	0	357,000	100.0	
15 253	BENEFITS - DEPT HEAD ALLOWANC	0	9,118	100.0	9,118	0	0	9,689	100.0	
TOTAL - CLASSROOM TEACHERS		19,245,343	46,509,806	58.6	27,264,463	0	18,431,185	43,961,394	58.1	
OCCASSIONAL TEACHERS										
10 181	LONG-TERM SICK LEAVE	180,123	300,000	40.0	119,877	0	112,268	200,000	43.9	
10 182	SHORT TERM TEACHER REPLACEM	480,719	1,126,428	57.3	645,709	0	461,193	875,044	47.3	
10 281	BENEFITS - LT SICK LEAVE	15,998	29,953	46.6	13,955	0	9,017	22,893	60.6	
10 282	BENEFITS - SHORT TERM REPLACE	30,812	112,468	72.6	81,656	0	34,454	100,162	65.6	
24 182	SHORT TERM TEACHER REPLACEM	0	2,555	100.0	2,555	0	0	1,908	100.0	
24 282	BENEFITS - SHORT TERM REPLACE	0	256	100.0	256	0	0	219	100.0	
25 182	SHORT TERM TEACHER REPLACEM	1,417	21,748	93.5	20,331	0	0	12,182	100.0	
25 282	BENEFITS - SHORT TERM REPLACE	54	2,172	97.5	2,118	0	0	1,394	100.0	
TOTAL - OCCASSIONAL TEACHERS		709,123	1,595,580	55.6	886,457	0	616,932	1,213,802	49.2	
TEACHER ASSISTANTS										
10 190	CHILD & YOUTH WORKER	140,704	346,660	59.4	205,956	0	126,696	260,166	51.3	
10 191	EDUCATIONAL ASST.	1,485,996	3,011,577	50.7	1,525,581	0	1,330,885	2,621,972	49.2	
10 195	EDUCATIONAL ASST. - TEMPORARY	53,021	95,000	44.2	41,979	0	41,109	75,000	45.2	
10 196	TUTORS IN THE CLASSROOM	7,233	0	0.0	7,233-	0	7,793	0	0.0	
10 290	BENEFIT - C & Y WORKERS	27,521	93,978	70.7	66,457	0	30,719	74,618	58.8	
10 291	BENEFITS - ED. ASST.	339,072	743,522	54.4	404,450	0	304,423	669,410	54.5	
10 295	BENEFITS - ED. ASST. (TEMP)	3,946	8,013	50.8	4,067	0	3,203	6,290	49.1	
10 296	BENEFITS - TUTORS IN THE CLASSR	339	0	0.0	339-	0	347	0	0.0	
TOTAL - TEACHER ASSISTANTS		2,057,832	4,298,750	52.1	2,240,918	0	1,845,175	3,707,456	50.2	
PROFESSIONAL & PARA-PROFESSIONAL										

NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
UPDATED UNAUDITED EXPENDITURE STATEMENT - OPEN
FOR THE PERIOD ENDED ENDED: JANUARY 31, 2010

SECONDARY SCHOOLS

ACCOUNT	THIS YEAR TO DATE					LAST YEAR TO DATE				
	EXPENDED	BUDGET	% AVAIL	\$ AVAIL	COMMIT	EXPENDED	BUDGET	% AVAIL		
10 177	CHAPLAIN - NON TEACHER	197,778	486,667	59.4	288,889	0	189,859	472,638	59.8	
10 277	BENEFITS - CHAPLAIN NON TEACHE	28,557	112,844	74.7	84,287	0	29,551	110,112	73.2	
21 131	INTERPRETERS	13,354	60,000	77.7	46,646	0	15,026	35,845	58.1	
21 134	SOCIAL WORKER	34,149	80,732	57.7	46,583	0	33,160	78,381	57.7	
21 231	BENEFITS - INTERPRETERS	1,989	6,767	70.6	4,778	0	670	6,020	88.9	
21 234	BENEFITS - SOCIAL WORKER	5,670	18,585	69.5	12,915	0	5,520	13,161	58.1	
22 116	OVERTIME	265	0	0.0	265-	0	0	0	0.0	
22 135	TECHNICIANS	151,822	372,747	59.3	220,925	0	155,112	421,707	63.2	
22 138	TEMPORARY ASSISTANCE	143	0	0.0	143-	0	0	0	0.0	
22 235	BENEFITS - TECHNICIANS	32,255	203,594	84.2	171,339	0	31,404	212,038	85.2	
22 238	BENEFITS - TEMPORARY ASSIS ST.S	6	0	0.0	6-	0	0	0	0.0	
25 129	TEACHER TRAINER	0	0	0.0	0	0	4,013	0	0.0	
25 229	BENEFITS - TEACHER TRAINER	0	0	0.0	0	0	829	0	0.0	
TOTAL - PROFESSIONAL & PARA-PR		465,988	1,341,936	65.3	875,948	0	465,144	1,349,902	65.5	

LIBRARY & GUIDANCE

23 135	TECHNICIANS	142,383	286,857	50.4	144,474	0	139,169	283,556	50.9	
23 138	TEMPORARY ASSISTANCE	2,438	10,000	75.6	7,562	0	4,220	5,000	15.6	
23 235	BENEFITS - TECHNICIANS	34,900	78,102	55.3	43,202	0	34,186	76,150	55.1	
23 238	BENEFITS - TEMPORARY ASSIS ST.S	163	844	80.7	681	0	362	422	14.2	
TOTAL - LIBRARY & GUIDANCE		179,884	375,803	52.1	195,919	0	177,937	365,128	51.3	

PRINCIPALS & V.P.

15 151	PRINCIPALS	397,677	960,799	58.6	563,122	0	415,381	1,001,220	58.5	
15 152	VICE-PRINCIPALS	660,610	1,491,634	55.7	831,024	0	573,280	1,360,000	57.9	
15 251	BENEFITS - PRINCIPALS	29,005	99,659	70.9	70,654	0	34,898	107,264	67.5	
15 252	BENEFITS - VICE PRINCIPALS	53,949	154,721	65.1	100,772	0	45,494	145,700	68.8	
TOTAL - PRINCIPALS & V.P.		1,141,241	2,706,813	57.8	1,565,572	0	1,069,053	2,614,184	59.1	

SCHOOL SECRETARIES

15 112	CLERICAL	681,245	1,363,648	50.0	682,403	0	662,647	1,496,344	55.7	
15 115	TEMPORARY ASSISTANT	35,566	75,000	52.6	39,434	0	22,834	25,000	8.7	
15 212	BENEFITS - CLERICAL	157,918	343,461	54.0	185,543	0	159,091	393,827	59.6	
15 215	BENEFITS - TEMP ASSISTANT	8,853	5,835	51.7-	3,018-	0	3,700	2,152	71.9-	
TOTAL - SCHOOL SECRETARIES		883,582	1,787,944	50.6	904,362	0	848,272	1,917,323	55.8	

TEACHER CONSULTANTS

25 161	CONSULTANT TEACHER	187,397	599,047	68.7	411,650	0	154,035	556,340	72.3	
25 261	BENEFITS - CONSULTANT	16,073	66,714	75.9	50,641	0	19,646	63,761	69.2	
TOTAL - TEACHER CONSULTANTS		203,470	665,761	69.4	462,291	0	173,681	620,101	72.0	

SALARY & BEN - LIBRARY & GUIDANCE

NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
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FOR THE PERIOD ENDED ENDED: JANUARY 31, 2010

SECONDARY SCHOOLS

ACCOUNT	THIS YEAR TO DATE					LAST YEAR TO DATE				
	EXPENDED	BUDGET	% AVAIL	\$ AVAIL	COMMIT	EXPENDED	BUDGET	% AVAIL		
24 178 LIBRARY/GUIDANCE TEACHER	926,241	1,583,690	41.5	657,449	0	964,367	2,008,891	52.0		
24 278 BENEFITS - LIBRARY/GUIDANCE TEA	76,069	176,371	56.9	100,302	0	86,629	172,931	49.9		
TOTAL - SALARY & BEN - LIBRARY &	1,002,310	1,760,061	43.1	757,751	0	1,050,996	2,181,822	51.8		

PROFESSIONAL DEVELOPMENT

10 315 PROF. DEVELOP. - ACADEMIC	25,198	80,000	68.5	54,802	0	22,330	80,000	72.1		
15 314 PROF. DEVEL. SCHOOL SEC.	167	0	0.0	167-	0	363	0	0.0		
15 317 PROFESSIONAL DEVELOPMENT (NT)	11,275	35,000	67.8	23,725	0	4,770	35,000	86.4		
21 315 PROF. DEVELOP. - ACADEMIC	0	5,000	100.0	5,000	0	0	5,000	100.0		
24 317 PROFESSIONAL DEVELOPMENT (NT)	0	0	0.0	0	0	0	10,000	100.0		
25 317 PROFESSIONAL DEVELOPMENT (NT)	0	0	0.0	0	0	0	5,000	100.0		
TOTAL - PROFESSIONAL DEVELOPM	36,640	120,000	69.5	83,360	0	27,463	135,000	79.7		

CENTRAL PROGRAM CLASSROOM RESOU

10 320 TEXTBOOKS, LEARNING MATERIAL	12,395	100,000	87.6	87,605	0	160,286	485,000	67.0		
10 330 CLASSROOM SUPPLIES & SERVICES	518,757	1,430,950	63.8	912,193	91,550	566,934	1,518,206	62.7		
21 330 CLASSROOM SUPPLIES & SERVICES	4,990	20,000	75.1	15,010	642	1,229	30,000	95.9		
TOTAL - CENTRAL PROGRAM CLASS	536,142	1,550,950	65.4	1,014,808	92,192	728,449	2,033,206	64.2		

CLASSROOM SUPPLIES & SERVICES

10 320 TEXTBOOKS, LEARNING MATERIAL	74,285	303,319	75.5	229,034	7,908	92,381	380,965	75.8		
10 330 CLASSROOM SUPPLIES & SERVICES	282,691	754,411	62.5	471,720	86,972	301,518	775,451	61.1		
10 332 HEALTHY SCHOOLS	0	0	0.0	0	0	8,000-	0	0.0		
10 333 SPECIAL MINISTRY GRANTS	-4,000	0	0.0	4,000	0	0	0	0.0		
10 335 PRINTING & COPIER - INSTR.	103,738	254,189	59.2	150,451	14,591	108,556	249,944	56.6		
10 350 FOOD SUPPLIES & SERVICES	0	0	0.0	0	0	33,448	80,000	58.2		
10 361 TRAVEL EXPENSE	15,900	66,131	76.0	50,231	0	21,636	50,000	56.7		
10 450 EDUCATIONAL FIELD TRIPS	70,586	104,729	32.6	34,143	31,650	82,172	101,750	19.2		
23 320 TEXTBOOKS, LEARNING MATERIAL	41,194	84,729	51.4	43,535	17,485	34,392	74,223	53.7		
24 361 TRAVEL EXPENSE	186	0	0.0	186-	0	0	0	0.0		
TOTAL - CLASSROOM SUPPLIES & S	584,580	1,567,508	62.7	982,928	158,606	666,103	1,712,333	61.1		

INSTRUCTIONAL SUPPLIES & SERVICES

21 317 PROFESSIONAL DEVELOPMENT (NT)	0	1,000	100.0	1,000	0	201	1,000	79.9		
21 336 PRINTING & COPIER	0	5,000	100.0	5,000	0	0	5,000	100.0		
21 361 TRAVEL EXPENSE	1,397	20,000	93.0	18,603	0	2,951	20,000	85.2		
21 402 REPAIRS - COMPUTERS	0	1,000	100.0	1,000	0	122	1,000	87.8		
25 317 PROFESSIONAL DEVELOPMENT (NT)	302	2,000	84.9	1,698	0	0	2,000	100.0		
25 336 PRINTING & COPIER	132	10,000	98.7	9,868	0	190	10,000	98.1		
25 361 TRAVEL EXPENSE	9,743	9,000	8.3-	743-	0	8,598	9,000	4.5		
25 402 REPAIRS - COMPUTERS	279	1,000	72.1	721	0	0	1,000	100.0		

NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
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SECONDARY SCHOOLS

ACCOUNT	THIS YEAR TO DATE					LAST YEAR TO DATE		
	EXPENDED	BUDGET	% AVAIL	\$ AVAIL	COMMIT	EXPENDED	BUDGET	% AVAIL
25 420 HOSPITALITY	433	15,000	97.1	14,567	0	889	15,000	94.1
TOTAL - INSTRUCTIONAL SUPPLIES	12,286	64,000	80.8	51,714	0	12,951	64,000	79.8
SCHOOL ADMIN. SUPPLIES & SERVICES								
15 361 TRAVEL EXPENSE	3,993	15,000	73.4	11,007	0	7,216	15,000	51.9
15 401 REPAIRS - F & E	2,205	0	0.0	2,205-	0	0	0	0.0
15 404 REPAIRS - TELEPHONE	12,122	50,000	75.8	37,878	1	29,925	61,131	51.1
15 405 TELEPHONE - VOICE	22,662	100,000	77.3	77,338	0	22,810	100,000	77.2
15 407 CELLULAR	7,602	0	0.0	7,602-	0	11,303	0	0.0
15 410 OFFICE SUPPLIES & SERVICES	29,125	95,127	69.4	66,002	6,642	39,011	112,361	65.3
15 415 SCHOOL COUNCIL (SCH)	1,050	8,473	87.6	7,423	0	5,542	24,013	76.9
15 416 SCHOOL COUNCIL - SPECIAL	-6,485	0	0.0	6,485	0	3,505-	0	0.0
15 420 HOSPITALITY	1,768	6,400	72.4	4,632	0	237-	6,400	103.7
15 422 PRO GRANT	-176	0	0.0	176	0	0	0	0.0
TOTAL - SCHOOL ADMIN. SUPPLIES	73,866	275,000	73.1	201,134	6,643	112,065	318,905	64.9
COMPUTERS - CLASSROOM								
10 402 REPAIRS - COMPUTERS	10,848	16,000	32.2	5,152	456	8,011	28,500	71.9
10 406 DATA COMMUNICATION LINES	14,541	52,000	72.0	37,459	0	14,104	72,000	80.4
10 408 NETWORK SYSTEM	25,422	68,000	62.6	42,578	0	25,617	78,000	67.2
10 552 ADDITIONAL - COMPUTERS	23,349	134,694	82.7	111,345	1,058	140,476	207,988	32.5
10 661 SOFTWARE LICENSES & SUPPORT	16,414	30,000	45.3	13,586	0	16,414	30,000	45.3
22 361 TRAVEL EXPENSE	701	0	0.0	701-	0	639	0	0.0
22 402 REPAIRS - COMPUTERS	0	34,000	100.0	34,000	0	0	26,500	100.0
22 407 CELLULAR	1,378	0	0.0	1,378-	0	1,999	0	0.0
TOTAL - COMPUTERS - CLASSROOM	92,653	334,694	72.3	242,041	1,514	207,260	442,988	53.2
COMPUTERS - NON CLASSROOM								
15 552 ADDITIONAL - COMPUTERS	0	25,000	100.0	25,000	0	9,947	25,000	60.2
TOTAL - COMPUTERS - NON CLASSR	0	25,000	100.0	25,000	0	9,947	25,000	60.2
F & E - CLASSROOM								
10 551 ADDITIONAL - FURNITURE	51,246	88,780	42.3	37,534	16,413	69,339	87,104	20.4
TOTAL - F & E - CLASSROOM	51,246	88,780	42.3	37,534	16,413	69,339	87,104	20.4
F & E - NON CLASSROOM								
15 551 ADDITIONAL - FURNITURE	25,955	22,671	14.5-	3,284-	3,884	8,778	24,168	63.7
TOTAL - F & E - NON CLASSROOM	25,955	22,671	14.5-	3,284-	3,884	8,778	24,168	63.7
FEES & CONTRACTS								
10 654 OTHER CONTRACTUAL SERVICES	0	72,000	100.0	72,000	0	0	72,000	100.0

NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
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FOR THE PERIOD ENDED ENDED: JANUARY 31, 2010

SECONDARY SCHOOLS

ACCOUNT	THIS YEAR TO DATE					LAST YEAR TO DATE		
	EXPENDED	BUDGET	% AVAIL	\$ AVAIL	COMMIT	EXPENDED	BUDGET	% AVAIL
TOTAL - FEES & CONTRACTS	0	72,000	100.0	72,000	0	0	72,000	100.0
TOTAL - SECONDARY SCHOOLS	27,302,141	65,163,057	58.1	37,860,916	279,252	26,520,730	62,845,816	57.8

NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
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CONTINUING EDUCATION

ACCOUNT	THIS YEAR TO DATE					LAST YEAR TO DATE		
	EXPENDED	BUDGET	% AVAIL	\$ AVAIL	COMMIT	EXPENDED	BUDGET	% AVAIL
TEACHER ASSISTANTS								
TEACHER ASSISTANTS								
55 191 EDUCATIONAL ASST.	31,931	27,418	16.5	4,513	0	30,561	24,584	24.3
55 291 BENEFITS - ED. ASST.	4,834	7,403	34.7	2,569	0	8,059	4,425	82.1
TOTAL - TEACHER ASSISTANTS	36,765	34,821	5.6	1,944	0	38,620	29,009	33.1
PROFESSIONAL & PARA-PROFESSIONAL								
55 107 INFO. TECHNOLOGY ASSISTANT	12,000	0	0.0	12,000	0	6,329	0	0.0
55 125 DAY CARE PROVIDER	14,153	39,175	63.9	25,022	0	13,742	42,290	67.5
55 130 SETTLEMENT WORKER	0	0	0.0	0	0	400	0	0.0
55 135 TECHNICIANS	19,199	0	0.0	19,199	0	15,351	0	0.0
55 207 BENEFITS - I.T.A.	371	0	0.0	371	0	0	0	0.0
55 225 BENEFITS - DAY CARE PROVIDER	3,962	7,052	43.8	3,090	0	3,855	7,612	49.4
55 230 BENEFITS - SETTLEMENT WORKER	0	0	0.0	0	0	12	0	0.0
55 235 BENEFITS - TECHNICIANS	3,697	0	0.0	3,697	0	2,780	0	0.0
TOTAL - PROFESSIONAL & PARA-PR	53,382	46,227	15.5	7,155	0	42,469	49,902	14.9
PRINCIPALS & V.P.								
55 103 DEPARTMENT MANAGERS	71,537	213,131	66.4	141,594	0	68,455	207,489	67.0
55 111 COORDINATORS	0	64,043	100.0	64,043	0	0	77,800	100.0
55 151 PRINCIPALS	46,754	112,283	58.4	65,529	0	44,600	109,013	59.1
55 203 BENEFITS - DEPT. MANAGERS	11,569	37,139	68.9	25,570	0	11,254	35,973	68.7
55 211 BENEFITS - COORD.	0	10,750	100.0	10,750	0	0	12,733	100.0
55 251 BENEFITS - PRINCIPALS	3,526	11,228	68.6	7,702	0	3,918	10,901	64.1
TOTAL - PRINCIPALS & V.P.	133,386	448,574	70.3	315,188	0	128,227	453,909	71.8
SCHOOL SECRETARIES								
55 112 CLERICAL	129,749	279,844	53.6	150,095	0	130,761	279,844	53.3
55 212 BENEFITS - CLERICAL	30,584	75,558	59.5	44,974	0	31,153	75,558	58.8
TOTAL - SCHOOL SECRETARIES	160,333	355,402	54.9	195,069	0	161,914	355,402	54.4
SALARY & BEN - TEMPORARY								
55 115 TEMPORARY ASSISTANT	7,145	51,095	86.0	43,950	0	8,152	50,000	83.7
55 215 BENEFITS - TEMP ASSISTANT	465	4,863	90.4	4,398	0	528	4,704	88.8
TOTAL - SALARY & BEN - TEMPORAR	7,610	55,958	86.4	48,348	0	8,680	54,704	84.1
SALARY & BEN - GRANT OFFICERS								
55 155 ADMINISTRATORS & GRANT OFFICE	9,567	0	0.0	9,567	0	25,225	0	0.0
55 255 BENEFITS - ADMIN & GRANT OFFICE	1,905	0	0.0	1,905	0	4,667	0	0.0
TOTAL - SALARY & BEN - GRANT OFF	11,472	0	0.0	11,472	0	29,892	0	0.0
SALARY & BEN - ADULT ED. TEACHERS								

NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
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CONTINUING EDUCATION

ACCOUNT	THIS YEAR TO DATE					LAST YEAR TO DATE		
	EXPENDED	BUDGET	% AVAIL	\$ AVAIL	COMMIT	EXPENDED	BUDGET	% AVAIL
55 192 CLASSROOM INSTRUCTORS	730,875	2,146,028	65.9	1,415,153	0	726,224	2,177,388	66.7
55 193 CLASSROOM TEACHERS	518,326	1,397,050	62.9	878,724	0	484,993	1,185,571	59.1
55 292 BENEFITS - CON'T ED INSTRUCTORS	108,043	308,464	65.0	200,421	0	99,373	259,652	61.7
55 293 BENEFITS - CON'T ED. TEACHERS	66,345	223,122	70.3	156,777	0	39,694	185,345	78.6
TOTAL - SALARY & BEN - ADULT ED.	1,423,589	4,074,664	65.1	2,651,075	0	1,350,284	3,807,956	64.5

PROFESSIONAL DEVELOPMENT

55 315 PROF. DEVELOP. - ACADEMIC	512	10,360	95.1	9,848	0	4,177	11,300	63.0
55 317 PROFESSIONAL DEVELOPMENT (NT)	3,847	5,500	30.1	1,653	0	2,450	4,500	45.6
55 318 PROF. MEMBERSHIPS	152	9,500	98.4	9,348	0	150	8,650	98.3
TOTAL - PROFESSIONAL DEVELOPM	4,511	25,360	82.2	20,849	0	6,777	24,450	72.3

CENTRAL PROGRAM CLASSROOM RESOU

55 325 COMPUTER SOFTWARE/CD ROM	0	35,500	100.0	35,500	0	7,047	59,500	88.2
55 335 PRINTING & COPIER - INSTR.	14,916	76,840	80.6	61,924	1,525	17,761	70,200	74.7
55 353 ADVERTISING & PROMOTION	7,378	105,000	93.0	97,622	5,042	19,393	91,500	78.8
55 356 CHILDMINDING	4,760	27,625	82.8	22,865	0	10,989	35,000	68.6
55 361 TRAVEL EXPENSE	6,243	11,258	44.6	5,015	0	4,526	17,150	73.6
55 371 CLEANING PRODUCTS	438	0	0.0	438	0	0	0	0.0
55 401 REPAIRS - F & E	0	2,000	100.0	2,000	0	656	5,000	86.9
55 402 REPAIRS - COMPUTERS	3,260	5,000	34.8	1,740	42	0	5,000	100.0
55 404 REPAIRS - TELEPHONE	1,374	10,000	86.3	8,626	5	3,417	10,000	65.8
55 405 TELEPHONE - VOICE	6,820	25,900	73.7	19,080	0	6,636	30,500	78.2
55 406 DATA COMMUNICATION LINES	1,179	7,500	84.3	6,321	0	1,144	7,500	84.8
55 407 CELLULAR	1,636	10,000	83.7	8,365	0	2,623	10,000	73.8
55 410 OFFICE SUPPLIES & SERVICES	10,771	29,846	63.9	19,075	1,281	14,944	29,000	48.5
55 411 POSTAGE	1,218	5,000	75.6	3,782	474	2,232	5,250	57.5
55 412 SUBSCRIPTIONS	0	0	0.0	0	0	59	0	0.0
55 413 COURIER & MOVING	207	5,000	95.9	4,793	0	159	5,000	96.8
55 416 SCHOOL COUNCIL - SPECIAL	0	2,000	100.0	2,000	0	0	2,000	100.0
55 420 HOSPITALITY	773	6,000	87.1	5,227	0	1,296	30,000	95.7
55 610 RENTAL/LEASE - INSTRUCT. ACCOM	139,895	163,357	14.4	23,462	108,748	97,204	223,800	56.6
TOTAL - CENTRAL PROGRAM CLASS	200,868	527,826	61.9	326,959	117,117	190,086	636,400	70.1

CLASSROOM SUPPLIES & SERVICES

55 320 TEXTBOOKS, LEARNING MATERIAL	13,740	61,485	77.7	47,745	8	10,789	61,600	82.5
55 325 COMPUTER SOFTWARE/CD ROM	17,323	19,500	11.2	2,177	0	587	0	0.0
55 330 CLASSROOM SUPPLIES & SERVICES	150,874	456,606	67.0	305,732	48,472	124,091	297,400	58.3
55 331 APPLICATION SOFTWARE	15,098	69,500	78.3	54,402	8,081	20,771	42,500	51.1
55 450 EDUCATIONAL FIELD TRIPS	25,547	175,750	85.5	150,203	5,586	31,640	133,200	76.3
55 682 PUBLIC TRANSIT FARES	8,835	83,529	89.4	74,694	1,413	11,931	15,385	22.5

NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
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CONTINUING EDUCATION

ACCOUNT	THIS YEAR TO DATE					LAST YEAR TO DATE		
	EXPENDED	BUDGET	% AVAIL	\$ AVAIL	COMMIT	EXPENDED	BUDGET	% AVAIL
TOTAL - CLASSROOM SUPPLIES & S	231,417	866,370	73.3	634,953	63,560	199,809	550,085	63.7
COMPUTERS - CLASSROOM								
55 552 ADDITIONAL - COMPUTERS	9,092	45,000	79.8	35,908	33,323	1,401	15,000	90.7
TOTAL - COMPUTERS - CLASSROOM	9,092	45,000	79.8	35,908	33,323	1,401	15,000	90.7
F & E - CLASSROOM								
55 501 REPLACEMENT - FURNITURE & EQUI	0	0	0.0	0	0	0	10,000	100.0
55 551 ADDITIONAL - FURNITURE	0	10,000	100.0	10,000	0	0	0	0.0
TOTAL - F & E - CLASSROOM	0	10,000	100.0	10,000	0	0	10,000	100.0
FEES & CONTRACTS								
55 654 OTHER CONTRACTUAL SERVICES	66	3,000	97.8	2,934	497	762	0	0.0
55 661 SOFTWARE LICENSES & SUPPORT	1,824	4,000	54.4	2,176	0	1,824	0	0.0
TOTAL - FEES & CONTRACTS	1,890	7,000	73.0	5,110	497	2,586	0	0.0
TOTAL - CONTINUING EDUCATION	2,274,315	6,497,202	65.0	4,222,888	214,497	2,160,745	5,986,817	63.9

NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
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PLANT OPERATIONS

ACCOUNT	THIS YEAR TO DATE					LAST YEAR TO DATE				
	EXPENDED	BUDGET	% AVAIL	\$ AVAIL	COMMIT	EXPENDED	BUDGET	% AVAIL		
SALARY & BEN - MANAGERS										
SALARY & BEN - MANAGERS										
40 103	DEPARTMENT MANAGERS	91,436	214,195	57.3	122,759	0	88,026	203,905	56.8	
40 110	TECHNICAL & OPERATIONS	13,594	0	0.0	13,594	0	16,386	40,000	59.0	
40 113	COORDINATORS	114,280	202,667	43.6	88,387	0	115,503	296,006	61.0	
40 115	TEMPORARY ASSISTANT	706	0	0.0	706	0	1,236	5,000	75.3	
40 203	BENEFITS - DEPT. MANAGERS	14,250	52,413	72.8	38,163	0	13,779	49,993	72.4	
40 210	BENEFITS - TECHNICAL STAFF	3,874	0	0.0	3,874	0	4,275	9,806	56.4	
40 213	BENEFITS - COORD.	37,648	49,595	24.1	11,947	0	21,205	72,576	70.8	
40 215	BENEFITS - TEMP ASSISTANT	33	0	0.0	33	0	55	436	87.5	
TOTAL - SALARY & BEN - MANAGERS		275,821	518,870	46.8	243,049	0	260,465	677,722	61.6	
SALARY & BEN - CARETAKER										
40 108	CARETAKER	1,370,758	3,253,959	57.9	1,883,202	89,296	1,351,274	3,192,392	57.7	
40 118	CARETAKER REPLACEMENT	155,987	250,000	37.6	94,013	0	120,329	250,000	51.9	
40 141	MODIFIED WORK - CARETAKERS	17,748	0	0.0	17,748	1	30,903	0	0.0	
40 208	BENEFITS - CARETAKER	312,236	796,243	60.8	484,007	0	309,917	805,435	61.5	
40 218	BENEFITS - CARETAKER REPL.	1,970	61,175	96.8	59,205	0	1,677	38,614	95.7	
40 241	BENEFITS - MODIFIED WORK (CTKRS)	3,397	0	0.0	3,397	0	3,468	0	0.0	
TOTAL - SALARY & BEN - CARETAKE		1,862,096	4,361,377	57.3	2,499,282	89,297	1,817,568	4,286,441	57.6	
SALARY & BEN - CLEANER										
40 109	CLEANER	1,332,145	3,540,707	62.4	2,208,562	0	1,255,237	3,352,671	62.6	
40 119	CLEANER REPLACEMENT	147,136	150,000	1.9	2,864	0	49,228	150,000	67.2	
40 209	BENEFITS - CLEANER	369,424	866,411	57.4	496,987	0	350,454	845,071	58.5	
40 219	BENEFITS - CLEANER REPL.	14,387	36,704	60.8	22,317	0	4,177	23,166	82.0	
40 418	CONTRACTED CLEANING	98,993	300,000	67.0	201,007	9,083	121,587	300,000	59.5	
TOTAL - SALARY & BEN - CLEANER		1,962,085	4,893,822	59.9	2,931,737	9,083	1,780,683	4,670,908	61.9	
SALARY & BEN - CLERICAL										
40 112	CLERICAL	39,661	135,226	70.7	95,565	0	38,509	79,756	51.7	
40 212	BENEFITS - CLERICAL	9,065	33,091	72.6	24,026	0	13,245	19,554	32.3	
TOTAL - SALARY & BEN - CLERICAL		48,726	168,317	71.1	119,591	0	51,754	99,310	47.9	
PROFESSIONAL DEVELOPMENT										
40 317	PROFESSIONAL DEVELOPMENT (NT)	4,086	9,000	54.6	4,914	0	613	18,500	96.7	
40 318	PROF. MEMBERSHIPS	0	1,000	100.0	1,000	0	168	1,500	88.8	
TOTAL - PROFESSIONAL DEVELOPM		4,086	10,000	59.1	5,914	0	781	20,000	96.1	
SUPPLIES & SERV - UTILITIES										
40 341	HYDRO	743,161	2,300,000	67.7	1,556,839	51,653	790,865	2,400,000	67.1	
40 343	HEATING - GAS	320,972	1,800,000	82.2	1,479,028	66,874	557,178	1,850,000	69.9	

NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
UPDATED UNAUDITED EXPENDITURE STATEMENT - OPEN
FOR THE PERIOD ENDED ENDED: JANUARY 31, 2010

PLANT OPERATIONS

ACCOUNT	THIS YEAR TO DATE					LAST YEAR TO DATE		
	EXPENDED	BUDGET	% AVAIL	\$ AVAIL	COMMIT	EXPENDED	BUDGET	% AVAIL
40 346 WATER & SEWAGE	138,669	400,000	65.3	261,331	10,050	125,949	400,000	68.5
TOTAL - SUPPLIES & SERV - UTILITIE	1,202,802	4,500,000	73.3	3,297,198	128,577	1,473,992	4,650,000	68.3

SUPPLIES & SERV - PLANT OPERATIONS

40 325 COMPUTER SOFTWARE/CD ROM	586	40,000	98.5	39,414	0	0	38,322	100.0
40 361 TRAVEL EXPENSE	15,042	25,000	39.8	9,958	0	15,811	30,000	47.3
40 370 VEHICLE FUEL	19	0	0.0	19	0	0	0	0.0
40 371 CLEANING PRODUCTS	147,909	360,000	58.9	212,091	28,610	118,646	350,000	66.1
40 372 CLEANING TOOLS	10,154	10,000	1.5	154	64	10,597	40,000	73.5
40 373 TOILET PAPER	40,467	95,000	57.4	54,533	11,210	39,091	80,000	51.1
40 375 UNIFORMS	30,539	0	0.0	30,539	0	27,108	50,000	45.8
40 376 LIGHTING	0	5,000	100.0	5,000	0	0	5,000	100.0
40 377 INTRUSION ALARMS	-220	0	0.0	220	0	0	0	0.0
40 379 REPAIRS - HEALTH & SAFETY	20,170	75,000	73.1	54,830	20,473	29,172	50,000	41.7
40 380 REPAIRS - EQUIPMENT	35,943	70,000	48.7	34,057	6	24,417	60,000	59.3
40 407 CELLULAR	1,298	10,000	87.0	8,702	0	2,846	8,000	64.4
40 408 NETWORK SYSTEM	366	0	0.0	366	0	0	0	0.0
40 410 OFFICE SUPPLIES & SERVICES	3,652	5,000	27.0	1,348	206	2,732	5,000	45.4
40 417 SECURITY & SURVIELANCE	9,644	20,000	51.8	10,356	7,423	3,948	5,000	21.1
40 420 HOSPITALITY	218	2,500	91.3	2,282	0	213	2,500	91.5
40 440 VEHICLE MAINTENANCE & SUPPLIES	10	0	0.0	10	0	0	0	0.0
TOTAL - SUPPLIES & SERV - PLANT	315,797	717,500	56.0	401,703	67,992	274,581	723,822	62.1

SUPPLIES & SERVICES - GROUNDS

40 385 GRASS CUTTING	45,634	110,000	58.5	64,366	0	45,282	100,000	54.7
40 386 SNOW PLOWING	99,429	580,000	82.9	480,571	16,907	305,466	600,000	49.1
40 388 GARBAGE DISPOSAL	61,701	140,000	55.9	78,299	1,354	55,066	145,000	62.0
TOTAL - SUPPLIES & SERVICES - GR	206,764	830,000	75.1	623,236	18,261	405,814	845,000	52.0

F & E - PLANT OPERATIONS

40 551 ADDITIONAL - FURNITURE	0	20,000	100.0	20,000	0	0	30,000	100.0
40 552 ADDITIONAL - COMPUTERS	0	1,500	100.0	1,500	0	28,527	40,000	28.7
40 554 ADDITIONAL EQUIPMENT - VEHICLES	0	0	0.0	0	0	20,791	25,000	16.8
40 630 RENTAL/LEASE - OTHER	21,547	50,000	56.9	28,453	19,075	36,814	100,000	63.2
TOTAL - F & E - PLANT OPERATIONS	21,547	71,500	69.9	49,953	19,075	86,132	195,000	55.8

FEES & CONTRACTS

40 653 PROFESSIONAL FEES	8,232	10,000	17.7	1,768	0	4,209	40,000	89.5
40 665 RECYCLING	7,408	20,000	63.0	12,592	0	6,025	25,000	75.9
40 671 PROPERTY INSURANCE	186,854	190,000	1.7	3,146	0	186,362	175,000	6.5
40 672 LIABILITY INSURANCE	336,768	340,000	1.0	3,232	0	346,588	275,000	26.0

NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
UPDATED UNAUDITED EXPENDITURE STATEMENT - OPEN
FOR THE PERIOD ENDED ENDED: JANUARY 31, 2010

PLANT OPERATIONS

ACCOUNT	THIS YEAR TO DATE					LAST YEAR TO DATE		
	EXPENDED	BUDGET	% AVAIL	\$ AVAIL	COMMIT	EXPENDED	BUDGET	% AVAIL
40 673 VEHICLE INSURANCE	3,150	0	0.0	3,150-	0	1,247	0	0.0
TOTAL - FEES & CONTRACTS	542,412	560,000	3.1	17,588	0	544,431	515,000	5.7-
TOTAL - PLANT OPERATIONS	6,442,136	16,631,386	61.3	10,189,251	332,285	6,696,201	16,683,203	59.9

NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
UPDATED UNAUDITED EXPENDITURE STATEMENT - OPEN
FOR THE PERIOD ENDED ENDED: JANUARY 21, 2010

PLANT MAINTENANCE

ACCOUNT	THIS YEAR TO DATE					LAST YEAR TO DATE			
	EXPENDED	BUDGET	% AVAIL	\$ AVAIL	COMMIT	EXPENDED	BUDGET	% AVAIL	
SALARY & BEN - MANAGERS									
SALARY & BEN - MANAGERS									
41 103	DEPARTMENT MANAGERS	65,089	268,127	75.7	203,038	0	35,527	84,000	57.7
41 111	COORDINATORS	124,277	182,001	31.7	57,724	0	140,221	294,502	52.4
41 203	BENEFITS - DEPT. MANAGERS	11,679	62,696	81.4	51,017	0	5,832	19,943	70.8
41 211	BENEFITS - COORD.	24,388	42,558	42.7	18,170	0	23,776	69,926	66.0
TOTAL - SALARY & BEN - MANAGERS		225,433	555,382	59.4	329,949	0	205,356	468,371	56.2
SALARY & BENEFITS - TECHNICAL									
41 110	TECHNICAL & OPERATIONS	303,421	700,000	56.7	396,579	0	303,085	625,000	51.5
41 210	BENEFITS - TECHNICAL STAFF	59,815	163,676	63.5	103,861	0	62,537	148,403	57.9
TOTAL - SALARY & BENEFITS - TECH		363,236	863,676	57.9	500,440	0	365,622	773,403	52.7
SALARY & BEN - CLERICAL									
41 112	CLERICAL	16,897	42,448	60.2	25,551	0	16,409	51,287	68.0
41 212	BENEFITS - CLERICAL	4,394	9,925	55.7	5,531	0	4,279	12,179	64.9
TOTAL - SALARY & BEN - CLERICAL		21,291	52,373	59.4	31,082	0	20,688	63,466	67.4
SALARY & BEN - TEMPORARY									
41 114	STUDENT HELP	1,159	20,000	94.2	18,841	0	3,035	10,000	69.7
41 115	TEMPORARY ASSISTANT	0	10,000	100.0	10,000	0	0	0	0.0
41 214	BENEFITS - STUDENT HELP	183	1,485	87.7	1,302	0	404	774	47.8
41 215	BENEFITS - TEMP ASSISTANT	0	742	100.0	742	0	0	0	0.0
TOTAL - SALARY & BEN - TEMPORAR		1,342	32,227	95.8	30,885	0	3,439	10,774	68.1
PROFESSIONAL DEVELOPMENT									
41 317	PROFESSIONAL DEVELOPMENT (NT)	0	500	100.0	500	0	259	500	151.9
41 318	PROF. MEMBERSHIPS	1,657	7,000	76.3	5,343	0	1,000	7,000	85.7
TOTAL - PROFESSIONAL DEVELOPM		1,657	7,500	77.9	5,843	0	741	7,500	90.1
SUPPLIES & SERV - PLANT OPERATIONS									
40 377	INTRUSION ALARMS	56,860	175,000	67.5	118,140	79	70,315	50,000	40.6
40 378	FIRE SAFETY	62,519	325,000	80.8	262,481	37	46,693	50,000	6.6
TOTAL - SUPPLIES & SERV - PLANT		119,379	500,000	76.1	380,621	116	117,008	100,000	17.0
SUPPLIES & SERVICES - GROUNDS									
40 381	ASPHALT/CONCRETE	1,421	45,000	96.8	43,579	7	3,287	25,000	86.9
40 382	FENCING	6,959	20,000	65.2	13,041	1	457	20,000	97.7
40 383	LANDSCAPING	15,777	100,000	84.2	84,223	16,591	23,327	50,000	53.4
40 384	DRAINAGE	23,886	50,000	52.2	26,114	43,049	24,282	50,000	51.4
40 387	PLAYGROUND EQUIPMENT	10,504	10,000	5.0	504	2	0	10,000	100.0
40 389	LINE MARKING	4,151	30,000	86.2	25,849	9	5,255	25,000	79.0

NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
UPDATED UNAUDITED EXPENDITURE STATEMENT - OPEN
FOR THE PERIOD ENDED ENDED: JANUARY 21, 2010

PLANT MAINTENANCE

ACCOUNT	THIS YEAR TO DATE					LAST YEAR TO DATE		
	EXPENDED	BUDGET	% AVAIL	\$ AVAIL	COMMIT	EXPENDED	BUDGET	% AVAIL
TOTAL - SUPPLIES & SERVICES - GR	62,698	255,000	75.4	192,302	59,659	56,608	180,000	68.6
SUPPLIES & SERV - PLANT MAINT.								
41 361 TRAVEL EXPENSE	2,976	9,000	66.9	6,024	0	5,403	9,000	40.0
41 370 VEHICLE FUEL	16,988	62,000	72.6	45,012	0	21,205	55,000	61.5
41 401 REPAIRS - F & E	0	5,000	100.0	5,000	0	0	10,000	100.0
41 405 TELEPHONE - VOICE	1,038	0	0.0	1,038	0	1,030	0	0.0
41 407 CELLULAR	5,756	35,000	83.6	29,244	0	12,493	25,000	50.0
41 408 NETWORK SYSTEM	2,740	0	0.0	2,740	0	2,740	0	0.0
41 410 OFFICE SUPPLIES & SERVICES	658	5,000	86.8	4,342	1,670	7,647	17,000	55.0
41 440 VEHICLE MAINTENANCE & SUPPLIES	28,763	80,000	64.1	51,237	0	50,865	80,000	36.4
TOTAL - SUPPLIES & SERV - PLANT	58,919	196,000	69.9	137,081	1,670	101,383	196,000	48.3
SUPPLIES & SERVICES- BUILDING MTC.								
15 112 CLERICAL	9,097	0	0.0	9,097	0	0	0	0.0
40 378 FIRE SAFETY	0	0	0.0	0	8	0	0	0.0
41 430 SCHOOL GENERAL MAINTENANCE	26,013	100,000	74.0	73,987	4,820	19,175	100,000	80.8
41 431 GENERAL REPAIRS	38,563	50,000	22.9	11,437	20,227	71,524	100,000	28.5
41 458 P.A. & TELEPHONE SYSTEMS	2,295	10,000	77.1	7,705	0	5,878	10,000	41.2
41 459 CLOCK SYSTEMS	2,042	5,000	59.2	2,958	0	576	5,000	88.5
41 460 H.V.A.C.	96,748	200,000	51.6	103,252	10,883	51,579	200,000	74.2
41 461 BOILER REPAIR	10,656	30,000	64.5	19,344	9,648	14,241	30,000	52.5
41 462 ELECTRICAL REPAIR	86,372	200,000	56.8	113,628	1,319	62,088	200,000	69.0
41 463 ROOFING	4,988	30,000	83.4	25,012	5	8,470	30,000	71.8
41 464 WINDOW GLASS & FRAME	15,476	45,000	65.6	29,524	3	20,600	45,000	54.2
41 465 PLUMBING	26,475	100,000	73.5	73,525	6	31,099	100,000	68.9
41 466 PAINTING	5,267	10,000	47.3	4,733	8	5,087	10,000	49.1
41 467 PORTABLES	508	30,000	98.3	29,492	0	1,313	30,000	95.6
41 468 FLOOR & CEILING	2,639	20,000	86.8	17,361	7	3,027	20,000	84.9
41 469 HARDWARE	31,007	100,000	69.0	68,993	1,314	37,626	100,000	62.4
41 470 CARPENTRY	6,609	25,000	73.6	18,391	15	5,116	25,000	79.5
41 471 DRAPERY	751	10,000	92.5	9,249	0	2,058	10,000	79.4
41 472 MASONRY	0	10,000	100.0	10,000	4	0	10,000	100.0
41 473 TOOLS	16	20,000	99.9	19,984	0	0	20,000	100.0
43 610 RENTAL/LEASE - INSTRUCT. ACCOM	-422	0	0.0	422	0	0	0	0.0
TOTAL - SUPPLIES & SERVICES- BUI	365,100	995,000	63.3	629,900	48,267	339,457	1,045,000	67.5

F & E - PLANT MAINTENANCE

41 551 ADDITIONAL - FURNITURE	0	30,000	100.0	30,000	0	0	30,000	100.0
41 552 ADDITIONAL - COMPUTERS	0	1,500	100.0	1,500	0	0	8,500	100.0
41 554 ADDITIONAL EQUIPMENT - VEHICLES	27,465	0	0.0	27,465	0	0	0	0.0

NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
UPDATED UNAUDITED EXPENDITURE STATEMENT - OPEN
FOR THE PERIOD ENDED ENDED: JANUARY 21, 2010

PLANT MAINTENANCE

ACCOUNT	THIS YEAR TO DATE					LAST YEAR TO DATE		
	EXPENDED	BUDGET	% AVAIL	\$ AVAIL	COMMIT	EXPENDED	BUDGET	% AVAIL
TOTAL - F & E - PLANT MAINTENANC	27,465	31,500	12.8	4,035	0	0	38,500	100.0
FEES & CONTRACTS								
41 653 PROFESSIONAL FEES	54,300	10,000	43.0-	44,300-	4	60,295	100,000	39.7
41 654 OTHER CONTRACTUAL SERVICES	9,122	15,000	39.2	5,878	12	18,187	351,000	94.8
41 673 VEHICLE INSURANCE	13,879	15,000	7.5	1,121	0	13,767	14,000	1.7
41 680 LIFTING DEVICES	4,359	10,000	56.4	5,641	125	5,094	10,000	49.1
TOTAL - FEES & CONTRACTS	81,660	50,000	63.3-	31,660-	141	97,343	475,000	79.5
TOTAL - PLANT MAINTENANCE	1,328,180	3,538,658	62.5	2,210,478	109,853	1,307,645	3,358,014	61.1

NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
UPDATED UNAUDITED EXPENDITURE STATEMENT - OPEN
FOR THE PERIOD ENDED ENDED: JANUARY 31, 2010

TRANSPORTATION DEPARTMENT

ACCOUNT	THIS YEAR TO DATE					LAST YEAR TO DATE		
	EXPENDED	BUDGET	% AVAIL	\$ AVAIL	COMMIT	EXPENDED	BUDGET	% AVAIL
SALARY & BEN - MANAGERS								
SALARY & BEN - MANAGERS								
50 103	DEPARTMENT MANAGERS	26,290	93,174	71.8	66,884	0	25,764	79,949 67.8
50 203	BENEFITS - DEPT. MANAGERS	4,978	14,356	65.3	9,378	0	4,718	18,885 75.0
TOTAL - SALARY & BEN - MANAGERS		31,268	107,530	70.9	76,262	0	30,482	98,834 69.2
SALARY & BENEFITS - TECHNICAL								
50 110	TECHNICAL & OPERATIONS	21,547	135,984	84.2	114,437	0	20,921	92,700 77.4
50 210	BENEFITS - TECHNICAL STAFF	4,803	20,952	77.1	16,149	0	4,583	21,899 79.1
TOTAL - SALARY & BENEFITS - TECH		26,350	156,936	83.2	130,586	0	25,504	114,599 77.7
SALARY & BEN - CLERICAL								
50 112	CLERICAL	0	0	0.0	0	0	0	30,900 100.0
50 115	TEMPORARY ASSISTANT	0	17,923	100.0	17,923	0	0	20,600 100.0
50 212	BENEFITS - CLERICAL	0	0	0.0	0	0	0	7,298 100.0
50 215	BENEFITS - TEMP ASSISTANT	0	858	100.0	858	0	0	1,313 100.0
TOTAL - SALARY & BEN - CLERICAL		0	18,781	100.0	18,781	0	0	60,111 100.0
SUPPLIES & SERV - BUSINESS ADMIN.								
50 317	PROFESSIONAL DEVELOPMENT (NT)	0	2,557	100.0	2,557	0	0	2,500 100.0
50 318	PROF. MEMBERSHIPS	0	0	0.0	0	0	0	500 100.0
50 325	COMPUTER SOFTWARE/CD ROM	0	16,041	100.0	16,041	0	0	0 0.0
50 361	TRAVEL EXPENSE	314	2,268	86.2	1,954	0	9	1,900 99.5
50 407	CELLULAR	113	6,268	98.2	6,155	0	296	1,000 70.5
50 410	OFFICE SUPPLIES & SERVICES	0	3,505	100.0	3,505	0	0	2,000 100.0
50 611	RENTAL/LEASE - NON INSTRUCT AC	0	32,743	100.0	32,743	0	0	34,900 100.0
TOTAL - SUPPLIES & SERV - BUSINE		427	63,382	99.3	62,955	0	305	42,800 99.3
FURNITURE & EQUIPMENT								
50 551	ADDITIONAL - FURNITURE	0	1,567	100.0	1,567	0	0	0 0.0
50 552	ADDITIONAL - COMPUTERS	0	10,309	100.0	10,309	0	0	14,700 100.0
TOTAL - FURNITURE & EQUIPMENT		0	11,876	100.0	11,876	0	0	14,700 100.0
FEES & CONTRACTS								
50 685	TRANSPORTATION CONTRACTS	2,974,997	9,137,037	67.4	6,162,040	7	3,608,405	9,123,817 60.5
50 691	SHARED ROUTES - D.S.B.N.	724,978	0	0.0	724,978-	0	119,444	50,000E+02
50 692	NIAGARA FALLS TAXI	16,327	0	0.0	16,327-	0	25,391	0 0.0
50 694	5-O TAXI	77,128	237,487	67.5	160,359	0	166,682	325,000 48.7
50 695	6-S ACE NOTRE DAME	0	0	0.0	0	0	0	100,000 100.0
50 696	SCHOOL TO SCHOOL	284,654	908,078	68.7	623,424	2	391,302	850,000 54.0
TOTAL - FEES & CONTRACTS		4,078,084	10,282,602	60.3	6,204,518	9	4,311,224	10,448,817 58.7

NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
UPDATED UNAUDITED EXPENDITURE STATEMENT - OPEN
FOR THE PERIOD ENDED ENDED: JANUARY 31, 2010

TRANSPORTATION DEPARTMENT

ACCOUNT	THIS YEAR TO DATE					LAST YEAR TO DATE		
	EXPENDED	BUDGET	% AVAIL	\$ AVAIL	COMMIT	EXPENDED	BUDGET	% AVAIL
TOTAL - TRANSPORTATION DEPART	4,136,129	10,641,107	61.1	6,504,978	9	4,367,515	10,779,861	59.5

NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
UPDATED UNAUDITED EXPENDITURE STATEMENT - OPEN
FOR THE PERIOD ENDED ENDED: JANUARY 31, 2010

CAPITAL AND OTHER EXPENDITURES

ACCOUNT	THIS YEAR TO DATE					LAST YEAR TO DATE		
	EXPENDED	BUDGET	% AVAIL	\$ AVAIL	COMMIT	EXPENDED	BUDGET	% AVAIL
GOOD PLACES TO LEARN								
GOOD PLACES TO LEARN								
46 753 DEBENTURE PRINCIPAL	334,068	676,069	50.6	342,001	0	272,896	552,200	50.6
46 754 DEBENTURE INTEREST	663,951	1,320,010	49.7	656,059	0	559,503	1,112,626	49.7
46 757 COST OF ISSUING DEBENTURE	3,703	7,366	49.7	3,663	0	2,588	5,147	49.7
TOTAL - GOOD PLACES TO LEARN	1,001,722	2,003,445	50.0	1,001,723	0	834,987	1,669,973	50.0
FACILITY RENEWAL PROJECTS								
42 764 MAJOR ALTERATION PROJECTS	250,212	2,040,431	87.7	1,790,219	112,169	851,389	1,860,784	54.3
TOTAL - FACILITY RENEWAL PROJE	250,212	2,040,431	87.7	1,790,219	112,169	851,389	1,860,784	54.3
DEBT CHARGES BEFORE MAY, 1998								
45 751 DEBENTURE PRINCIPAL	261,000	612,000	57.4	351,000	0	241,000	612,000	60.6
45 752 DEBENTURE INTEREST	129,706	478,431	72.9	348,725	0	142,891	530,970	73.1
TOTAL - DEBT CHARGES BEFORE M	390,706	1,090,431	64.2	699,725	0	383,891	1,142,970	66.4
DEBT CHARGES AFTER MAY, 1998								
45 754 DEBENTURE INTEREST	0	117,487	100.0	117,487	0	0	117,487	100.0
TOTAL - DEBT CHARGES AFTER MAY	0	117,487	100.0	117,487	0	0	117,487	100.0
NEW PUPIL PLACES								
43 610 RENTAL/LEASE - INSTRUCT. ACCOM	238,963	508,637	53.0	269,674	254,205	210,474	215,966	2.5
43 753 DEBENTURE PRINCIPAL	727,573	1,476,716	50.7	749,143	0	686,292	1,392,920	50.7
43 754 DEBENTURE INTEREST	610,097	3,525,769	82.7	2,915,672	0	606,805	3,611,279	83.2
43 759 BUILDINGS	0	282,102	100.0	282,102	0	0	1,065,861	100.0
TOTAL - NEW PUPIL PLACES	1,576,633	5,793,224	72.8	4,216,591	254,205	1,503,571	6,286,026	76.1
PROVISION FOR RESERVES								
60 731 RESERVES - WORKING CAPITAL	0	1,000,000	100.0	1,000,000	0	0	0	0.0
TOTAL - PROVISION FOR RESERVES	0	1,000,000	100.0	1,000,000	0	0	0	0.0
TOTAL - CAPITAL AND OTHER EXPEN	3,219,273	12,045,018	73.3	8,825,745	366,374	3,573,838	11,077,240	67.7

**NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
 UPDATED UNAUDITED EXPENDITURE STATEMENT - OPEN
 FOR THE PERIOD ENDED: JANUARY 31, 2010**

ACCOUNT	THIS YEAR TO DATE					LAST YEAR TO DATE		
	EXPENDED	BUDGET	% AVAIL	\$ AVAIL	COMMIT	EXPENDED	BUDGET	% AVAIL
GRAND TOTAL-	92,619,669.00	230,111,033	59.8	137,491,364	1,993,892	91,626,848	221,457,182	58.6

Prepared by : William Tumath
 Finance Department

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
COMMITTEE OF THE WHOLE
PUBLIC SESSION
FEBRUARY 9, 2010**

TOPIC: CAPITAL PROJECT PROGRESS REPORT

The Capital Project Progress Report
is presented for information.

Prepared by: James Woods, Controller of Plant
Presented by: James Woods, Controller of Plant
Approved by: John Crocco, Director of Education
Date: February 9, 2010



NIAGARA CATHOLIC
DISTRICT SCHOOL BOARD

REPORT TO THE COMMITTEE OF THE WHOLE MEETING FEBRUARY 9, 2010

CAPITAL PROJECTS PROGRESS REPORT

BACKGROUND INFORMATION

Individual progress reports for capital projects are presented as follows:

In Progress

Appendix A	St. Joseph Elementary School (Gr.)
Appendix B	Our Lady of Fatima Elementary School (Gr.)
Appendix C	Cardinal Newman Elementary School (NF)
Appendix D	Blessed Trinity Secondary School (Gr.)
Appendix E	Our Lady of Victory Elementary School (FE)

The Capital Projects Progress Report is presented for information.

Prepared by: James Woods, Controller of Plant
Presented by: James Woods, Controller of Plant
Approved by: John Crocco, Director of Education
Date: February 9, 2010



**NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
CAPITAL PROJECT PROGRESS REPORT
FEBRUARY 9, 2010**

APPENDIX A

ST. JOSEPH ELEMENTARY SCHOOL, GRIMSBY

Scope of Project:

Design and construction of a replacement school facility under the Prohibitive to Repair program. The new facility will be constructed on the existing site while the existing building continues to function. The existing building will be demolished and the site will be restored during the summer months prior to occupancy of the new facility.



Current Status:

Concrete block wall construction is now in progress.

Project Information:

New Area to be Constructed	26,709	sq. ft.
Existing Area to be Renovated	0	sq. ft.
Total New Facility Area	26,709	sq. ft.
Total Site Area	4.2	acres
Pupil Places Added	-29	students (-1 classroom)
New Facility Capacity	221	students (10 classrooms)

Project Costs:

	Budget	Paid
Fees & Disbursements	435,530	490,123
Construction Contract	4,980,000	1,259,557
Furniture & Equipment		0
Other Project Costs	484,470	90,613
	\$6,000,000	\$1,840,293

Project Timelines:

	<u>Scheduled Completion</u>	<u>Actual Completion</u>
Funding Approval	7 September 2007	7 September 2007
Architect Selection	28 November 2007	28 November 2007
Design Development	27 February 2009	27 February 2009
Contract Documents	22 May 2009	22 May 2009
Tender	18 June 2009	18 June 2009
Construction	July 2010	
Occupancy	September 2010	
Official Opening & Blessing	October 2010	

Project Team:

Architect	Venerino V.P. Panici Architect Inc
General Contractor	Brouwer Construction (1981) Ltd.
Project Manager	Anthony Ferrara
Superintendent	Rob Ciarlo
Principal	John Bosco



NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
CAPITAL PROJECT PROGRESS REPORT
FEBRUARY 9, 2010

APPENDIX B

OUR LADY OF FATIMA ELEMENTARY SCHOOL, GRIMSBY

Scope of Project:

Design and construction of a replacement school facility under the Prohibitive to Repair program. The new facility will be constructed on the existing site while the existing building continues to function. The existing building will be demolished, with the exception of the gymnasium and main entrance which will become a new home for the Cyberquest program, and the site will be restored during the summer prior to occupancy of the new facility. Cyberquest will be relocated from Blessed Trinity in December 2010



Current Status:

Progress is continuing on concrete block wall construction, plumbing and electrical work.

Project Information:

New Area to be Constructed	37,262	sq. ft.
Existing Area to be Renovated	0	sq. ft.
Total New Facility Area	37,262	sq. ft.
Total Site Area	6.5	acres (including leased property)
Pupil Places Added	129	students (6 classrooms)
New Facility Capacity	379	students (17 classrooms)

Project Costs:

	Budget	Paid
Fees & Disbursements	480,000	557,929
Construction Contract	5,230,000	1,446,922
Furniture & Equipment	440,000	0
Other Project Costs	150,000	178,090
	\$6,300,000	\$2,182,941

Project Timelines:

	Scheduled Completion	Actual Completion
Funding Approval	7 September 2007	7 September 2007
Architect Selection	28 November 2007	28 November 2007
Design Development	27 February 2009	27 February 2009
Contract Documents	May 2009	22 May 2009
Tender	16 June 2009	16 June 2009
Construction	July 2010	
Occupancy	September 2010	
Official Opening & Blessing	October 2010	

Project Team:

Architect	Venerino V.P. Panici Architect Inc
General Contractor	Brouwer Construction (1981) Ltd.
Project Manager	Anthony Ferrara
Superintendent	Rob Ciarlo
Principal	Michael Hendrickse



**NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
CAPITAL PROJECT PROGRESS REPORT
FEBRUARY 9, 2010**

APPENDIX C

CARDINAL NEWMAN ELEMENTARY SCHOOL, NIAGARA FALLS

Scope of Project:

Design and construction of a five classroom addition as well as alterations to the existing facility under the Primary Class Size program. Alterations will occur during the summer months, and the new classrooms will be added while the existing building continues to function.

Current Status:

The new addition is now occupied. A number of small finishing details are still in the process of completion.



Project Information:

New Area to be Constructed	8,259	sq. ft.
Existing Area to be Renovated	6,993	sq. ft.
Total New Facility Area	38,529	sq. ft.
Total Site Area	4.3	acres
Pupil Places Added	112	students (5 classrooms)
New Facility Capacity	474	students (21 classrooms)

Project Costs:

	<u>Budget</u>	<u>Paid</u>
Fees & Disbursements	338,000	280,878
Construction Contract	2,518,460	1,971,239
Furniture & Equipment	50,000	17,858
Other Project Costs	141,000	95,492
	<u>\$3,047,460</u>	<u>\$2,365,467</u>

Project Timelines:

	<u>Scheduled Completion</u>	<u>Actual Completion</u>
Funding Approval	7 September 2007	7 September 2007
Architect Selection	28 November 2007	28 November 2007
Design Development	27 February 2009	27 February 2009
Contract Documents	15 April 2009	15 April 2009
Tender	14 May 2009	14 May 2009
Construction, Renovations	29 August 2009	7 October 2009
Construction, Addition	13 November 2009	18 December 2009
Occupancy	16 November 2009	4 January 2010
Official Opening & Blessing	January 2010	

Project Team:

Architect	Venerino V.P. Panici Architect Inc
General Contractor	Kenmore Management Inc.
Project Manager	Anthony Ferrara
Superintendent	Lee Ann Forsyth-Sells
Principal	John Boyer



NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
CAPITAL PROJECT PROGRESS REPORT
FEBRUARY 9, 2010

APPENDIX D

BLESSED TRINITY SECONDARY SCHOOL, GRIMSBY

Scope of Project:

Design and construction of a twenty-three classroom addition and alterations to the existing facility under the Energy Efficient Funding program.

Current Status:

The architects are preparing tender documents and a revised project schedule.



Project Information:

New Area to be Constructed	TBD	sq. ft.
Existing Area to be Renovated	TBD	sq. ft.
Total New Facility Area	TBD	sq. ft.
Total Site Area	16.8	acres
Pupil Places Added	483	students (23 classrooms)
New Facility Capacity	1092	students (52 classrooms)

Project Costs:

	Budget	Paid
Fees & Disbursements	880,000	48,904
Construction Contract	9,329,915	0
Furniture & Equipment	700,085	0
Other Project Costs	440,000	6,705
	\$11,329,915	\$55,609

Project Timelines:

	Scheduled Completion	Actual Completion
Funding Approval	10 June 2009	10 June 2009
Architect Selection	20 July 2009	26 June 2009
Design Development	2 November 2009	26 January 2010
Contract Documents	8 April 2010	
Tender \$ Approvals	25 May 2010	
Construction, Renovations	27 August 2010	
Construction, Addition	7 July 2011	
Occupancy	6 September 2011	
Official Opening & Blessing	October 2011	

Project Team:

Architect	Raimondo + Associates Architects Inc.
General Contractor	TBD
Project Manager	Anthony Ferrara
Superintendent	Rob Ciarlo
Principal	Ted Farrell



**NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
CAPITAL PROJECT PROGRESS REPORT
FEBRUARY 9, 2010**

APPENDIX E

OUR LADY OF VICTORY ELEMENTARY SCHOOL, FORT ERIE

Scope of Project:

Design and construction of a twelve classroom addition and alterations to the existing facility under the Energy Efficient Funding program. Alterations will occur during the summer months, and the new classrooms will be added while the existing building continues to function.



Current Status:

The architects are currently preparing the construction contract documents.

Project Information:

New Area to be Constructed	TBD	sq. ft.
Existing Area to be Renovated	TBD	sq. ft.
Total New Facility Area	TBD	sq. ft.
Total Site Area	8.6	acres
Pupil Places Added	230	students (10 classrooms)
New Facility Capacity	540	students (23 classrooms)

Project Costs:

	<u>Budget</u>	<u>Paid</u>
Fees & Disbursements	365,000	54,026
Construction Contract	3,650,000	0
Furniture & Equipment	365,000	0
Other Project Costs	183,142	5128
	\$4,563,142	\$59,154

Project Timelines:

	<u>Scheduled Completion</u>	<u>Actual Completion</u>
Funding Approval	10 June 2009	10 June 2009
Architect Selection	20 July 2009	26 June 2009
Design Development	6 October 2009	9 December 2009
Contract Documents	26 January 2010	
Tender	23 February 2010	
Construction, Renovations	27 August 2010	
Construction, Addition	14 December 2010	
Occupancy	3 January 2011	
Official Opening & Blessing	February 2011	

Project Team:

Architect	Raimondo + Associates Architects Inc.
General Contractor	TBD
Project Manager	Anthony Ferrara
Superintendent	Rob Ciarlo
Principal	Theresa Murphy

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
COMMITTEE OF THE WHOLE
PUBLIC SESSION
FEBRUARY 9, 2010**

**TOPIC: TRUSTEE INFORMATION
SPOTLIGHT ON NIAGARA CATHOLIC – JANUARY 26, 2010**



Spotlight

ON
NIAGARA CATHOLIC

Nurturing Souls & Building Minds

www.niagaracatholic.ca

January 26, 2010



Seventh Annual Bishop Gala Celebrates Pioneers in Catholic Education



Above: Bishop James Wingle and Niagara Catholic Director of Education John Crocco stand alongside Niagara Catholic Award of Distinction winners Father Jim Mulligan, CSC and Sr. Liette Primeau, Provincial Superior of Les Soeurs du Sacré Coeur de Jésus de St. Jacut, representing the order. Fr. Jim and the Sisters were honoured during the 7th annual Bishop's Gala at Club Italia on January 29th.

Niagara Falls Boundaries Approved

Niagara Catholic Trustees have approved recommendations in a report by the Niagara Falls Elementary and Secondary Family of Schools Ad Hoc Attendance Area Review Committee.

The report was approved during the January 26th Board meeting. Six recommendations were contained in the report, affecting schools in Niagara Falls and Fort Erie.

The 2010 Bishop's Gala was a sold-out event at Club Italia, January 29th.

The event is held each January, in support of the Niagara Foundation for Catholic Education. This year, in recognition of Niagara Catholic's close ties with Haiti through the Holy Cross Fathers, proceeds will be donated to the Holy Cross Fathers to assist them in their recovery efforts for students in Haiti following the devastating earthquake on January 12th.

The amount raised by the Gala will be announced at a future Board meeting.

The Gala also provides Niagara Catholic with the opportunity to recognize past and current leaders in Catholic education in Niagara with the Niagara Catholic Award of Distinction. This year's Niagara Catholic Award of Distinction recipients are Fr. James Mulligan, CSC, pastor of St. Kevin Roman Catholic Church in Welland, and Les Soeurs de Sacré Coeur de Jésus, who brought French-language Catholic.



He proposed adapting existing Ministry courses in senior social sciences and infusing them with theology and the Catholic point of view, making senior "religion credits" possible at Catholic high schools.

Fr. Jim also founded the Niagara Catholic Pilgrimage, which is now in its 35th year and takes place in all eight Catholic secondary schools on the last Sunday in October.

Les Soeurs du Sacré Coeur introduced French-language Catholic education in Niagara in 1946.

Niagara Catholic Family Opens Hearts, Wallets, Following Haiti Quake



Niagara Catholic staff and students raised more than \$100,000 to help rebuild Haiti.

Director of Education John Crocco made the announcement during the Board meeting on January 26th, 2010.

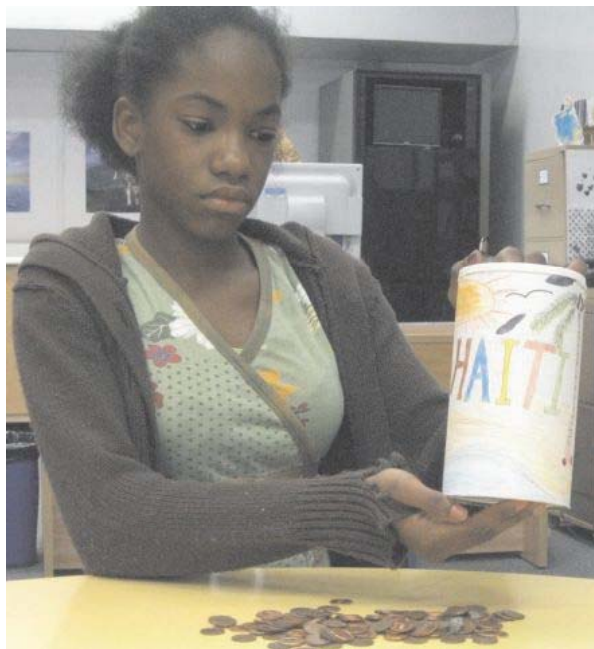
The Niagara Catholic family has had a relationship with Haiti for many years through the Holy Cross Fathers and Sisters. In the wake of the devastating earthquake near the Haitian capital of Port-au-Prince on January 12th, Niagara Catholic has strengthened those ties further by coming together to help some of our most impoverished brothers and sisters in the world in their time of need.

Niagara Catholic supports elementary and secondary schools in Haiti through a variety of projects, including the annual Pilgrimage.

To raise funds for relief efforts, Niagara Catholic elementary and secondary schools held a variety of fundraising activities in January, from paying for out of uniform days at secondary schools, to bake sales, hat days and "Toonies for Haiti" campaigns.

Staff at all Board sites have also been generous in donating to Haiti relief through the Holy Cross Fathers or through Development and Peace, the official international development organization of the Catholic Church in Canada.

Cheques will be presented to the Holy Cross Fathers and Development and Peace at the February 9th Committee of the Whole meeting.



Above: St. Gabriel Catholic Elementary School students donated the proceeds from the monthly dance to Haiti relief in January. Right: Kim Anicette, a Grade 6 student at St. Joseph Catholic Elementary School in Niagara Falls, shows off some of the more than \$550 raised at her school for Haiti earthquake relief. Kim's uncle was killed in the earthquake, and her grandfather's house was destroyed.

Junior & Senior Kindergarten REGISTRATION



will take place in all Catholic elementary schools throughout February.

Join our Niagara Catholic Family!

Remember to have your child's Birth Certificate, Ontario Health Card and Record of Immunization at the time of registration.

Your child's Baptismal Certificate will be needed to complete the registration.

School Excellence Program

FOCUS on

St. Therese Catholic Elementary School

The January 27, 2009 Board meeting saw the launch of a new initiative at Niagara Catholic.

The **School Excellence Program** is part of a series of new strategies within Niagara Catholic to increase the profile of our schools and celebrate the success of our students and staff.

Each month, one Niagara Catholic school will have the opportunity to appear before the Board to celebrate their successes, share their plans for continuous improvement and showcase one "extraordinary item or initiative that makes the school an indispensable choice for parents."

Teamwork and determination are extremely important words at St. Therese Catholic Elementary School in Port Colborne.

The school is named for St. Therese of Lisieux, (1873-1897). The "little flower" (she saw herself as the "Little Flower of Jesus") showed determination as she grew from her frail infancy into a thriving young woman until she died of tuberculosis at the young age of 24.

St. Therese Catholic Elementary School formerly known as Our Lady of Good Counsel Catholic Elementary School, was re-named in 1999, in honour of the parish where it is located, following the closure of St. Theresa.

The determination of the school's namesake to survive health challenges and heartbreak throughout her short life are reflected by the commitment of school staff to students and their families and by the students, who are committed to their education.

Three years ago, Principal Christine Curran transformed her staff from teachers working independently with their classes into "Team Therese," to ensure all students flourish academically and spiritually.

Team Therese members were then placed on smaller teams, each focusing on an aspect of a child's development. The cognitive team focused on the academic growth of all the children in the school; the social-emotional team focused on the character development of all the children; the physical team focused on building healthy bodies; and, the spiritual team focused on the development of our Catholic faith and students' relationship with God.

"In this way, nothing would be left to chance and every child would have opportunities to shine in whatever area of talent or interest that God had blessed him or her with," Ms. Curran said during the January 26th Board meeting.

As a result, EQAO test results have gone from being



Teacher Lisa DeCicco leads Grade 2 students during a guided reading session.

Father Bill Derausie presents a Bible to student K a y l a Charrois during the annual Grade 4 Bible blessing.





Left: The annual Passion play. Below: alumnus Port Colborne Mayor Vance Badawey poses with Grade 6 student Melynda Vanderhorst.



Above: Parents created the Catch a Reader program. Right: The Terry Fox Walk. Below: Grade 8 students in their grad hoodies take part in the Gatorwalk.



the lowest in the district to above Board and Provincial levels within three years. Also, an atmosphere of trust has been created an atmosphere of trust between teachers, students and parents, resulting in the success that continues today.

Parents and staff are true partners in Catholic education at St. Therese. Parents have taken ownership of the "Catch a Reader" program, which rewards children who are caught reading at home in the evening. Students sign up for the program and parent volunteers randomly call families on school nights (Sunday to Thursday) and if children are unable to come to the phone because they are busy with a book, they are rewarded the following day.

"It's just amazing how much the parents have embraced this program," Ms. Curran said.

The school also has an excellent relationship with the St. Therese of Lisieux parish. Weekly liturgies celebrate the Catholic faith and Sacraments are celebrated throughout the year. In addition, events such as the Bible Blessing for Grade 4 students and faith-based celebrations for Christmas and Easter reinforce the true reasons for the seasons.

Social justice is also important at St. Therese, as students learn the importance of helping those in need at home and around the world. Students give generously to causes such as food and toy drives, Packs of Hope, the Holy Childhood Walk and the current fundraiser in support of earthquake relief for Haiti.


St. Therese school has a strong relationship with Lakeshore Catholic High School. Early learners are considered "Future Gators" from the time they begin school. Lakeshore Catholic students routinely visit the school, so students feel a strong connection as part of the Lakeshore Catholic community and there is never any question where they will attend high school.

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
COMMITTEE OF THE WHOLE
PUBLIC SESSION
FEBRUARY 9, 2010**

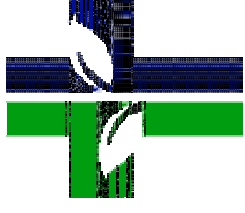
TOPIC: CALENDAR OF EVENTS – FEBRUARY 2010

February 2010

SUN MON TUE WED THU FRI SAT

7	8	9	10	11	12	13
	8 Speak Out Showcase - CEC	9 Committee of the Whole Mtg	10 SEAC Mtg Secondary Open House - HC JK/SK Open House & ELP Registration	11 Secondary Open House - SM		
14	15 Family Day & National Flag of Canada Day 	16 Shrove Tuesday	17 Ash Wednesday	18 Faith Formation for Catholic School Councils	19	20
21	22 Board Mtg	23 Board Mtg	24	25	26	27

Junior and Senior Kindergarten & Early Learning Program Registration will take place throughout February



**Kids Helping Kids
2010 Campaign
February 8-12**

Niagara Catholic
District School Board
Events posted at
www.niagaracatholic.ca

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
COMMITTEE OF THE WHOLE
PUBLIC SESSION
FEBRUARY 9, 2010**

**TOPIC: TRUSTEE INFORMATION
RETIREMENT & SERVICE RECOGNITION CELEBRATION
– JUNE 25, 2010**

NIAGARA CATHOLIC DISTRICT SCHOOL BOARD

RETIREMENT & SERVICE RECOGNITION

CELEBRATION



Friday, June 25, 2010

Americana Conference Resort & Spa

8444 Lundy's Lane, Niagara Falls

5:30 p.m.

For the first time the Retirement and Service Recognition Celebration 2010 is being co-hosted by the Board, OEFTA (Elementary) and CUPE Local 1317.

The celebration will recognize

- employees who have contributed 25 years of service;
- employees who are retiring after at least ten years of service;
- clergy who are celebrating their 25th or 50th anniversary of service as members of the clergy.

Eligibility requirements are posted in the Service Recognition Policy on the Board website www.niagaracatholic.ca